

Jamaica Information Service
Career Opportunities

The Jamaica Information Service (JIS) Executive Agency invites applications from suitably qualified applicants for the position stated below:

Writer/Producer/Presenter – Radio Department

Job Scope: To cover assignments and write news releases and features about Government programmes and policies. To satisfy customer expectations by producing stories, features, programmes and public service announcements.

Main Responsibilities

- Write news stories, features and coordinate with photographers in the coverage of assignments
- Write and voice introductions, closers, link pieces and other presentational items
- Write, direct scripts for studio and other features

Qualifications and Experiences

- A first degree in Journalism, Public Relations or Mass Communication
- At least five (5) years' reporting experience in journalism
- At least two (2) years' writing and production experience (Radio) and at least two (2) years' experience in presenting and reporting in the broadcasting industry.
- Understanding and full working knowledge of newspaper or news agency computerized text editing systems
- Understanding and full working knowledge of planning, writing, presenting and producing radio items and programmes
- A skilled interviewer, reporter and writer

Applications along with resume should be forwarded **NO LATER THAN 2010 February 01** to the:

Manager – Human Resources
Jamaica Information Service
58a Half Way Tree Road

Email address: hrrmanager@jis.gov.jm