



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager's cheque or
- vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, "The STAMP DUTY PAID" Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"
INVITATION TO BID

Grant No. 2013/024-834

Publication reference: EuropeAid/139390/ID/WKS/JM

The European Union (EU) through the 10th European Development Fund (EDF) and the Government of Jamaica (GOJ) jointly fund the Poverty Reduction Programme (PRP). The Jamaica Social Investment Fund (JSIF) intends to award works contract(s) for the Tawes Meadows Community Centre Expansion and Rehabilitation (Lot 1) St. Catherine, Jamaica and Barrett Town All-Age School Expansion and Rehabilitation (Lot 2), St. James, Jamaica with financial assistance from the EU Poverty Reduction Programme (PRP IV)".

Lot 1:

TAWES MEADOWS COMMUNITY CENTRE EXPANSION & REHABILITATION (#073245). The scope of works include but is not limited to the construction of two (2) additional classrooms, construction of a sickbay, construction of a principal's office, rehabilitation of existing community centre, electrical rewiring and waterproofing of the roof of the existing facility; demolition works, rehabilitation of existing bathroom facilities, renovation of existing kitchen and external works to include fencing, play area and parking bays. **Construction period is six (6) months.**

Bids MUST be accompanied by Bid Security in the amount of Three Hundred and Sixty Thousand Jamaican Dollars (J\$360,000.00).

Lot 2:

BARRETT TOWN ALL-AGE SCHOOL EXPANSION & REHABILITATION (#073282) The scope of works include but is not limited to the construction of four (4) standard-size classrooms, drainage and sewer disposal systems, sanitary conveniences for students, driveway and parking area, plumbing and electrical works, play area with perimeter fencing, drinking fountain and water storage tanks. **Construction period is six (6) months.**

Bids MUST be accompanied by Bid Security in the amount of Four Hundred and Ten Thousand Jamaican Dollars (J\$410,000.00).

The tender dossier is available in hard copy upon payment of **JMD 2,000.00 or JMD 2,500.00 if required on CD**, in cash or certified cheque made payable to the Jamaica Social Investment Fund.

The tender dossier is available for inspection at the:
**Jamaica Social Investment Fund
11 Oxford Road
Kingston 5
(Entrance on Norwood Avenue)
Jamaica, W.I.**

and from the following Internet address of the EuropeAid's website:
http://ec.europa.eu/europeaid/funding/online-services_en
Select the link "Publication Website", then click on the tab "search by reference" and enter the six digit reference number, i.e. 139390, where indicated on the page.

The deadline for submission of tender is June 11, 2018. Possible additional information or clarifications/questions shall be published on the EuropeAid website.



Invites sealed bids for

Petrojam Limited's Blanking/Deblanking 2018 Turnaround

Scope: Petrojam Limited hereby invites sealed bids from bidders for the Blanking/Deblanking 2018 Turnaround project at its facility located at 96 Marcus Garvey Drive, Kingston 15, Jamaica.

Eligibility Requirements: (1) Valid Tax Compliance Certificate (TCC); and (2) Valid National Contracts Commission's (NCC) Certificate of Registration as a Public Sector Works Grades 1-4 Contractor in the category of Mechanical Works, Grade 2

A complete set of Bidding Documents in English will be available for download as at **Tuesday, April 10, 2018** on Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period ninety (90) calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, April 24, 2018 at 3:00 p.m.** Online Bid Opening takes place on **Tuesday, April 24, 2018 at 3:05 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam's website at <http://www.petrojam.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: (876) 932-5220.



GOVERNMENT OF JAMAICA MINISTRY OF ECONOMIC GROWTH AND JOB CREATION

Adaptation Programme & Financing Mechanism For the Pilot Programme for Climate Resilience

INVITATION FOR BIDS

The Ministry of Economic Growth and Job Creation (MEGJC) has received financing from the Inter-American Development Bank (IDB), towards the implementation of the Adaptation Programme & Financing Mechanism (AP&FM) for the Pilot Programme for Climate Resilience (PPCR) Jamaica, and it intends to apply part of the proceeds to the Construction of One Thousand Eight Hundred (1,800) MICRO Check Dams in the Upper Rio Minho Watershed (URMW) area in Clarendon.

The MEGJC now invites sealed bids from Construction Firms for:

CONSTRUCTION OF ONE THOUSAND EIGHT HUNDRED (1,800) MICRO CHECK DAMS IN THE UPPER RIO MINHO WATERSHED (URMW) AREA, CLARENDON

Under the IDB's procurement policy GN-2350-9, each tenderer must be a member of an IDB member country. Further details of the engagement are included in the Bidding Document which will be available as of **Wednesday March 21, 2018** between **9:00 a.m. and 3:00 p.m.** at the Ministry of Economic Growth and Job Creation, 16A Half Way Tree Road, Kingston 5.

National Contracts Commission "Register of Public Sector Contractors", the required registration grade is Grade 3 or 4.

Contact Information: Mr. Mauro Lewis, mauro.lewis@megjc.gov.jm

Procurement Method: National Competitive Bidding (NCB)

TCC Registration: Each tender must be accompanied with a valid Tax Compliance Certificate

Bid Validity Period: 120 days

Bids must be labelled "**Construction of MICRO Check Dams**" and must be deposited in the tender box by or before **02:00 p.m.** local time, **Wednesday April 18, 2018** in the Upstairs Lobby at the address below: The bids will be opened at **2:15 p.m.** on the same day.

**Upstairs, Lobby Area
Ministry of Economic Growth and Job Creation
16A Half Way Tree Road, Kingston 5**



Invites sealed bids for

Petrojam Limited's Drum Cleaning 2018 Turnaround

Scope: Petrojam Limited hereby invites sealed bids from bidders for the Drum Cleaning 2018 Turnaround project at its facility located at 96 Marcus Garvey Drive, Kingston 15, Jamaica.

Eligibility Requirements: (1) Valid Tax Compliance Certificate (TCC); and (2) a Valid National Contracts Commission's (NCC) Certificate of Registration as a Public Sector Works Grades 1-4 Contractor in the category of Mechanical Works, Grade 3 minimum and/or Industrial Maintenance, Grade 3 minimum.

A complete set of Bidding Documents in English will be available for download as at **Tuesday, April 10, 2018** on Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for **ninety (90)** calendar days after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, April 24, 2018 at 2:00 p.m.** Online Bid Opening takes place on **Tuesday, April 24, 2018 at 2:05 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam's website at <http://www.petrojam.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: (876) 932-5220.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS
For Bookings Email:
jsadvertising@gmail.com
procurement@jis.gov.jm