



INSTITUTE OF JAMAICA

Government of Jamaica/Ministry of Culture, Gender, Entertainment and Sport

REQUEST FOR PROPOSALS

Supply and Installation of Air Conditioning Units – Institute of Jamaica, 10-16 East Street, Kingston

The Institute of Jamaica (IOJ) invites sealed proposals to supply and install 29 Air Conditioning Inverter Split Units of assorted sizes at the following locations: African Caribbean Institute of Jamaica/ Jamaica Memory Bank (ACIJ/JMB) located at the Roy West Building, 12 Ocean Boulevard, Kingston; and the Natural History Museum Jamaica (NHMJ), the National Museum Jamaica (NMJ) and Central Administration, Great Hall buildings; located at 10-16 East Street, Kingston. Please note that some units are for replacement.

Eligibility Requirements:

- All bids are to be accompanied with a copy of a valid National Contracts Commission (NCC) certificate of registration and a valid copy of your Tax Compliance Certificate (TCC). Bidder must state in writing in their proposals their willingness to execute the work upon receipt of the Institute of Jamaica's purchase order. **Bidders must attend the scheduled site visit.** All bidders must have a minimum of Grade 4 registration with the NCC under the category Heat, Ventilation, Air-conditioning and Refrigeration.

Bidders are to provide detailed quotations for air conditioning units for all locations mentioned above.

Other Requirements:

- All air conditioning unit electrical specifications must comply with the latest Edition of the Electrical Installation Wiring of the Bureau of Standards Jamaica or other recognized and acceptable electrical standards to Jamaica.
- Proposals submitted must state bidders' ability to service and repair all air conditioning units supplied.
- A minimum warranty of one year on compressor is given on the equipment and six months on labour.
- The air conditioning equipment must be at minimum Energy Efficiency Ratio (EER) of 14.

Tender documents

Interested parties may obtain complete sets of Tender Documents at the Office of the Assets Manager, Institute of Jamaica, 10-16 East Street, Kingston, on **Monday, September 11, 2017** between **9:00 a.m. to 3:30 p.m.** at a cost of \$2,500.00 (**Non-Refundable**).

Site Visit

To assist you in preparing your proposal, a site visit is scheduled for **Wednesday, September 6, 2017 at 10:00 a.m.** Completed proposals must be submitted in a plain, sealed envelope and labelled "Air Conditioning Units, IOJ" and must be deposited in the tender box located in the Reception Area, Institute of Jamaica, 10-16 East Street, Kingston, no later than **1:00 p.m. on Thursday, September 28, 2017**. A public opening of proposals will take place at **1:15 p.m. on Thursday, September 28, 2017** in the Council Chamber, Institute of Jamaica, Kingston.

Should there be any queries, please contact: The Assets Manager – Institute of Jamaica, at **922-0620-6; fax 922-1147** or email: **dgordon@instituteofjamaica.org.jm**.

THE INSTITUTE OF JAMAICA IS NOT BOUND TO ACCEPT ANY PROPOSAL RECEIVED.

**Executive Director
Institute of Jamaica
10-16 East Street
Kingston**

THE MINISTRY OF TRANSPORT AND MINING

Invitation to Tender

The Ministry of Transport and Mining invites Tenders from eligible suppliers for the provision of Janitorial and Sanitation Services for its locations at:

- 138H, 140 & 145 Maxfield Avenue, Kingston 10.**

Eligibility: Proof of registration with the National Contracts Commission (NCC) in the category of Janitorial, Sanitation Services; Copy of a valid Tax Compliance Certificate (TCC).

Contact

Information: Procurement Manager
kMcFarlane@mtw.gov.jm
Ministry of Transport and Mining
138H Maxfield Avenue
Kingston 10

Cost for Tender

Document: The cost for the Tender Document is J\$3,000.00. This amount should be paid to the cashier between **9:00 a.m. to 3:00 p.m.** prior to the collection of the Tender Document, and it is non-refundable. The Tender Document can be collected from the Procurement Unit of the Ministry of Transport and Mining at 138H Maxfield Avenue, Kingston 10, starting **August 28, 2017**.

