



## BIDS FOR THE ERECTION OF A PROPOSED THREE(3) CLASSROOM AND BATHROOM EXTENSION BLOCK AT MALDON HIGH SCHOOL, SUMMER HILL, ST. JAMES.

**Scope:** The proposed works consist of earthworks, concreting, walling and masonry, roofing, carpentry and joinery, hardware and metalwork, rendering, paving & tiling, plumbing, glazing, painting, electrical & mechanical installations, drainage and external works.

**NCC Grade:** Building Construction (Grade 1-2).

**TCC:** Contractors are required to possess a valid Tax Compliance Certificate (TCC) at the time of bid submission.

**Procurement Method:** Local Competitive Bidding

**Contact Information:** The Procurement Manager

**Address of Entity:** 37 Arnold Road, Kingston 5, Caenwood Center

**Telephone No(s):** 922-3134 / 967-7995

**Email Address:** procurement@net.org.jm

**Collection Information:**  
Bid packages will be available on Compact Disc from **Wednesday, June 7, 2017** between **9:00 a.m. to 12 noon** and **1 p.m. to 4:00 p.m.** weekdays from the National Education Trust located at The Georgian Bldg, Caenwood Center, 37 Arnold Road, Kingston 5, upon payment of a non-refundable fee of **\$2,500.00**. This fee is to be paid to the Accounts Unit of the National Education Trust. Cut-off date for the sale of Bid Documents are **Friday, June 16, 2017** at close of business.

**Submission Information:**  
Bids should be submitted in sealed envelopes to the address below by deadline **Wednesday, June 21, 2017 @ 11:00 a.m.** and be clearly marked **"Tender for the erection of a proposed 3-classroom & bathroom extension block at Maldon High School, Summer Hill, St. James"**. The Tender Box will be placed at:

The Lobby  
The National Education Trust (NET)  
37 Arnold Road, Kingston 5  
The Georgian Bldg  
Caenwood Center



invites sealed bids for  
**Cathodic Protection System Rehabilitation Works**

Petrojam Limited now invites sealed bids from bidders for the procurement **Cathodic Protection System Rehabilitation Works**.

**Bidding Methodology:** Local Competitive Bidding

**Eligibility Criteria**  
Interested bidders are required to submit the following with their bids:  
1. Copy of valid Tax Compliance Certificate(TCC)  
2. Proof of registration with the National Contracts Commission's certificate in the category of **Electrical Works, Grade 2 minimum**

A Bid Security is to be submitted with the bid in the amount of Three Hundred and Fifty Thousand Jamaican Dollars (J\$350,000.00).

A **mandatory** site visit will be held on **June 13, 2017 at 10:00 a.m.** at the Petrojam Limited, Kingston Refinery, 96 Marcus Garvey Drive, Kingston 15, Jamaica, W.I. location.

**Collection of Bidding Documents:** A complete set of Bidding Documents in English will be available for download as at **Monday, June 5, 2017** on the Government of Jamaica Electronic Procurement website **www.gojep.gov.jm**. Registration instructions available on the website listed on the system. Registration is required for vendors to participate in the Tender.

Bids shall be valid for a period of One Hundred and Eighty (180) calendar days after the bid closing. Bids must be submitted online via **www.gojep.gov.jm** no later than **June 20, 2017 at 10:00 a.m.**, Eastern Standard Time (E.S.T.).

For additional information, please visit Petrojam Limited's website at **http://www.petrojam.com**

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (**www.gojep.gov.jm**). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, **www.gojep.gov.jm**. Please register on the e-GP System by selecting the Register as a supplier link from the home page. For assistance and training please, contact the support desk at: (876) 932-5220.



invites sealed bids for  
**Cathodic Protection System Rehabilitation Works**

Petrojam Limited now invites sealed bids from bidders for the procurement **Cathodic Protection System Rehabilitation Works**

**Bidding Methodology:** Local Competitive Bidding

Bidders are not required to provide Tax Compliance Certificate (TCC) and National Contracts Commission (NCC) certificate at the time of bid submission.

**Contract Award Requirement:** Local bidders if successful will be required to provide a valid Tax Compliance Certificate and a valid National Contracts Commission certificate in the category of Electrical Works, Grade 2 prior to contract award.

A Bid Security is to be submitted with the bid in the amount of Three Hundred and Fifty Thousand Jamaican Dollars (J\$350,000.00).

