



## INSURANCE PLACEMENT

**Procuring Entity:** National Housing Trust

**Scope:** Offers are invited for Tenders from pre-qualified registered Insurance Companies and Brokers with the Financial Services Commission (FSC) and which are on the National Contracts Commission (NCC) register for Insurance services to the National Housing Trust.

The period of placement will be for three (3) years with the successful Broker.

### SUMMARY OF RISKS

Cover is required for the following classes of Insurance:

- Commercial All Risks
- Engineering/Machinery Breakdown
- Business Interruption
- All Risks
- Blanket Houseowners' Comprehensive
- Computer All Risks
- Employers' Liability
- Public Liability
- Crime & Internet Banking
- Loss of Money
- Fidelity Guarantee
- Private Comprehensive Motor (NHT owned)
- Commercial Comprehensive Motor (NHT owned)
- Comprehensive Motor Cycle (NHT owned)
- Commercial Comprehensive Motor - Special Type
- Private Comprehensive Motor (Staff)
- Commercial Comprehensive Motor (Staff)
- Comprehensive Motor Cycle (Staff)
- Motor Contingent Liability

**NCC Grade/Category:** Insurance Services

**Procurement Method:** Local Competitive Bidding

**Contact Information:** Manager, Procurement & Stores Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** 929-6500-9, Ext. 7281/7283

**Email Address:** procurement@nht.gov.jm

Packages will be available to be transmitted, preferably electronically, on receipt of a written request. Hard copies will also be available from **Monday, October 13, 2014**. Proposals must be submitted on or before **3:00 pm on Thursday, January 6, 2015**; public opening of bids same day at 3:15 pm. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.

The Ministry of Finance and Planning, Procurement and Asset Policy Unit (PAPU) Frequently Asked Questions is an editorial feature that will seek to address Procurement issues and provide a response and clarity to those issues raised.

### Q: WHAT IS THE PUBLIC PROCUREMENT ACT?

**A:** The Public Procurement Act is the regulatory framework that governs government procurement. It provides for clear and comprehensive understanding of the procurement function.

### Q: HOW WILL THE CONTRACTOR BENEFIT?

- A:**
- a. Through framework agreements, MSME's will gain access to sustainable streams of earnings.
  - b. Suppliers and contractors have recourse if they feel disenfranchised, whether it is registration or during the procurement process.
  - c. Increased participation through mandatory publication of Annual Procurement Plans.

If you are interested in doing business with the government, you are invited to view tender notices for procurement contracts on this page.

### NATIONAL HEALTH FUND Procurement of PBX Solution

**Scope:** Supply of a PBX Solution.

**Procurement Method:** Local Competitive Bidding:

**NCC Category:** Audio Visual Goods, Audio Visual Services, Computers & Related Services, Computers & Supplies, Electrical & Communication Supplies or Information Technical Services.

**Availability of Tender Documents:** As of October 13, 2014

**Format and Cost of Tender Document** Printed from the address below 9:00 a.m. to 4:00 p.m., Mon.-Fri for JMD2,500.00 in cash or manager's cheque payable to the National Health Fund. Soft copy – [www.nhf.org.jm](http://www.nhf.org.jm) – no charge.

**Pre-Proposal Conference:** 10:00 a.m. on October 17, 2014 at the address below

**Address of Procuring Entity:** 6<sup>th</sup> Floor, The Towers  
25 Dominica Drive  
Kingston 5

**Contact:** I. Ricardo Corrie, Procurement Specialist

**Email:** [icorrie@nhf.org.jm](mailto:icorrie@nhf.org.jm)

**Telephone:** 906-1106

A copy of a valid Tax Compliance Certificate, NCC registration in the appropriate category and a bid security in the amount of 1% of the bid price in the form of a bank manager's cheque or bank guarantee must be included with bids which must be submitted at the Procuring Entity's address above by **2:00 p.m. on November 4, 2014**. Bids will be opened publicly on the same day at 2:15 p.m.

The National Health Fund is an agency of the Ministry of Health.

## NOTICE

PLEASE CHECK THE  
MINISTRY'S WEBSITE FOR THE  
FULL DOCUMENTS

### NATIONAL HEALTH FUND Request for Proposal for Geo-Technical Consultants

**Scope:** Provision of consulting services for Soil Investigations at Cornwall Regional Hospital and St. Joseph's Hospital.

**Procurement Method:** Local Competitive Bidding

**Availability of Tender Documents:** As of October 13, 2014

**Format and Cost of Tender Document** Printed from the address below 9:00 a.m. to 4:00 p.m. Mon-Fri for JMD2,500.00 in cash or manager's cheque payable to the National Health Fund. Soft copy – [www.nhf.org.jm](http://www.nhf.org.jm) – no charge

**Pre-Proposal Conference:** 10:00 a.m. on October 24, 2014 at the address below

**Address of Procuring Entity:** 6<sup>th</sup> Floor, The Towers  
25 Dominica Drive  
Kingston 5

**Contact:** I. Ricardo Corrie, Procurement Specialist

**Email:** [icorrie@nhf.org.jm](mailto:icorrie@nhf.org.jm)

**Telephone:** 906-1106

A copy of a valid Tax Compliance Certificate must be included with bids which must be submitted at the Procuring Entity's address above by **2:00 p.m. on November 7, 2014**. Bids will be opened publicly on the same day at 2:15 p.m.

The National Health Fund is an agency of the Ministry of Health.



### JAMAICA LIBRARY SERVICE

#### INVITATION TO TENDER

**Procuring Entity:** Jamaica Library Service

**Scope of Work:** Acquisition of desktop computers, laptops and servers under the project: "JLS: Using Technology to Empower Individuals and Communities for Development"

**Eligibility Requirements:** Must possess valid copies of the following:

- Tax Compliance Certificate
- National Contracts Commission Certificate

**Availability of Document:** As of Tuesday October 14, 2014. Collection may be done between the hours of 9:00 a.m. and 3:30 p.m. Monday to Friday

**Address:** 2 Tom Redcam Drive, Kingston 5

**Telephone:** 926-3310-2

**Email:** [procurement@jls.gov.jm](mailto:procurement@jls.gov.jm)

**Closing Date:** 3:30 p.m. local time Wednesday, November 12, 2014. Bid opening follows at 3:45 p.m.

**Cost of Document:** \$3,000.00 (Non-refundable)