



GOJ PUBLIC PROCUREMENT PAGE

NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MoFPS), Procurement and Asset Policy Unit (PAPU) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is keeping with the commitment of the Government to have all procurement opportunities published and managed through GOJEP by 2018.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service on the use of the system. Please note that the Ministry will be undertaking a series of sessions in the Western region for the period **September 2017**.

The first session will be conducted on Friday September 15, 2017 between 10 a.m. and 4 p.m. For confirmation and registration please contact the Ministry of Finance and the Public Service, Procurement and Asset Policy Unit.

Registration is easy, simply download and read the user manuals, accessible from the user manuals link on the homepage: at www.gojep.gov.jm.

For additional information, please contact the Public Procurement Customer Care Help Desk at: (876) 932-5220/ 932-5251/932-5253 or by sending an email to: [papucustomer@mof.gov.jm](mailto:papucustomer@papucustomer@mof.gov.jm)

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

MINISTRY OF LABOUR AND SOCIAL SECURITY

ADDITIONAL FINANCING FOR THE SOCIAL PROTECTION PROJECT – LOAN No: 8329-JM

Individuals are being invited to submit a Letter of Interest and full Curriculum Vitae, for the following position:

SOCIAL MARKETING AND BEHAVIOUR CHANGE MODIFICATION OFFICER – GMG/SEG1

JOB PURPOSE

The Social Marketing and Behaviour Modification Officer has the responsibility for:

1. Conducting training based on Training Plan developed as defined in the Operations Manual
2. Gather data through needs analysis to inform the design of Training Plan
3. Collect and analyse social data to inform Social Marketing strategies aimed at reducing non-compliance rate of PATH beneficiaries
4. Establish and maintain database in order to ascertain the effectiveness of strategies employed under the component

MINIMUM REQUIRED EDUCATION AND COMPETENCIES

- Demonstrated experience in Training/Teaching.
- Exceptional writing skills
- Experience planning awards programmes
- Highly detail-oriented with excellent written and verbal communications skills
- Creative problem solver with ability to work independently
- Strong planning skills and ability to multi-task several projects simultaneously
- Fast learner, resourceful, and excellent computer skills
- Ability to work with tight deadlines and deliver exceptional results
- Knowledge of Adobe and other software
- Knowledge of research
- Knowledge of the advertising industry
- The Incumbent shall hold a Bachelor of Science degree in Sociology or related discipline with knowledge of Social Marketing Behaviour Change Modification, Training or Communications

Responses should be submitted in hard copy or via email no later than the close of business **Friday September 15, 2017** to the attention of:

Procurement Manager
Ministry of Labour and Social Security
14 National Heroes Circle
Kingston 4
Telephone: **876-967-0420**
E-mail: consultancy@mlss.gov.jm

MINISTRY OF LABOUR AND SOCIAL SECURITY

JAPAN POLICY AND HUMAN RESOURCES DEVELOPMENT TECHNICAL ASSISTANCE GRANT TO SUPPORT DISABILITY AND DEVELOPMENT: SOCIAL AND ECONOMIC INCLUSION OF PERSONS WITH DISABILITIES

IBRD GRANT NO. : TF014258

REQUEST FOR INDIVIDUAL CONSULTANCY SERVICES

Individuals are being invited to submit Letters of Interest and full Curriculum Vitae, for the following position:

CONSULTANT TO DEVELOP COMMUNICATION CAMPAIGN FOR THE SOCIAL AND ECONOMIC INCLUSION OF PERSONS WITH DISABILITIES PROJECT

STRATEGIC OBJECTIVE

The Ministry of Labour and Social Security through the Social and Economic Inclusion of Persons with Disabilities Project has introduced monumental changes to the Disability Sector as it relates to the provision of training and employment opportunities to persons with disabilities. The project has also improved the capacity of the Early Stimulation Programme to deliver services to children with special needs. The communication campaign for the Social Inclusion Project will form a broader part of activities geared towards increasing the participation of persons with disabilities in the workforce. Additionally, through highlighting different activities completed under the project it will provide an avenue for continued sensitization through collaboration with stakeholders on the issues affecting persons with disabilities.

The objectives of this campaign are as follows:

1. Create an image of persons with disabilities in the workplace that identifies with hope and productivity and reduces stigma and discrimination.
2. Create an image of PwDs that they can actively participate in training and employment and contribute positively to the workforce and society in general
3. Increase the awareness of the services offered by the ESP through the production and dissemination of information and education communication material.
4. Increase the awareness of employers about the value of hiring persons with disabilities
5. Document strategies and best practices and also highlight the achievements of organizations and persons with disabilities who have or are still participating in the Project.
6. To provide support to the disability sector for the production and dissemination of information and education communication material

QUALIFICATIONS AND EXPERIENCE

The selected individual should possess the following:

- Appropriate qualification in producing and advertising (First Degree in Communications Related Field or the Social Sciences)
- At least 5 years experience in media
- At least 3 years work experience developing advertisements
- Experience with working with persons with disabilities and other vulnerable populations

DEADLINE FOR SUBMISSION

Responses should be submitted in hard copy or via e-mail no later than the close of business **Friday September 15, 2017** to the attention of:

Procurement Manager
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Kingston 4
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Email: consultancy@mlss.gov.jm