



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
 - It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
 - It conforms with the bid validity period prescribed in the bidding documents;
 - It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
 - It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
 - It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
- It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

REQUEST FOR EXPRESSION OF INTEREST FOR THE PROVISION OF SKILLS TRAINING SERVICES

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Jamaica Social Investment Fund (JSIF) was established in 1996 as a component of the Government of Jamaica's strategy to reduce poverty. The Fund promotes, appraises, finances and supervises social economic and infrastructural projects, including but not limited to schools, roads, agro-processing, water sanitation, health centres, community centres, scholarship programmes, internships, and capacity building training. **Expressions of Interest (EOI)** are now invited from private sector institutions and non-governmental organizations for the **Provision of Skills Training Services to young adults from the targeted communities.**

Scope: To identify and create a shortlist of entities willing to deliver **ALTERNATIVE LIVELIHOOD SKILLS DEVELOPMENT TRAINING** targeting youth 17-29 years old in 18 communities (listed below) under the Integrated Community Development Project

Kingston & St. Andrew; Denham Town, Greenwich Town, Hannah Town, Majesty Gardens, Rema, Rose Town, Tivoli Gardens, Maxfield Park. St. Catherine; Ellerslie Garden. Clarendon; York Town, Canaan Heights, Treadlight. St. James; Granville, Anchovy, Barrett Town, Retirement. St. Ann; Steer Town. Westmoreland; Russia.

Service Providers will be responsible for routine supervision of trainees, including submission of attendance registers, performance reviews. The Service Provider will also be responsible for transportation of trainees from central points to training facilities and back and for the provision of one meal per training day.

Selection Method: Consultant Qualification Selection (CQS) Method

Additional Information: Please visit <http://www.jsif.org> for detailed advertisement, Terms of Reference and Expressions of Interest Standard Form

Expressions of Interest (EOI) using the Expressions of Interest Standard Form should be submitted to the address below or emailed to contracting@jsif.org at or before 5:00 p.m. on Wednesday, April 25, 2018.

The Procurement Manager
Jamaica Social Investment Fund
Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue), Kingston 5
Phone: (876) 968-4545; Fax: (876) 929-3784
Website: www.jsif.org



South East Regional Health Authority

INVITATION FOR BIDS

Project: Procurement for the **Supply and Installation of Cold Room and Chill Room Facilities and Related Works as well as repairs to the existing ventilation system at the Kingston Public Hospital and the installation of a new ventilation system at the Spanish Town Hospital.**

Eligibility: To be considered eligible, applicants must submit the following with their bids:
(a) Valid Tax Compliance Certificate (TCC);
(b) Valid National Contracts Commission (NCC) Certificate in the Category **Heating Ventilation and Air Conditioning and Refrigeration Grade 1.**

Collection Date: As of **Monday April 9, 2018 (Mondays- Fridays from 9:00 a.m. to 4:00 p.m.)**
Bidding documents will be issued to bidders at no charge.

Validity of Bids: Bids shall be valid for a period of 120 days after bid closing and shall be deposited in the tender box located in the lobby of the South East Regional Health Authority.

Submission/ Opening of Bids: Bids must be submitted on or before **10:00 a.m. Friday April 27, 2018.** The tender opening will follow at **10:15 a.m.** on the same day in the presence of the bidders' representatives who choose to attend. Late Bids will be rejected.

Contact Information: Director, Procurement Planning and Implementation
procurement@serha.gov.jm

Address: South East Regional Health Authority
25 Dominica Drive
The Towers, 2nd Floor
Kingston 5
Telephone no. 754-3443
Fax no. 926-4019

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS
For Bookings Email:
jisadvertising@gmail.com, procurement@jis.gov.jm