A **mandatory** site visit will be held on **June 13, 2017 at 10:00 a.m.** at the Petrojam Limited, Kingston Refinery, 96 Marcus Garvey Drive, Kingston 15, Jamaica, W.I. location.

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### OFFICE OF THE CABINET

#### REQUEST FOR CURRICULUM VITAE PUBLIC SECTOR TRANSFORMATION & MODERNISATION DIVISION

#### PROJECT MANAGEMENT EXECUTIVE CENTRALIZATION OF LEGAL SERVICES - ATTORNEY GENERAL'S CHAMBERS (TRANSITION PROJECT TEAM) - CV#2017/E001

The Government of Jamaica (GoJ), under the auspices of the Office of the Cabinet (OoC), is seeking proposals from qualified individuals for the contracting of a Project Management Executive (PME) to lead the Transition Project Team and manage the overall implementation of the project, redounding to the centralization of legal services under the ambit of the Attorney General's (AG's) Chambers.

The Consultant will be required to, amongst other things:

- Recruit Transition Project Team (TPT) members as required;
- Recruit the members of the Transition Project Team members;
- Work closely with the Solicitor General to finalize a detailed Transition Project Plan;
- Manage the Transition Project Team and lead committees in planning and implementing the centralization of the provision of legal services under the key themes of legal services, human resources, and technology;
- Oversee and support the implementation of key elements of the Transition Plan in a timely and professional manner with minimal disruption of the work of Legal Services Units and the AG's Chambers;

The Technical Expertise required for this post includes, among others:

- A Master's Degree in Project Planning/Management, Management Studies, Strategic Management/Planning, Public Sector Management or related field
- At least 5 years' experience in managing projects (public and/or private sector)
- At least 5 years' experience in leading team(s) of professionals
- Knowledge and experience in organizations that provide legal services
- Certification in Project Management

The full details of the engagement are included in the Request for CV document which will be available for download as of **Monday, June 12, 2017** on the website of the Office of the Cabinet (**www.cabinet.gov.jm**). The closing date for the submission of CV is **Friday, June 30, 2017 at 1:00 p.m.**

Tenders for this procurement will be accepted via the electronic Government Procurement Portal (**www.gojep.gov.jm**) as well as via email at **psmd.proc@cabinet.gov.jm**. To obtain the Tender via the Government Procurement Portal, you must first be registered in the portal.

To register as a Consultant on the e-GP System, Select the link, Register as a Supplier from the Home page. System User Manual can also be accessed by selecting the User Manual option.

For assistance, in registration or to receive training, please contact the support desk at: (876) 932-5220 or select the Contact us link from the Home page to send an email.

Individuals seeking clarification may contact the Procurement Officer at email address **psmd.proc@cabinet.gov.jm**, or fax 876-960-6443.

**Late submissions will not be accepted.**

## NOTICE

### PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Booking Email:  
**jisadvertising@gmail.com**  
**procurement@jis.gov.jm**



Invites sealed bids for  
**Supply of Cathodic Protection Materials**

**Scope:** Petrojam Limited invites bidders to submit bids for the supply of Cathodic Protection Materials – Refinery Zone 3 (TK-118 Tank Field) project.

**Bidding Methodology:** International Competitive Bidding

**Contract Award Requirement:** If successful, a local bidder is required to provide a valid Tax Compliance Certificate or Tax Compliance Letter and a valid National Contracts Commission certificate in the category of Electrical Appliance and Equipment prior to contract award.

If successful, an international bidder while not required to provide Jamaican TCC and NCC certificates prior to contract award must demonstrate tax compliance in country of registration.

A complete set of Bidding Documents in English will be available for download as at **Monday, June 5, 2017** on the Government of Jamaica Electronic Procurement website **www.gojep.gov.jm**. Registration instructions are also available on the website listed on the system. Registration is required for vendors to participate in the Tender.

Bids shall be valid for a period of 120 calendar days after the bid closing date. Bids must be submitted online via **www.gojep.gov.jm** no later than **Tuesday, June 20, 2017 at 3:00 p.m.**, Eastern Standard Time (E.S.T.).

Online Bid Opening takes place on **Tuesday, June 20, 2017 at 3:05 p.m.**, Eastern Standard Time (E.S.T.) An online bid opening report will be sent to all Bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at **http://www.petrojam.com**

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To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, **www.gojep.gov.jm**.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at (876) 932-5220.

## Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

**The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:**

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

**A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:**

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
  - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
  - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, **"The STAMP DUTY PAID"** Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

**Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.**