



INVITATION TO BID

NMIA Airports Limited wishes to invite eligible bidders to submit sealed bids to provide **Pest Management Services (Termite Treatment Services Only)** for the Norman Manley International Airport (NMIA).

PROCURING ENTITY: NMIA Airports Limited (NMIAL)

SCOPE: Provision of pest management services (termite treatment only) for indoor and outdoor spaces at the Norman Manley International Airport (NMIA).

ELIGIBILITY:

- Submission of valid National Contracts Commission Certificate (NCC)
- Submission of valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of the submission of tenders

CONTACT INFORMATION: Environment and Occupational Health Manager Engineering, Maintenance and Projects Division NMIA Airports Limited

ADDRESS OF ENTITY: NMIA Airports Limited Norman Manley International Airport Palisadoes, Kingston

TELEPHONE NO.: 924-8452

EMAIL ADDRESS: cmclarthy@aaj.com.jm

COLLECTION DATE: Tender documents can be obtained from **Wednesday, August 3, 2016 to Monday, August 15, 2016** between the hours of **9:00 a.m. and 3:00 p.m. EST** at the Front Desk of the AAJ/NMIAL Administration Building located at the address above for a non-refundable cost of **J\$2,000** in Jamaican currency acceptable in cash or Manager's cheque for each tender document.

TENDER BRIEFING: **Tuesday, August 16, 2016 at 10:00 a.m.** The Tender Briefing, to be followed immediately thereafter by a Site Visit, will be held in the Fort Charles room at the Airports Authority of Jamaica (AAJ)'s Learning and Development Centre (LDC) located in front of the General Aviation Building at the Norman Manley International Airport.

BID CLOSING: **Wednesday, August 24, 2016 at 10:00 a.m.**

BID OPENING: **Wednesday, August 24, 2016 at 10:15 a.m.** Tenders will be opened at the address of the entity in the Board Room located at the AAJ/NMIAL Administration Building. Tenderers and their representatives are invited to attend the opening.



FIRE SUPPRESSION SYSTEM EXTENSION TO ARRIVALS & ELECTRICAL SUBSTATIONS

INVITATION TO PRE-QUALIFY

NMIA Airports Limited (NMIAL) is seeking eligible contractors with proven experience in the areas of the **procurement and installation of Fire Suppression Systems and Fire Detection & Alarm Systems**; with established resources to prequalify in order to bid for the project at caption. This invitation for pre-qualification is a part of the International Competitive Bidding process for the project.

PROJECT NO.: NMIA/FS/2016-01

SCOPE: The extension and upgrade of the existing Fire Suppression & Detection Systems, consistent with the modified standards and codes. The work will include the supply, installation, testing and commissioning of all equipment to include pipelines, pumps, sprinkler heads, valves, cylinders; communication & accessories, panels, cables, among others necessary for the Fire Suppression & Detection Systems to operate efficiently.

CONTACT INFORMATION: David Rose – Project Engineer

ADDRESS OF PROCURING ENTITY: NMIA Airports Limited, Norman Manley International Airport, Palisadoes, Kingston, Jamaica, West Indies

TELEPHONE NO.: (876) 924-8699, (876) 924-8452-6

EMAIL ADDRESS: nmia@aaj.com.jm

WEBSITE ADDRESS: <http://www.nmia.aero/tender>

COLLECTION DATE: Pre-qualification Documents (hard copy) may be obtained as of **Wednesday, 2016 August 17** between the hours of **9:30 a.m. and 3:30 p.m. EST** at the Front Desk of the AAJ/NMIAL Administration Building located at the address above. An electronic copy may be obtained by submitting a request to the e-mail address above (nmia@aaj.com.jm).

CLOSING DATE: Pre-qualification documents shall be deposited in the Tender Box located in the Lobby Area of the Offices of NMIAL by **Tuesday, 2016 September 20 at 3:00 p.m.** and shall be addressed as below:

Pre-qualification:
FIRE SUPPRESSION SYSTEM EXTENSION TO ARRIVALS & ELECTRICAL SUBSTATIONS - Norman Manley International Airport
 Senior Director
 Engineering, Maintenance & Projects
 NMIA Airports Limited
 Norman Manley International Airport
 Palisadoes, Kingston

PREQUALIFICATION OPENING DATE: **Tuesday, 2016 September 20, at 3:15 p.m.**

Prequalification Documents will be opened at the address of the entity in the main conference room located at the AAJ/NMIAL Administration Building. Bidders and their representatives are invited to attend the opening.

Invitation to tender will be issued to the successful entities immediately after the approval of the pre-qualification evaluation. NMIAL reserves the right to reject any application(s) or to terminate the pre-qualification process at any point without incurring any liability to any of the participants.



INVITATION TO BID

NMIA Airports Limited wishes to invite eligible bidders to submit sealed bids to provide **Pest Management Services** for the Norman Manley International Airport (NMIA).