Site Visits: Site visits will be conducted on **September 04, 2017** and **September 07, 2017 at 10:00 a.m.** each day. Bidders are to meet at the Ministry of Transport and Mining, 138H Maxfield Avenue, Kingston 10.

Return of

Tenders: Tenders must be deposited in the tender box at the Procurement Unit of the Ministry of Transport and Mining at 138H Maxfield Avenue, Kingston 10.

Deadline for

submission: Tenders must be submitted no later than **September 18, 2017 at 2:00 p.m.** Tender opening will be held on **September 18, 2017 at 2:15 p.m.**

NB: If a bidder did not directly purchase the Tender Document, then that bidder will be ineligible to participate in the procurement process.

The Ministry of Transport and Mining is not obliged to accept the lowest or any bid, and also reserves the right to terminate the Tender process at any point before the award of a contract, without incurring any liability to any of the participants.

MINISTRY OF INDUSTRY, COMMERCE AGRICULTURE & FISHERIES

AGRICULTURAL COMPETITIVENESS PROGRAMME

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES

Country: Jamaica

Name of Project: The Jamaica Agricultural Competitiveness Programme

Ministry:

Loan Number: 2444 OC-JA

Name of Selection Process: QCNI

PP: 5.1.3

Brief Description: Conduct a follow-on study on consumer awareness on food safety issues and to assess whether there has been any improvement in consumer awareness resulting from the implementation of the ACP over the period **2011 to August 2017**.

The Government of Jamaica has received loan financing from the Inter-American Development Bank (IDB), towards the implementation of the Agricultural Competitiveness Programme (ACP), and intends to apply part of the proceeds of this financing to payments under the Contract for Procurement of Services – conduct of a study of consumer awareness on food issues and to assess whether there has been improvement in consumer awareness resulting from the implementation of the ACP over the period 2011-2017.

The consulting services (herein after referred to as "the Services") include, *inter alia*, exploring whether or not through the implementation period of the ACP there has been any change in consumer awareness on food safety issues, and to determine what the current situation is for future planning. It should be noted that in the year 2013 a National Food Safety Awareness Survey was conducted by The Centre of Leadership and Governance a company registered in Jamaica and contracted by the ACP to assess the knowledge, attitude and practices of the Jamaican population concerning food safety issues.

The Project Executing Unit (PEU) of the ACP implemented by the Ministry of Industry, Commerce, Agriculture and Fisheries (MICAF) now invites eligible companies/firms (herein after referred to as "Consultant") to indicate their interest in providing the Services.

Interested Consultant should provide information demonstrating that he/she has the required qualification and relevant experience to perform the Services. The following should be included in the Expression of Interest:

- Cover Letter
- CV of Consultant
- Methodology

The shortlist may comprise entirely of national consultants.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: **Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-9** and is open to all eligible Consultants as defined in the policies. Specifically, for this consultancy selection will be in accordance with the principles of Comparison based on qualification of national individual consultant (QCNI) method.

Consultants may not associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

Interested eligible Consultants may obtain further information from The Procurement Officer, at the address below or by email at: **acp@agroinvest.gov.jm/peast@agroinvest.gov.jm** from **08:00 hrs to 15:00 hrs, Monday to Friday**.

Expressions of interest must be delivered either in person, by mail, or by email to the address below no later than **Monday, September 11, 2017**.

Attn: Programme Director,
C/O Procurement Officer
Agricultural Competitiveness Programme (ACP)
Ministry of Industry, Commerce, Agriculture and Fisheries
Hope Garden
Kingston 6
Jamaica, W.I

Tel: 1-876-927-1731-50/1-876-619-1026
Email: **acp@agroinvest.gov.jm**
Copied to: **colleypetronia1@gmail.com/peast@agroinvest.gov.jm**

NOTICE

PLEASE CHECK THE
MINISTRY'S WEBSITE FOR THE
FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com, procurement@jis.gov.jm

NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance (MOF), Procurement and Asset Policy Unit (PAPU) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP by 2018.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page: at **www.gojep.gov.jm**.

For additional information, please call the Public Procurement Customer Care Help Desk numbers: (876) 932-5220/932-5251/932-523 or by sending an email to: **papucustomer-care@mof.gov.jm**.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

GOVERNMENT
PUBLIC
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.