



GOVERNMENT OF JAMAICA
University of Technology, Jamaica
Enhancement Project
Invitation for Bid (IFB)

**SUPPLY & INSTALLATION OF FIXTURES, FURNITURE & EQUIPMENT (FF&E) –
CASE, GOODS – STANDARD FOR THE SHARED FACILITIES COMPLEX**

The Government of Jamaica (GOJ) has received a loan from the Caribbean Development Bank (CDB) in an amount equivalent to USD17.157m towards the cost of the University of Technology Jamaica (UTech, Ja.) Enhancement Project and intends to apply a portion of this loan to eligible payments under this contract. Payment by CDB will be made only at the request of GOJ and upon approval by CDB, and will be subject, in all respects, to the terms and conditions of the Loan Agreement. The Loan Agreement prohibits a withdrawal from the Loan Account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOJ shall derive any rights from the Loan Agreement or have any claim to the proceeds of the Loan.

UTech, Ja. now invites sealed bids for the **supply and installation of items of Classroom Furniture.**

Consideration will be limited to firms or joint ventures of firms which are legally incorporated or otherwise organized in, and have their principal place of business in an eligible country and are either:

- (a) more than 50% beneficially-owned by a citizen or citizens and/or a bona fide resident or residents of an eligible country, or by a body corporate or bodies corporate meeting these requirements; or
- (b) owned or controlled by the government of an eligible country provided that it is legally and financially autonomous and operates under the commercial law of an eligible.

Eligible countries are member countries of CDB.

Eligible bidders will be required to submit full qualification information with their bids establishing their eligibility to bid and qualification to perform the contract if the bid is accepted. Tender and qualification information are to be submitted in the English Language on the prescribed forms inserted in the Bid Documents. **Submissions that do not provide the information required or that do not demonstrate the prospective supplier's ability to perform satisfactorily, will not qualify and will not be considered for further evaluation.**

Pre-Contract Award

Bidders are required to possess the following documents prior to Contract Award, failing same Award will be made to the next bidder:

- A copy of company's registration certificate with the National Contracts Commission (NCC) in the category of 'Furniture Supplies'.
- A copy of the company's valid Tax Compliance Certificate (TCC)

NCC registration is not a requirement for foreign Bidders to participate in the GOJ Procurement process. However, if a foreign Bidder is successful and any aspect of the contract is to be executed in Jamaica, the Bidder shall be required to register with the NCC before the contract is awarded. Foreign Bidders need not submit a TCC, if not currently operating in Jamaica.

Bid documents will be available at the first address below, from **May 22, 2017**, on week days between 8:00 a.m to 12:30 p.m and 1:30 p.m to 4:00 p.m. A complete set of bidding documents (electronic CD) can be purchased by interested bidder upon payment of a non-refundable fee of Four Thousand Jamaican Dollars (J\$ 4,000.00). The Method of Payment will be made by cash or manager's cheque deposited to the University of Technology, Jamaica, at the Accounts Receivables Department (cashiers) and receipt presented for collection of documents from the first address below or Bank Transfer to The National Commercial Bank, Jamaica Account# 37-1277358 (Swift Code: JNCBJMKX) payable to the University of Technology, Jamaica and notification of transfer emailed to gibbert@utech.edu.jm.

Applicants who request that documents be forwarded to them must submit an account number from a local courier agent that accepts freight collect charges. The CD containing the documents will be promptly dispatched, but under no circumstance will the GOJ or the Project Management Unit, University of Technology, Jamaica be held responsible for late delivery, loss or damage to the CD containing the documents so transmitted.

Hard copies of bids must be submitted in sealed envelopes, with the name and address of the bidder, and be clearly marked "**Tender for supply and installation of items of Classroom Furniture for the Shared Facilities Complex**", and must be delivered to the first address below no later than 12:00 noon on **Monday, July 03, 2017**. Bids will be opened publicly immediately after the deadline for submission of bids, in the presence of Bidders' representatives who choose to attend at the first address below. **Qualification information only must be submitted simultaneously to the second address below.**

Each bid must be accompanied by the required Bid Security in a freely convertible currency. Late bids will be rejected.

GOJ/UTech, Ja. reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected prospective bidder(s) or any obligation to inform the affected prospective bidder(s) of the grounds for GOJ/UTech, Ja.'s action. GOJ/UTech, Ja. will not defray any costs incurred by any bidder in the preparation of bids.

1. Address for Collection, Clarification & Submission of Bidding Documents

The Project Coordinator
Project Management Unit,
c/o Facilities Management Department
University of Technology, Jamaica
237 Old Hope Road
Kingston 6
JAMAICA, WEST INDIES

Tel: (876) 927 1680-8 Ext. 3234
Fax: (876) 970-4391
E-mail: gibbert@utech.edu.jm
Website: <http://www.utechjamaica.edu.jm>
[Quick Links-Procurement Notices](#)

2. Address for Qualification Information Only

Procurement Officer
Caribbean Development Bank
P O Box 408
Wildey
St. Michael
BARBADOS, WEST INDIES

Tel: (246) 431-1600
Fax: (246) 426-7269
Email: procurement@caribank.org
Website: <http://www.caribank.org/projects/procurement/procurement-notice>