



Invites sealed bids for

Re-tender Equipment Rental Services

Scope: Petrojam Limited hereby invites bids from suitably qualified and experienced contractors for the provision of various heavy equipment with certified operators and crews for use during its planned 2018 Turnaround exercise.

Eligibility Requirements: (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Proof of registration with the National Contracts Commission in the category of **General Services specializing in Heavy Equipment Rental or Heavy Duty Equipment Rental**; and (3) Bid Security of Five Hundred Thousand Dollars (J\$500,000.00) in one of the forms specified in the Bidding Documents.

A complete set of Bidding Documents in English will be available for download as at **Monday, April 9, 2018** on Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system.

Registration is required for vendors to participate in the Tender.

Bids shall be valid for one hundred and twenty (120) calendar days after bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Monday, April 30, 2018 at 11:00 a.m.** Online Bid Opening takes place on **Monday, April 30, 2018 at 11:05 a.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: (876) 932-5220.



HEART Trust/NTA

INVITATION FOR BIDS

Scope: Security Services
HT/NTA SS2018
To provide Private Security Services in Zones 1- 5 for a period of thirty-six (36) months

NCC Category: Safety & Security Services

Procurement Method: Local Competitive Bidding

Contact: Miss Suzanne Scarlett, PSP

Address of Entity: HEART Trust/NTA, 6B Oxford Road, Kingston 5

Telephone No(s): 960-9630 or 863-0754

Email Address: suzanne_scarlett@heart-nta.org

Collection and Submission Information:

The Tender Document will be available as of **Thursday, February 1 to Thursday, February 8, 2018** and can be collected between **9 a.m. and 4 p.m.** from **HEART College of Beauty Services (HCBS), 10 Hope Road, Kingston 10**, at a cost of \$1,000.00 cash. A mandatory Bid Conference will be held on **Friday, February 9, 2018 at 2 p.m.** in the Revenue Services Meeting Room, HEART Trust/NTA, 10 Hope Road, Kingston 10.

Completed Tenders along with all required documents must be deposited no later than **Friday, March 2, 2018 at 10 a.m.** in the tender box located in the Lobby of HEART College of Beauty Services (HCBS), 10 Hope Road, Kingston 10. Bid Opening is same day at **10:15 a.m.**



Invites sealed bids for

Construction of Parking Area for Petrojam Limited's New Testing Laboratory

Scope: Petrojam Limited invites bids from bidders for the Construction of Parking Area for Petrojam's New Testing Laboratory project at its facility located at 96 Marcus Garvey Drive, Kingston 15, Jamaica.

Eligibility Requirements: (1) **Valid Tax Compliance Certificate (TCC) and (2) Valid National Contracts Commission's (NCC) Certificate of Registration as a Public Sector Works Grades 1-4 Contractor in the category of Civil Engineering Works, Grade 2 minimum.**

A complete set of Bidding Documents in English will be available for download as at **Monday, April 9, 2018** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. Registration is required for vendors to participate in the Tender.

Bids shall be valid for a period of ninety (90) calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Monday, April 23, 2018 at 2:00 p.m.** Online Bid Opening takes place on **Monday, April 23, 2018 at 2:05 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page.

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INVITATION FOR BIDS

Supply and Installation of an Elevator & Construction of Roof and Terrace
ITB#: BGLC-HRA2017/2

The Betting, Gaming and Lotteries Commission (BGLC), an agency of the Government of Jamaica, now invites sealed bids from eligible and qualified bidders to tender for building construction works at its Hagley Park Road Administrative Office.

Eligibility Requirements:

- Valid Tax Compliance letter or Certificate
- Valid National Contracts Commission Certificate in the category of Building Construction (Grade 2)
- Bid Security of \$150,000.00 as specified in the bidding documents.

Interested eligible bidders may obtain further information by contacting:

Procurement Officer
RFP#:BGLCHRA2017/02
78CEF Hagley Park Road, Kingston 10
Telephone: (876) 630-1353 or 758-5601
Email:procurement@bglc.gov.jm

Bidding documents will be issued in hard copy and on compact disc free of charge at the Commission's offices. Bidding documents may also be downloaded from the BGLC's website www.bglc.gov.jm

Sealed bids must be deposited in the designated Tender Box located in the lobby of the BGLC offices on or before **2:00 p.m. November 17, 2017**. Bid opening will take place at **2:15 p.m.** on the same day.

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument;
- It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
- It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, "The STAMP DUTY PAID" Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.