



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
 - It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
 - It conforms with the bid validity period prescribed in the bidding documents;
 - It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
 - It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
 - It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
- It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



NATIONAL WORKS AGENCY



INVITATION TO BID

SUPPLY, INSTALLATION AND COMMISSIONING OF ONE (1) PASSENGER ELEVATOR AT THE NATIONAL SOLID WASTE MANAGEMENT AUTHORITY CORPORATE OFFICE

The National Works Agency, on behalf of the National Solid Waste Management Authority, invites tenders for the Supply, Installation and Commissioning of One (1) Passenger Elevator at their Corporate Office located at 61 Half Way Tree Road, Kingston 10.

The Scope of Works comprises generally, the supervision of labor and execution of all works (inclusive of supply, installation and commissioning of all Motors, Lifting Equipment, electrical, and general equipment areas as per Bills, etc) in accordance with the engineer's specifications.

CONTRACTOR ELIGIBILITY

Tenderers must be currently registered with the National Contracts Commission in the **Elevator, Escalator and Moving Walkway Systems Category Grades 1-3**; and shall be in possession of a valid Tax Compliance Certificate (TCC) in order to have their tenders considered (both documents to be presented at time of opening).

TENDER DOCUMENTS

Tender documents will be available as of Tuesday February 14, 2017 from the Project Managers:

**National Works Agency
Project Managers
140 Maxfield Avenue
Kgn 10**

A non-refundable payment of Three Thousand Dollars (\$3,000.00) will be required for each tender document.

RECEIPT AND OPENING OF TENDERS

Completed Tender Documents together with all required enclosures (NCC registration and TCC) shall be placed in an envelope marked **Supply, Installation and Commissioning of one (1) Passenger Elevator for NSWMA's Corporate Office** and returned no later than 10:00 a.m. on Tuesday 14th March 2017 to the Tender Box marked “**Supply, Installation and Commissioning of one (1) Passenger Elevator for NSWMA's Corporate Office**”, located in the :

**Lobby
National Works Agency
140 Maxfield Avenue, Kingston 10.**

Tenders will thereafter be publicly opened at 10:15 a.m. in a **conference room at the offices of the National Works Agency, 140 Maxfield Avenue, Kingston 10.**

Interested eligible bidders may obtain the bid documents or further information from:

**Technical Services Department
National Works Agency, 140 Maxfield Avenue, Kgn. 10
Tel: (876) 926-3210 (9)/Fax: (876) 926-2572**



LEASING OF HEAVY EQUIPMENT – ISLANDWIDE

TENDER NOTICE

PROCURING ENTITY – NATIONAL SOLID WASTE MANAGEMENT AUTHORITY

NAME OF PROJECT – Leasing of Heavy Equipment – Islandwide

PROCUREMENT METHOD – Local Competitive Bidding

ELIGIBILITY REQUIREMENTS - Interested contractors must have at the time of submission:

- A valid Tax Compliant Letter
- A valid National Contract Commission Certificate
“General Services” “Specialized in Heavy Equipment Rental/Equipment Rental

DOCUMENT AVAILABLE – As of Tuesday, February 14, 2017

CLOSING DATE: Friday, March 10, 2017 at 11:00 a.m.

CONTACT INFORMATION: Sheena Henry – Procurement Officer

ADDRESS OF ENTITY: 61 Half Way Tree Road, Kingston 10

TELEPHONE NO(S): 926-8559, 960-4511, Fax: 876-920-1415

FOR ADDITIONAL INFORMATION: procurementofficer@nswma.gov.jm

COST OF TENDER DOCUMENT: \$3,000.00



Development Bank of Jamaica Limited

Facilitating economic growth and development

The Development Bank of Jamaica Limited (DBJ) invites sealed bids from eligible and qualified bidders in the category of Consulting Services.

INVITATION TO BID

Scope:

Consulting Services –Strategic Review of Government of Jamaica's Assets and Development of Privatisation Modalities and Procedures

Qualifications:

For the Consultant to be qualified for the Assignment, its Expert must be:

- Qualified with a Master's Degree in the field of public administration, business administration or economics with at least 10 years' post-qualification experience and/or a lawyer qualified to practise in at least one jurisdiction with at least 10 years' post-qualification experience;
- Fluent in English;
- Experienced in advising on privatisations and privatisation legislation;
- At least 3-5 years of practical experience in areas relevant for the study; and
- Have strong analytical skills.

Procurement Method:

Local Competitive Bidding

Eligibility Criteria:

Copy of valid Tax Compliance Letter (TCL) indicating tax compliance at the time of submission of bid.

Contact Information:

The Manager
Public-Private Partnerships & Privatisation Unit

Address:

11A-15 Oxford Road, Kingston 5

E-mail:

privatisationmanager@dbankjm.com

Telephone Nos.

929-4000/619-4000

Bid Document Available:

Bidding documents may be collected as of Monday, **13 February 2017 between 10:00 a.m. and 4:30 p.m.** Bid documents may also be downloaded from the DBJ's website: <http://www.dbankjm.com>.

Tender

Closing Date: Friday, 24 February 2017 at 3:00 p.m.

Tender Opening: Development Bank of Jamaica, Friday, 24 February 2017 at 3:15 p.m.

Late bids will be rejected

The DBJ is not obligated to accept the lowest or any bid and reserves the right to terminate the bid process at any point before the award of contract without incurring any liability to any of the participants.

NOTICE

**PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS**

For Bookings Email:

jisadvertising@gmail.com
procurement@jis.gov.jm