



GOJ PUBLIC PROCUREMENT PAGE

The Ministry of Finance and Planning, Procurement and Asset Policy Unit (PAPU) **Frequently Asked Questions** is an editorial feature that will seek to address **Procurement issues** and provide a response and clarity to those issues raised.

Government Procurement is defined as the acquisition of goods, works and services utilizing the public funds.

There are ten principles that govern GOJ procurement.

They are:

1. Value for Money
2. Economy
3. Efficiency
4. Equity
5. Fairness
6. Transparency
7. Accountability
8. Reliability
9. Competition
10. Integrity

If you are interested in doing business with the government, you are invited to view tender notices for procurement contracts on this page.

THE MINISTRY OF JUSTICE

Heavy Duty Multifunction Copier

The Ministry of Justice is seeking to procure a Heavy Multifunction Copier for the Office of the Director of Public Prosecutions, Public Building West, King Street, Kingston and invites bidders to submit a technical and financial proposal in a sealed bid.

ELIGIBILITY OF SUPPLIERS

To be considered eligible, at the time of the tender opening tenders must include the following:

- Proof of registration with the National Contracts Commission (NCC), in the category of Office Equipment and Supplies
- Copy of a valid Tax Compliance Certificate (TCC)

Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.

Contact Information: Michael Henlin, Director, Procurement and Office Services NCB (South) Towers, 10th Floor, 2 Oxford Road, Kingston 5

Telephone Numbers: 876-906-4923-31

Email: michael.henlin@moj.gov.jm

SCOPE OF WORKS

Supply and Install Heavy Duty Multifunction Copier at the Office of the Director of Public Prosecutions, Public Building West, King Street, Kingston

AVAILABILITY OF TENDERS

Tender documents will be available at a cost of **Two Thousand Dollars (\$2,000.00)** in Cash or Manager's Cheque payable to the Ministry of Justice at the Cashier on the 11th Floor and documents picked-up on the 10th Floor Procurement Unit from **Monday, November 10, 2014 to Thursday November 27, 2014** between the hours of **9:00 a.m. and 4:00 p.m.** at the address cited above.

RETURN OF TENDERS

Tenders must be deposited in the Tender Box located in the JRIU Meeting Room of the Ministry of Justice, NCB (South) Towers, 10th Floor, 2 Oxford Road Kingston 5, on or before **2:00 pm Thursday, November 27, 2014.**

Tenders will be opened on the same date, in the JRIU Meeting Room (10th Floor) at the address stated above at **2:15 p.m.** Interested Suppliers or their Authorized Representatives are invited to attend the opening.

The Ministry of Justice reserves the right to accept or reject all bids.

Visit our web site at www.moj.gov.jm

THE PROJECT IS BEING FUNDED BY THE MINISTRY OF JUSTICE

MINISTRY OF EDUCATION

SECONDARY TEXTBOOK PROGRAMME

INVITATION TO PUBLISHERS

The Government of Jamaica, through the Ministry of Education invites publishers to submit for its review, textbooks for possible use under the National Textbook Loan Scheme for September 2016. Textbooks submitted should be in accordance with the respective **CXC CSEC** syllabus.

The following subjects will be reviewed:

- Electronic Document Preparation & Management
- Human & Social Biology
- Physical Education & Sport
- French

Six (6) copies of **EACH** title related to the subject areas listed above should be delivered by Friday, December 12, 2014 to:

The Assistant Chief Education Officer
Media Services Unit
Ministry of Education
37 Arnold Road, Kingston 5
Tel: (876) 924-9128; 948-2562



DEVELOPMENT BANK OF JAMAICA LIMITED

The Development Bank of Jamaica Limited (DBJ) invites sealed bids from **Research Consultancy firms for the provision of Consultancy Services: Measuring DBJ's Impact on Job Creation.**

DESCRIPTION OF SERVICES

The consulting firm will be required to:

- Identify and verify the real jobs created based on loans received for strategic projects; and
- Measure the impact of DBJ's financing and capacity development interventions on the firm's outcomes.

ELIGIBILITY CRITERIA

- Valid Tax Compliance Certificate (TCC)

Procurement Method: Local Competitive Bidding

Address of Entity: 11a-15 Oxford Road, Kingston 5

Contact Information: Naderah Farquharson, Business Analyst

Telephone No(s): 929-4000; 619-4000

Email Address: nfarquharson@dbankjm.com

Closing Date: A hard copy of the bid, along with an electronic copy on a Compact Disc, must be submitted no later than **3:00 p.m. on Thursday, November 27, 2014.**

Tender Opening: Thursday, November 27, 2014 at 3:15 p.m.

Bid packages are available at a cost of **J\$3,000.00** (non-refundable) in the form of Cash or Manager's cheque payable to the **Development Bank of Jamaica Limited** as of **Monday, November 10, 2014** between the hours of **9:00 a.m. and 4:00 p.m.**

Tenders submitted after this time and date will automatically be disqualified.

NOTICE

**PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS**



DEVELOPMENT BANK OF JAMAICA LIMITED

The Development Bank of Jamaica Limited (DBJ) invites sealed bids from eligible and qualified bidders in the category of **Janitorial, Sanitation Services for Janitorial and Related Services** at its Head Office at 11a-15 Oxford Road, for a period of two (2) years.

DESCRIPTION OF SERVICES

The duties include but are not limited to:

- Cleaning and daily maintenance of all offices and storerooms
- Cleaning of all areas of the building and other designated areas

ELIGIBILITY CRITERIA

- Valid Tax Compliance Certificate (TCC)
- Valid National Contracts Commission (NCC) Certificate
- Proof of Current Liability Insurance

Procurement Method: Local Competitive Bidding

Address of Entity: 11a-15 Oxford Road, Kingston 5

Contact Information: Winneth Hussey, Manager, Administration

Telephone No(s): 929-4000; 619-4000

Email Address: whussey@dbankjm.com

Closing Date: Bids must be submitted no later than **3:00 p.m. on Friday, 28th November 2014.**

Tender Opening: Friday, 28th November 2014 at 3:15 p.m.

Bid packages are available at a cost of **J\$3,000.00** (non-refundable) in the form of Cash or Manager's cheque payable to the **Development Bank of Jamaica Limited** as of **Monday, November 10, 2014** between the hours of **9:00 a.m. and 4:00 p.m.**

Tenders submitted after this time and date will automatically be disqualified.