



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
 - It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
 - It conforms with the bid validity period prescribed in the bidding documents;
 - It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
 - It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
 - It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
- It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



Invitation for Bids (IFB)

To offer Concessionaire services at Bellevue Hospital

- Bellevue Hospital now invites sealed bids from eligible and qualified bidders “To offer Concessionaire services at Bellevue Hospital for a two (2) year period”
- Bidders must possess a valid Tax Compliance Certificate, must be registered with the National Contracts Commission in the category of “**Catering Service**”
- Bidding Documents will be made available at the Bellevue Hospital, 16 ½ Windward Road, Kingston 2, from **Wednesday, April 18, 2018, 9:30 a.m.-4.00 p.m.** Site visit will be at **10:00 a.m. on Wednesday, April 25, 2018**
- For queries, please contact the following: Procurement Officer
Email: bellevueprocurement@gmail.com
Contact #: 928-1380-7 (Ext 2074) Fax no.: 928-1236
- Bids shall be valid for a period of 120 days after bid closing and shall be deposited in the tender box located at the Ground Floor – 16 ½ Windward Road, Kingston 2, of the Bellevue Hospital on or before **11:00 a.m. Friday, May 11, 2018**. Late bids will be rejected.
- Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below **16 ½ Windward Road at 11:15 a.m. May 11, 2018**.

Scope of Work

To provide Concessionaire services at Bellevue Hospital for a two (2) year period.



HEART Trust/NTA

INVITATION FOR BIDS

Scope: Security Services
RT-HT/NTA SS2018
To provide Private Security Services in Zones 1- 5 for a period of thirty-six (36) months

NCC Category: Safety & Security Services

Procurement Method: Local Competitive Bidding

Contact: Miss Suzanne Scarlett, PSP

Address of Entity: HEART Trust/NTA, 6B Oxford Road, Kingston 5

Telephone No(s): 960-9630 or 863-0754

Email Address: suzanne_scarlett@heart-nta.org

Collection and Submission Information:

The Tender Document will be available as of **Tuesday, April 17 to Tuesday, April 24, 2018** and can be collected between **9 a.m. and 4 p.m.** from **HEART College of Beauty Services (HCBS), 10 Hope Road, Kingston 10**. A mandatory Bid Conference will be held on **Thursday, April 26, 2018 at 2 p.m.** in the Revenue Services Meeting Room, HEART Trust/NTA, 10 Hope Road, Kingston 10.

Completed Tenders along with all required documents must be deposited no later than **Friday, May 25, 2018 at 10 a.m.** in the tender box located in the Lobby of **HEART College of Beauty Services (HCBS), 10 Hope Road, Kingston 10**. Bid Opening is same day at **10:15 a.m.**

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

REQUEST FOR EXPRESSIONS OF INTEREST FOR CONSULTANCY FOR COORDINATION OF SPORTING EVENTS AND DATA COLLECTION

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Jamaica Social Investment Fund (JSIF) was established in 1996 as a component of the Government of Jamaica’s strategy to reduce poverty. The Fund promotes, appraises, finances and supervises social and economic infrastructure projects, including but not limited to schools, roads, agro-processing, water sanitation, health centres, community centres, scholarship programmes, internships, and capacity building training. **Expressions of Interest (EOIs)** are now invited from private sector institutions and non-governmental organizations for **Consultancy for Coordination of Sporting Events and Data Collection to children and young adults from the targeted communities as identified below.**

Scope:

To conduct a sporting needs assessment in consultation with stakeholders including the SDC and Community-based Organisations and develop and execute 18 high profile sporting events targeting children and youth 10-29 years old in 18 communities (listed below) under the Integrated Community Development Project (ICDP):

Kingston & St. Andrew: Denham Town Greenwich Town, Hannah Town, Majesty Gardens, Rema, Rose Town, Tivoli Gardens, Maxfield Park. **St. Catherine:** Ellerslie Gardens. **Clarendon:** York Town, Canaan Heights, Treadlight. **St. James:** Granville, Anchovy, Barrett Town, Retirement. **St. Ann:** Steer Town. **Westmoreland:** Russia.

The Event Coordinator will be responsible for providing support to refining the design, execution and management of events, documenting results and outcomes including the collection of demographic information on participants and attendees who are 10-29 years old.

Selection Method: Consultants’ Qualifications Selection (CQS)

Additional

Information: Please visit <http://www.jsif.org> for detailed advertisement, Terms of Reference and Expressions of Interest Standard Form

Expressions of Interest (EOI) using the Expressions of Interest Standard Forms should be submitted to the address below or emailed to contracting@jsif.org at or before 4:00 p.m. on Tuesday, May 15, 2018.

The Procurement Manager
Jamaica Social Investment Fund
Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue), Kingston 5
Phone: (876) 968-4545; Fax: (876) 929-3784
www.jsif.org

NOTICE
PLEASE CHECK THE MINISTRY’S
WEBSITE FOR THE FULL DOCUMENTS
For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm