



e-LEARNING JAMAICA COMPANY LIMITED

REQUEST FOR PROPOSAL

ELJ2017-HS001 PROVISION OF COMPUTERS AND AUDIOVISUAL EQUIPMENT FOR HIGH SCHOOLS

e-Learning Jamaica Company Limited (e-LJam), an Agency of the Ministry of Science, Energy and Technology (MSET), is a limited liability company established to manage e-Learning projects in partnership with Government Ministries, Departments and Agencies. The projects are funded by the Universal Service Fund. The first project was implemented in partnership with the Ministry of Education focused on enhancing Jamaica's high schools and teachers' colleges, by providing digital content for CXC subjects, audiovisual and computing technology, and training teachers and lecturers in Basic ICT as well as the integration of technology in instructional delivery.

In an effort to deal with obsolescence and sustainability issues, e-Learning Jamaica is now seeking a suitably qualified partner(s) to upgrade the technology infrastructure in 180 high schools through the provision of additional computers, multimedia projectors and interactive projectors.

REQUIREMENTS (Summary)

- Desktops should be at minimum Intel i3 processor, 8gb memory, 500gb hard drive
- Laptops should be at minimum Intel i3 processor, 8gb memory, 500gb hard drive
- Multimedia projectors should be at minimum SVGA (800 x 600), 2700 ANSI Lumens, with carrying case
- Interactive Projectors should be at minimum SVGA (1280 x 800), 3400 ANSI Lumens, NTSC/NTSC4.43/PAL/M-PAL/N-PAL/PAL69/SECAM video capability with carrying case
- Preparation, delivery, warranty, training and other support services

See the **Request for Proposal** available from web address below, for detailed requirements.

ELIGIBILITY

Local Suppliers must:

- Be registered with the National Contracts Commission in the following categories;
 - a. Computers and Related Services
 - b. Computers and Supplies.
- Possess a valid Tax Compliance Certificate

Overseas Suppliers must:

- Show evidence of Tax Compliance in their country of operation
- Have a local office or an authorized local service provider

Proposals must be submitted by Friday November 10, 2017 at 12:00 p.m., to:

**The Tender Officer
e-Learning Jamaica Company Limited
PCJ Building – Ground Floor
36 Trafalgar Road
Kingston 10**

FURTHER INFORMATION

Please access the website www.elearnja.org as of **September 30, 2017** to obtain:

- Additional information on the project
- Request for Proposal Document (click on "Opportunities")

Clarification questions should be emailed to equipment@e-ljam.net.

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager's cheque or
- vi. an insurance certificate.

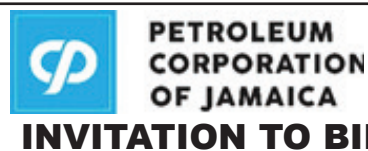
A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, "The STAMP DUTY PAID" Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



INVITATION TO BID

Grid-Tied Solar Photovoltaics Project for the Development Bank of Jamaica

MSET/PCJ/2017/09/179/REEED

Petroleum Corporation of Jamaica (PCJ), an executing arm of the Ministry of Science, Energy and Technology (MSET), is seeking to install solar photovoltaic (sPV) systems at the office complex of the Development Bank of Jamaica (DBJ).

Scope: The design, supply and installation of Grid-Tied Solar Photovoltaics Systems for the Development Bank of Jamaica.

NCC Category: Photovoltaic and Wind Powered Systems, Renewable Energy Systems, or Electrical Works (minimum Grade 2).

Contact Information: Procurement Unit – ProcurementU@pcj.com

Bid Documents will be available as of **Wednesday, October 4, 2017, between 9:00 a.m. and 4:00 p.m.** from the Receptionist on the 5th floor of the PCJ Building, 36 Trafalgar Road, Kingston 10, at a cost of J\$3,000.00, and on the PCJ's website (<http://www.pcj.com/working-with-pcj/>).

A mandatory Site Visit will be conducted on **Tuesday, October 17, 2017 at 10:00 a.m.** at the Development Bank of Jamaica, 11 A Oxford Road, Kingston 10.

Tender Closing Date: Friday, October 27, 2017 at 2:00 p.m. Late Bids will not be accepted.

Tender Opening: Friday, October 27, 2017 at 2:15 p.m. Blue Meeting Room, 5th Floor, PCJ Resource Centre.

