



NOTICE

REGISTRATION AND TRAINING AVAILABL FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance (MOF), Procurement and Asset Policy Unit (PAPU) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP by 2018.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page: at www.gojep.gov.jm.

For additional information, please call the Public Procurement Customer Care Help Desk numbers: (876) 932-5220/932-5251/932-523 or by sending an email to: papucustomer@mo.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

OFFICE OF THE CABINET

PUBLIC SECTOR TRANSFORMATION & MODERNISATION DIVISION

REQUEST FOR CURRICULUM VITAE

COMMUNICATIONS LEAD

TO SUPPORT IMPLEMENTATION OF AN INTEGRATED COMMUNICATIONS PROGRAMME TO SUPPORT PUBLIC SECTOR TRANSFORMATION AND MODERNISATION – CV#2017/E007

The Government of Jamaica, represented by the Public Sector Transformation and Modernisation Division (PSTMD) in the Office of the Cabinet, seeks to contract an Individual Consultant to support the implementation of an integrated communication and engagement strategy in support of the Public Sector Transformation and Modernisation Programme led by the Office of the Cabinet in partnership with all Ministries.

The Consultant will be required to, among other things:

- Work in collaboration with the Modernisation Programme Integrator (MPI) to develop and execute comprehensive communication and stakeholder engagement programmes for PSTMD thematic areas.
- Assist in the promotion of the Transformation/Modernisation initiative throughout the public sector; ensure the dissemination of information to key stakeholders on principles and planned actions of Public Sector Modernisation Vision and Strategy.
- Develop visibility, branding and communications guidelines and protocols for all projects under the PSTMD programme.

The Technical Expertise required for this post includes, among others:

- Degree in Communication/Marketing or a related discipline Postgraduate qualification would be an asset.
- Experience working with programmes that are national in scope
- Additional training in corporate management, project management, change management would be an asset

The full details of the engagement are included in the Request for CV document which will be available for download as of **Monday, August 14, 2017** on the website of the Office of the Cabinet (www.cabinet.gov.jm) and the electronic Government Procurement Portal (www.gojep.gov.jm). The closing date for the submission of CV is **Friday, September 1, 2017 at 1:00 p.m.**

Tenders for this procurement will be accepted via the electronic Government Procurement Portal (www.gojep.gov.jm) as well as via email at psmd.proc@cabinet.gov.jm. To obtain the Tender via the Government Procurement Portal, you must first be registered in the portal.

To register as a Consultant on the e-GP System, Select the link, **Register as a Supplier** from the Home page. System User Manual can also be accessed by selecting the **User Manual** option.

For assistance in registration or to receive training, please contact the support desk at: (876) 932-5220 or select the **Contact us link from the Home page to send an email.**

Individuals seeking clarification may contact the Procurement Officer at email address psmd.proc@cabinet.gov.jm, or fax: (876) 960-6443.

Late submissions will NOT be accepted.

INVITATION TO TENDER

PROCUREMENT OF ENVIRONMENTAL CONSULTING SERVICES FOR CARRY CAPACITY ASSESSMENT FOR GREEN GROTTO CAVES & ATTRACTION, REACH FALLS, DUNN'S RIVER FALLS & PARK AND BOOBY CAY

The Urban Development Corporation (UDC), by way of Local Competitive Bidding, invites suitably qualified Consultants to submit bids to **ascertain the Carrying Capacity Assessment for Selected UDC Operated Properties.**

Scope of Service:

To undertake the requisite research and analysis to determine the carrying capacity for:

- Booby Cay, Negril, Westmoreland
- Reach Falls, Portland
- Green Grotto Caves & Attraction, St. Ann
- Dunn's River Falls & Park, St. Ann

Eligibility Criteria:

Proof of Tax Compliance - A copy of a Tax Compliance Letter or valid Tax Compliance Certificate, if current/not expired.

Tenders submitted without a valid TCC will be automatically rejected.

Collection of Tender Document

Tender documents will be available as of **Monday, August 14, 2017** and can be collected Monday - Friday between the hours of **9:00 a.m. and 4:00 p.m.**, from:

**Strategic Sourcing and Procurement
7th Floor, Urban Development Corporation
12 Ocean Boulevard
Kingston Mall, Kingston**

A non-refundable payment of **J\$4,000** in cash or Manager's Cheque, payable to the Urban Development Corporation, will be required when collecting the tender document.

Tenders must be deposited by **Thursday, August 31, 2017 at 10:00 a.m.** in the **tender box** located at:

**Urban Development Corporation
Ground Floor, 12 Ocean Boulevard
Kingston Mall, Kingston**

Tender opening will be at **10:15 a.m.** on the same day of the closing on the Ground Floor at the UDC's Office. **Tenders submitted after this time and date will be automatically rejected and disqualified.**

Failure to purchase the Tender/Bid Documents from the UDC will result in ineligibility/non-responsiveness of that Bid from participating in the procurement process.

The UDC reserves the right not to accept the lowest, or any other tender or to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.



Making development happen...

12 Ocean Boulevard, Kingston Mall, Jamaica W.I.
Telephone: (876) 656-8031 Telefax: (876) 922-9326
Email: info@udcja.com Website: www.udcja.com

NOTICE

PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS