



# GOJ PUBLIC PROCUREMENT PAGE

## TENDERS

are invited from appropriately qualified contractors registered with the **National Contracts Commission (NCC)** for the provision of Goods, Services and Works.

For the provision of Insurance Services, in addition to the foregoing requirements, Brokers/Insurers must also be registered and pre-qualified by the Financial Services Commission (FSC).

Upon the submission of tenders, Contractors must submit valid **Tax Compliance Certificates (TCCs)** and **National Contracts Commission (NCC)** Certificates.

Procurement opportunities offered by way of International Competitive Bidding are not subject to the above. However, NCC and TCC Certificates are required prior to the award of contract(s).

If you are interested in doing business with the government, you are invited to view tender notices for procurement contracts on this page.

### OFFICE OF DISASTER PREPAREDNESS AND EMERGENCY MANAGEMENT



#### INVITATION FOR BIDS (IFB) GRANT No. TF095055

The Government of Jamaica has received a Grant from the **International Bank for Reconstruction and Development** towards the cost of the **Community Based Landslide Risk Reduction Project** and intends to apply part of the funds to cover eligible payments under the **Contract for Construction of Drainage Infrastructure in the Community of Melbrook Heights, TF095055-WB-MH-A**. The **Office of Disaster Preparedness and Emergency Management** as the implementing agency of the Grant invites sealed bids from eligible bidders for the work as outlined below:

- Scope of Work:** The construction of stormwater drains to include: u-drains, v-drains, cross drains, and swales; construction of soak-aways and man holes, rainwater harvesting infrastructure to include: roof guttering, supplying and erection of plastic water storage tanks.
- Eligibility:** Contractors must be currently registered with the National Contracts Commission (NCC) in the category of Civil Engineering and must have a valid Tax Compliance Certificate (TCC) at the time of Tender.
- Experience:** Contractors must have at least five (5) years' experience in similar activities.
- Availability:** Tender Documents will be available as of **July 21<sup>st</sup> 2014 between 9:00 a.m. and 4:00 p.m.** from the Administrator, Office of Disaster Preparedness and Emergency Management, for a non-refundable cost of JA \$3,000.
- Procurement Method:** National Competitive Bidding
- Bid Security:** Bids must be accompanied by security of:  
Lot 1- MH\_A-01- Melbrook Heights MoSSaiC Sector 1- **JA\$280,000.00**  
Lot 2- MH\_A-02 - Melbrook Heights MoSSaiC Sector 2 – **JA\$300,000.00**
- Return of Documents:** Completed Tender Documents are to be placed in a sealed envelope marked **"Tender Documents for the Construction of Drainage Infrastructure in the Community of Melbrook Heights"** and placed in the box similarly labelled and located in the lobby of the ODPEM at 2-4 Haining Road, Kingston 5, Jamaica, no later than **August 15th 2014 on or before 3:00 p.m.**
- Tender Opening:** **Tender documents will be opened publicly on 15<sup>th</sup> August, 2014 at 3:30 p.m.** in the Emergency Operations Centre, ODPEM, 2-4 Haining Road.
- Contact Information:** Mr. Shawn Hyde, Records Officer  
Office of Disaster Preparedness and Emergency Management  
2-4 Haining Road, Kingston 5  
[shyde@odpem.org.jm](mailto:shyde@odpem.org.jm); Tel.: 876-906-9674/5
- Additional Information:** Please visit <http://www.odpem.org.jm> for detailed Advertisement and Standard Bidding Documents.

### OFFICE OF DISASTER PREPAREDNESS AND EMERGENCY MANAGEMENT



#### INVITATION FOR BIDS (IFB)

The Office of Disaster Preparedness and Emergency Management (ODPEM) wishes to invite eligible and qualified individuals to submit a Letter of Interest, full Curriculum Vitae and proposal for Public Perception Survey for Office of Disaster Preparedness and Emergency Management. The proposal should be in accordance with the requirements of the Terms of Reference laid down in Annex 1. Sealed bids from eligible bidders for the work as outlined below:

- Scope of Work**  
Interested parties should submit a proposal to include:
- The methodology that will be employed to collect, analyse and present findings
  - A Data Quality Management Plan
  - A standardized Questionnaire/data collection instrument for gathering survey results
  - Administer the survey in select geographical areas
  - Consolidate and analyze survey results
- Assignment Objective** The primary objective of the public perception survey is to obtain relevant information that will inform the strategic planning and decision making process of the Organization, while maximizing our presence among key stakeholders.
- Eligibility** A copy of a valid Tax Compliance Certificate (TCC)
- Procurement Method** Local Competitive Bidding
- Availability** A complete set of tender document containing the necessary details on the Terms of Reference along with guidelines for submission can be obtained from the Office of Disaster Preparedness and Emergency Management (ODPEM) Receptionist from July 21, 2014 between the hours of 9:00 a.m. and 3:00 p.m. and on the website: [www.odpem.org.jm](http://www.odpem.org.jm)
- Additional Information** A complete set of documents containing the necessary details on the Terms of Reference along with proposal should be submitted as per the following instructions:
- Prices: Prices shall be quoted in Jamaican dollars indicating all applicable taxes.
  - Evaluation of Quotations: Quotations determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. Arithmetical errors will be corrected as follows:
    - Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.
    - If a Supplier refuses to accept the correction, the quotation will be rejected.
- Return of documents** Completed Tender documents are to be placed in a sealed envelope marked: **"Tender Document for Public Perception Survey"**. Office of Disaster Preparedness and Emergency Management 2-4 Haining Road, Kingston 5
- The envelope should be placed in the tender box, located in the lobby no later than August 7, 2014 at 3:00 p.m.
- Contact Information** Procurement Officer  
Office of Disaster Preparedness and Emergency Management  
2-4 Haining Road, Kingston 5  
Telephone: 876-906-9674/5
- Deadline for clarifications on tender document** **July 31, 2014 no later than 3:00 p.m.**
- Tender opening** **Thursday, August 7, 2014 at 3:30 p.m.**