PROCURING ENTITY: NMIA Airports Limited (NMIAL)

SCOPE: The provision of routine pest management services for airport public spaces, as well as AAJ/NMIAL administration and facility spaces at the Norman Manley International Airport (NMIA).

ELIGIBILITY:

- Submission of valid National Contracts Commission Certificate (NCC)
- Submission of valid Tax Compliance Certificate (TCC) indicating tax compliance at the time of the submission of tenders

CONTACT INFORMATION: Environment and Occupational Health Manager Engineering, Maintenance and Projects Division NMIA Airports Limited

ADDRESS OF ENTITY: NMIA Airports Limited Norman Manley International Airport Palisadoes, Kingston

TELEPHONE NO.: (876) 924-8452

EMAIL ADDRESS: cmclarthy@aaj.com.jm

COLLECTION DATE: Tender documents can be obtained from **Monday, August 8, 2016 to Monday, August 15, 2016** between the hours of **9:00 a.m. and 3:30 p.m. EST** at the Front Desk of the AAJ/NMIAL Administration Building located at the address above for a non-refundable cost of **J\$2,000** in Jamaican currency acceptable in cash or Manager's cheque for each tender document.

TENDER BRIEFING: **Tuesday, August 16, 2016 at 9:00 a.m.** The Tender Briefing will be held in the Fort Charles room at the Airports Authority of Jamaica (AAJ)'s Learning and Development Center (LDC) located in front of the General Aviation Building at the Norman Manley International Airport. A Site Tour has been arranged after the Tender Briefing.

BID CLOSING: **Wednesday, August 31, 2016 at 10:00 a.m.**

BID OPENING: **Wednesday, August 31, 2016 at 10:15 a.m.** Tenders will be opened at the address of the entity in the Board Room located at the AAJ/NMIAL Administration Building. Tenderers and their representatives are invited to attend the opening.



INVITATION FOR BIDS

The Culture, Health, Arts, Sports and Education (CHASE) Fund invites sealed bids from eligible CONTRACTORS for the **proposed renovation and expansion of the following schools:**

- ABC Early Childhood Development Centre - St. Catherine
- Golden Grove Primary & Infant School (Re- Tender) - St. Thomas

DESCRIPTION OF WORKS
ABC Early Childhood Development Centre - 6 months
 Construction of two additional classrooms, office, kitchen and bathroom facility and renovation of the existing building.

Golden Grove Primary & Infant School - 3 months
 Construction of a bathroom block.

ELIGIBILITY:
 It is mandatory that contractors be registered with the National Contracts Commission in the category of **"Building Construction" Grade 2 and above** for ABC Early Childhood Development Centre and **"Building Construction" Grade 4** and above for Golden Grove Primary & Infant School.

All bidders must be **Tax Compliant** at the bid opening and submit a copy there tax expiration date. Bidding will be in accordance with tender procedures and guidelines specified in the Handbook of Public Sector Procurement Procedures (March 2014).

AVAILABILITY OF BID DOCUMENTS:
 Eligible bidders can obtain tender Documents as of **Monday, August 15, 2016 to Friday, August 19, 2016** between the hours of **9:00 a.m. and 4:00 p.m.** at the office of: CHASE Fund, 8 Belmont Road, Kingston 5.

A non-refundable fee of **Five Thousand Dollars (\$5,000.00)** in cash or Manager's cheque made payable to CHASE will be required for each set of tender documents. All queries concerning the Tender documents/drawings shall be made in writing to the Chief Executive Officer, CHASE Fund, 8 Belmont Road, Kingston 5.

SUBMISSION OF TENDERS:
 The Tender(s) along with the required documents i.e. NCC certificate of registration, a valid TCL (with tax expiration date) and Tender Bond (for ABC Early Childhood Development Centre) are to be placed in a sealed envelope and placed in the designated tender box provided, marked with the name of the respective schools which is located in the waiting area of the CHASE Office, 8 Belmont Road, Kingston 5 on or before **2:00 p.m. Friday, September 2, 2016. Late Bids will be rejected.**

OPENING OF TENDERS:
 Tender envelopes will be opened publicly on **Friday, September 2, 2016** in the main conference room at CHASE Fund, 8 Belmont Road, Kingston 5 at the following times:
 • ABC Early Childhood Development Centre - 2:15 p.m.
 • Golden Grove Primary & Infant School (Re- Tender) – 2:30 p.m.

After evaluation of these documents by the evaluating committee, and subsequent referral to the appropriate authorities for approval, the successful contractor will be accordingly notified.

CHASE FUND is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the bidders. (TENDERERS SHOULD NOTE THAT THE CONTRACT IS FIXED AND NOT SUBJECT TO PRICE ADJUSTMENTS.)

CHASE FUND
 8 Belmont Road, Kingston 5
 Tel: 908-4134/4144
 Email: chase12@cwjamaica.com

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, **"The STAMP DUTY PAID"** Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.