



# GOJ PUBLIC PROCUREMENT PAGE

The Ministry of Finance and Planning Planning, Procurement and Asset Policy Unit (PAPU) Frequently Asked Questions is an editorial feature that will seek to address Procurement issues and provide a response and clarity to those issues raised.

## Q: WHAT IS THE PUBLIC PROCUREMENT ACT?

**A:**  
The Public Procurement Act is the regulatory framework that governs government procurement. It provides for clear and comprehensive understanding of the procurement function

## Q: WHY DO WE NEED THE PUBLIC PROCUREMENT ACT?

**A:**  
The Public Procurement Act will consolidate, harmonize and modernize the current legal system and is aligned to international best practices and the CARICOM Public Procurement Protocol. The Act will also redefine and strengthen the institutions that administer public procurement.

- a. The Office of Public Procurement
- b. The Public Procurement Commission
- c. The Procurement Renew Board
- d. Procuring Entities

If you are interested in doing business with the government, you are invited to view tender notices for procurement contracts on this page.



**JAMAICA ANTI-DOPING COMMISSION (JADCO)**  
Request for Proposal – Provision of Accounting Consultancy for Jamaica Anti-Doping Commission LCB#2014/JADCO/01  
Invitation to Tender

The Office of the Prime Minister (OPM) on behalf of the Jamaica Anti-Doping Commission (JADCO) now invites sealed bids from eligible and qualified bidders to enter into a service contract for the Provision of Accounting Consultancy Services for JADCO's establishment of an independent Accounting Unit. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures specified in the Government of Jamaica, Handbook of Public Sector Procurement Procedures, March 2014 <http://www.mof.gov.jm> and is open to all bidders locally.

The services includes review of the Commission's charts of accounts & accounting manual and make recommendations for amendments where applicable, setting up JADCO's accounting operations, internal control systems, inventory management system and a Fixed Asset Register. More details on the services are provided in the Terms of Reference in the Tender Document.

At the time of tender, bidders must submit a current Tax Compliance Certificate (TCC). Failure to enclose same will result in the bid being non-responsive, and thus will be rejected.

A complete set of Bidding Documents in English may be viewed at the Office of the Prime Minister's website, <http://opm.gov.jm/about-the-office-of-the-priminister/tenders-and-invitations/> or the Jamaica Anti-Doping Commission (JADCO) website on (<http://jadco.gov.jm/index.php/about/requests-for-proposals>) Monday, September 15, 2014.

Bids **MUST** be placed in the designated Tender Box located in the Procurement Unit, the Administration Building, Office of the Prime Minister, on or before **3:00 p.m. Monday, September 29, 2014. Late submissions will not be accepted.** Bids must be returned in a plain, sealed envelope appropriately marked on the outside of the envelope: "Provision of Accounting Consultancy for Jamaica Anti-Doping Commission" addressed to:

Procurement Specialist  
Office of the Prime Minister  
1 Devon Road, Kingston 10

The public opening of Tenders will take place in the Press Room, Administration Building at **3:15 p.m. on Monday, September 29, 2014.**

Further information can be obtained at the address below during office hours Monday – Friday 9:00 a.m to 4:00 p.m. EST:

Office of the Prime Minister  
Attn: Procurement Specialist  
Administration Building  
1 Devon Road, Kingston 10  
Tel: 927-9941-3; 927-4101-3; 920-8788 Ext 2105  
Fax: 978-3073

Email: [procurement@opm.gov.jm](mailto:procurement@opm.gov.jm) and [tanya.wright@opm.gov.jm](mailto:tanya.wright@opm.gov.jm)

Ministry of Finance and Planning  
on behalf of  
Caymanas Track Limited

### INVITATION FOR BID

The Ministry of Finance and Planning invites sealed bids from eligible bidders to provide Security Services at Caymanas Track Ltd, Gregory Park, St. Catherine.

### ELIGIBILITY FOR BID

- Possess a valid Tax Compliance Certificate (TCC);
- Be registered with the National Contracts Commission (NCC) in the category Safety and Security Services
- Be currently registered with the Private Security Regulation Authority (PSRA)

### COLLECTION OF DOCUMENTS

Interested bidders may purchase the complete set of bidding documents at the Main Lobby, Block D, Ministry of Finance and Planning as of **Wednesday September 10, 2014** between the hours of **9:00 a.m. and 3:30 p.m.** for a non-refundable fee of **JA\$3000.00** in the form of cash or Manager's Cheque payable to Ministry of Finance and Planning.

### MANDATORY SITE VISIT:

The only site visit will be held at Caymanas Track Limited, Gregory Park St. Catherine on **Friday September 19, 2014 at 10:00 a.m.**

### RETURN OF BIDS:

Sealed bids, marked **CTL Security Services**, must be deposited in the Tender Box located in the Main Lobby Block D, Ministry of Finance and Planning, on or before **Monday October 13, 2014 at 10:00 am.** Late bids will be rejected.