### MINISTRY OF TOURISM AND ENTERTAINMENT REQUEST FOR PROPOSAL

#### TITLE: NATIONAL CRAFT POLICY AND STRATEGY FOR JAMAICA

##### BACKGROUND

The Government of Jamaica, through the Ministry of Tourism and Entertainment, aims to develop a **National Craft Policy & Strategy for Jamaica** that will facilitate:

- A strengthened and competitive craft sector with enhanced initiatives and products throughout the value chain;
- An Improved operational and infrastructural system and structure that will lead to sophistication of the products and services, and increased productivity;
- An effective governance framework for the development and promotion of the craft sector;
- The promotion of Authentic Jamaican craft products and cultural experiences to strengthen Jamaica's cultural capital;
- The development of supporting infrastructure to build capacity of personnel in all aspects of craft production.

##### OBJECTIVE OF THE CONSULTANCY

The objective of the consultancy is the development of the National Craft Policy and Strategy for Jamaica.

##### SCOPE OF WORK

In furtherance of the policy development process, the Consultant will be expected to, among other tasks:

- Define the policy scope including defining the significance of craft within the context of Jamaica's craft and tourism development;
- Conduct meetings and consultations with key Ministries, Departments, Agencies, and craft related educational and training institutions, craft practitioners and key stakeholders to inform policy development;
- Present a succinct Situational Analysis;
- Define Authentic Jamaican Craft;
- Conduct a Gap Analysis;
- Locate, within the policy, a Craft Authority as a key strategy and mechanism for the governance, development and growth of the Jamaican craft industry.

##### DURATION

The maximum time allotted for the completion of all activities shall be six (6) months.

##### TENDER REQUIREMENTS

A valid Tax Compliance (TCC) and National Contracts Commission (NCC) Certificates are required and must be valid on the date of the tender opening.

##### INVITATION

The Ministry of Tourism & Entertainment now invites eligible consultants to submit proposals for the provision of the above services. The Request for Proposal (RFP) including the Terms of Reference will be available on the Ministry's website at <http://www.mot.gov.jm> as of **Wednesday, July 16, 2014**.

Proposals must be delivered no later than the following date and time: **Monday, August 4, 2014 at 10:00 a.m.** The opening of proposals is scheduled for **10:30 a.m. on Monday, August 4, 2014** at the 3rd floor Boardroom, Ministry of Tourism & Entertainment, 64 Knutsford Boulevard, Kingston 5.

Interested consultants may submit proposals to:

**NATIONAL CRAFT POLICY AND STRATEGY FOR JAMAICA CONSULTANCY**  
c/o The Procurement Officer  
Corporate Services Division  
Ministry of Tourism & Entertainment  
64 Knutsford Boulevard, Kingston 5



#### ST. THOMAS PARISH COUNCIL INVITATION TO TENDER

- Procuring Entity:** St. Thomas Parish Council
- Scope:** To Construct Retaining Wall at Kerrick Hill, Hagley's Gap, St. Thomas
- NCC Grade/Category:** General Road Works (Grade 3 or above)
- Procurement Method:** Local Competitive Bidding
- Contact Information:** Merrick Dattadean  
Deputy Superintendent of Roads & Works
- Address of Entity:** 11 Church Street, Morant Bay P.O., St. Thomas  
734-1876; 982-2227; 982-2276
- Tender Document:** Available at a cost of **\$3,500.00** (non-refundable) as of **Monday, July 21, 2014**.
- Deadline for Submission:** Bids must be submitted by **10:00 a.m.** on or before **Monday, August 4, 2014**. Contractors are required to arrange a site visit with a representative of the St. Thomas Parish Council, Roads and Works Department.



- Procuring Entity:** Bank of Jamaica
- Scope:** Supply of Personal Computers
- NCC Grade &/or Category:** Computers & Supplies, Computers & Related Services, Information Technology Services
- Contact Information:** Head of Procurement,  
Procurement Administration Section
- Address of Entity:** Nethersole Place, Kingston
- Telephone No(s):** 876-922-0750-9
- For Additional Information:** [bojtender@boj.org.jm](mailto:bojtender@boj.org.jm)
- Cost of Tender Document:** No Cost. Download document from the Bank's Website: [www.boj.org.jm](http://www.boj.org.jm)
- Deadline:** **Saturday August 11, 2014 at 10:00 a.m.**
- For Additional Information Visit:** ([www.boj.org.jm](http://www.boj.org.jm)) under the section Tenders