Submission:

Bidders must submit one (1) original and five (5) copies of their proposal in a sealed envelope. All Bids must be accompanied by a valid Tax Compliance Certificate (TCC) and current registration with the National Contracts Commission (NCC) in any of the abovementioned categories. All bid submissions must be delivered to the Tender Box located at:

Petroleum Corporation of Jamaica
5th Floor, PCJ Resource Centre
36 Trafalgar Road, Kingston 10

Please note that the PCJ is not obliged to accept the lowest or any of the bids received and reserves the right to cancel the tender at any time prior to contract award without incurring liability to any bidder.

NOTICE

PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com
procurement@jis.gov.jm

JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2004 CERTIFIED



"Investing for Community Development"

INVITATION FOR BIDS

Loan No. 8356 JM

The Government of Jamaica has received a loan from the International Bank for Reconstruction and Development towards the cost of the **INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)**, and it intends to apply part of the proceeds of this loan to cover payments under the contract for:

Lot 1-Bid No. 7781:

ICDP Maxfield Park Sports Complex – St. Andrew (#073405) The scope of works include but is not limited to the rehabilitation of a 40ft retrofitted container, associated sewage treatment system and 20m² of perimeter wall, the establishment of a 4680m² parking area with vehicle stops, the supply and installation of 500 seating capacity aluminium stands, the supply and installation of outdoor field lighting throughout the complex. The construction of guardhouse and a 3.5x3.5m pump house with associated platform and storage equipment, pumps and piping.
Construction period is Thirteen (13) months.

Bids MUST be accompanied by Bid Security in the amount of One Hundred and Twenty Thousand Jamaican Dollars (J\$120,000.00).

NCC Grade &/or Category: Grade 2 in "General Roadworks" and/or "Civil Engineering" (See <http://www.ocg.gov.jm>)

Contact Information: Procurement Manager
Jamaica Social Investment Fund

Address of Entity: Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue)
Kingston 5

Telephone No(s): 968-4545

Email Address: contracting@jsif.org

Collection Period and Cost: **Tuesday, October 10, 2017 to Thursday, November 9, 2017 at 11:00 a.m.** at a cost of J\$2,500 for hard copies and J\$500 for CDs

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement

Bids must be deposited in the tender box at the above address on or before 12:00 noon, Thursday, November 9, 2017 and tenders will be opened at 12:10 p.m. on Thursday, November 9, 2017.



INSURANCE PLACEMENT 2018 - 2021

Procuring Entity:	National Housing Trust
Scope:	Offers are invited for Tenders from pre-qualified registered Insurance Companies and Brokers with the Financial Services Commission (FSC) and which are on the National Contracts Commission (NCC) register for Insurance services to the National Housing Trust. The period of placement will be for three (3) years with the successful Broker.
	SUMMARY OF RISKS
	Cover is required for the following classes of Insurance:
	<ul style="list-style-type: none"> • Commercial All Risks • Engineering/Machinery Breakdown • Business Interruption • All Risks • Homeowners' Comprehensive • Computer All Risks • Employers' Liability • Public Liability • Crime & Internet Banking • Loss of Money • Fidelity Guarantee • Private Comprehensive Motor (Corporate) • Commercial Comprehensive Motor (Corporate) • Comprehensive Motor Cycle (Corporate) • Commercial Comprehensive Motor - Special Type (Corporate) • Private Comprehensive Motor (Staff) • Commercial Comprehensive Motor (Staff) • Private Comprehensive Motor Cycle (Staff) • Motor Contingent Liability
NCC Grade/Category:	Insurance Services
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement & Stores Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	929-6500-9, Ext. 7282/7298/7294
Email Address:	procurement@nht.gov.jm

Tender documents will be available from **Thursday, October 12, 2017**. Bids must be submitted in the designated tender box labelled, "Insurance Placement 2018-2021" located in the NHT Sports and Social Club Conference Room, National Housing Trust (NHT), Multi-Storey Car Park (3rd Floor), 4 Park Boulevard, Kingston 5, on or before 3:00pm on **Thursday, January 4, 2018**. Public opening of bids, same day at 3:15pm. Please visit the website at www.nht.gov.jm for the full details.

Note: Failure to collect the bid documents directly from the NHT, will make that bid ineligible for participating in the procurement process.