### OPENING OF BID DOCUMENTS

The public opening of Bids will take place on **Monday October 13, 2014 at 10:15 a.m.** in the Block B Conference Room, Ministry of Finance and Planning, 30 National Heroes Circle, Kingston 4. Bidders representatives are invited to attend.

Email contact: [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm)



**PROCURING ENTITY:** PORT AUTHORITY OF JAMAICA

**SCOPE:** Cleaning of the floors, interior walls, kitchenettes, dinning area, staircases, corridors, internal and external windows, walkways, blinds, restrooms, elevators, Conference rooms, Security Posts, Reception areas, furniture, vacuuming and cleaning of all carpeted areas, washing of the basement floor, emptying and washing of receptacles and replacement of bin liners.

**NCC Grade &/or Category:** Janitorial ,Sanitation Services

**Contact Information:** Lloyd Trusty, Manager, Office Administration Actg.

**Address Of Entity:** 15 -17 Duke Street, Kingston, Jamaica

**Telephone No(s).** 922-0290 - 8 (ext.) 2021

**Email Address:** [ltrusty@portjam.com](mailto:ltrusty@portjam.com), [ashaw@portjam.com](mailto:ashaw@portjam.com)

**Cost Of Tender Document:** \$4,000.00 (JA)

**For Additional Information:** [www.portjam.com](http://www.portjam.com).



HEART Trust/NTA

**Scope:** To provide basic meals daily for trainees at seven (7) locations for a period of 36 months.

**Fully equipped canteen properties** at the following locations:

- Buff Bay VTC - Portland
- Luidas Vale VTC – St Catherine
- HEART Northwest TVET Institute Cornwall Automotive Campus – St James

**Prepared meals to be brought in to the following locations:**

- Old Harbour VTC – St Catherine
- HEART Northwest TVET Institute Granville Campus – St James
- Port Maria VTC – St Mary
- Beechamville – St Ann

**NCC Grade:** Catering Services /Concessionaire Services

**Procurement Method:** Local Competitive Bidding

**Contact Information:** Sharon Graham  
Snr. Manager - Administration

**Address of Entity:** 6B Oxford Road, Kingston 5

**Telephone No(s):** 929-3410-8,

**E-Mail Address:** [Sharon\\_graham@heart-nta.org](mailto:Sharon_graham@heart-nta.org)

Bid packages are available at a cost of **J\$3,000.00 (non-refundable)** from **Monday, September 15, 2014.** Bids must be returned no later than **12:30 p.m. on Tuesday, October 21, 2014.** Opening of bids – same day at **12:45 a.m.**

### TENDER NOTICE



Remove Corrosion, Clean, Prime and Paint 50m Wind Turbine Towers

**Scope of Work:**  
To remove corrosion, clean and apply primer and top coat to entire surface area of 23 wind turbines towers with Dimension of:

Height	50m
Top Diameter	2.564m
Bottom Diameter	3.503m

### Contractor must

- Provide their own nylon guide rope length no less than 100m with diameter of 5cm and be prepared to use the sky climber supplied by Wigton Windfarm Limited (WWFL) under the supervision of a trained WWFL staff member. The guide rope to be managed by the supplier's employees.
  - Provide antifungal paint (suitable for metal) for use in a highly saline environment and state the paint specification.
  - Specify duration of work and contingency to complete job.
  - Provide proof/experience (previous job or certificate) of working at similar height or above and also First Aid training certificate.
  - Provide own certified Personal Protective Equipment (safety harness and approved rescue device)
- All equipment used must be accepted and approved by WWFL.

### Eligibility & Selection Criteria

- a) A valid Tax Compliance Certificate (TCC)
- b) Current Registration with the National Contracts Commission (NCC), in the category of Civil Engineering Works (Grades 1 – 4)

### Contact

Operations Manager – 816-7869  
Project Officer – 960-3994 or 960-0568

### Tender Packages

Tender packages may be collected at Wigton Windfarm Limited, 36 Trafalgar Road, Kingston 10, at a cost of **J\$2,000.00.** Only cash or manager's cheque will be accepted.

### Site Visit

A site visit is scheduled for **September 23, 2014 at 10:30 a.m.** and is mandatory for all bidders and/or responsible personnel of the company to be in attendance.

### Submissions

The proposal should be submitted by **September 24, 2014**, addressed as follows; Remove Corrosion, Clean, Prime and Paint 50m Wind Turbine Towers  
**Wigton Windfarm Limited,  
Ground Floor, PCJ Building,  
36 Trafalgar Road, Kingston 10.**

Tenders must be deposited in the Tender Box at:  
**Wigton Windfarm Limited, Ground Floor, PCJ Building, 36 Trafalgar Road, Kingston 10.**

The deadline for submission of tenders is **3:00 p.m. on September 30, 2014.**

**Tenders submitted after this time and date will be automatically disqualified.**

Opening will be at **3:15 p.m.** at the Wigton Windfarm Board Room on **September 30, 2014**

Recommendations for award(s) will not necessarily be made to the lowest tender, but in respect of the best overall proposal (s).

## NOTICE

PLEASE CHECK THE  
MINISTRY'S WEBSITE FOR THE  
FULL DOCUMENTS