



MINISTRY OF ECONOMIC GROWTH DEVELOPMENT AND JOB CREATION (MEGJC)

ESSEX VALLEY AGRICULTURE DEVELOPMENT PROJECT (EVADP) (GA49/JAM)

INVITATION TO BID

SUPPLY OF THREE SPORT UTILITY VEHICLES AND ONE FOUR BY FOUR PICKUP (2017/2018)

The Government of Jamaica (GOJ) has received financing from the Caribbean Development Bank (CDB) towards the cost of **Essex Valley Agriculture Development Project (EVADP)** through the **Ministry of Economic Growth and Job Creation (MEGJC)** and intends to apply a part of the funds to cover eligible payments under the Agreement for the purchase of Motor Vehicles to be used for the implementation of the project.

The **Essex Valley Agriculture Project (EVADP)** now invites sealed bids from eligible and qualified Bidders from the CDB Member Countries for the Supply of **Three (3) Sport Utility Vehicles and One (1) 4x4 Pickup (2017/2018)**. Bidder may provide different options for selection on any one or both types of Vehicles. A copy valid Tax Compliance and National Contracts Commission Certification must be submitted along with the Bid.

Consideration will be limited to firms which are legally incorporated or otherwise organised in, and have their principal place of business in an eligible country and are either:

- (a) More than 50% beneficially owned by a citizen or citizens and/or bona fide resident or residents of an eligible country, or by a body corporate or bodies corporate meeting these requirements; or
- (b) Owned or controlled by the Government of an eligible country provided that it is legally and financially autonomous and operated under the commercial law of an eligible country and otherwise meets the eligibility requirements of the CDB Guidelines for Procurement (2006).

Eligible countries are member countries of CDB.

Bid documents will be available for issue at the address below, from **Monday, February 26, 2018** on weekdays between **9:00 a.m. and 3:00 p.m.** A complete set of bidding documents can be picked up by interested bidders from the address below. The documents will be promptly dispatched, but under no circumstance will **MEGJC** or **EVADP** be held responsible for late delivery, loss or damage to the documents.

Hard copies of Bids must be submitted in sealed envelopes, with the name and address of the bidder, and be clearly marked **"Tender for the Supply of Three (3) Sport Utility Vehicles and One (1) 4x4 Pickup (2017/2018)"** and must be delivered to the address below no later than **Wednesday, March 14, 2018 at 10:00 a.m.** Bids will be opened publicly **10:15 a.m. on March 14, 2018** in the **National Irrigation Commission Limited (NIC) Project Office** in the presence of Bidders' representatives who choose to attend at the address below. **LATE BIDS WILL BE REJECTED.**

Contact Information: Opal Gordon-Ricketts, Procurement Specialist, Essex Valley Agriculture Development Project

Address of Entity: The Project Office, Essex Valley Agriculture Development Project National Irrigation Commission Limited (NIC), 191 Old Hope Road, Kingston 6

Email: OpalG@nic.gov.jm and evadp@nic.gov.jm

Telephone: 977-6624 / 656-8532

Additional Information: Detailed Advertisement and Request for Proposal is available at www.megjc.gov.jm.

The of Ministry of Economic Growth and Job Creation reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to the award of contract, without thereby incurring any liability to the affected prospective bidder(s) or any obligation to inform the affected prospective bidder(s) of the grounds for Ministry's action. MEGJC will not defray any costs incurred by any bidder in the preparation of bids.

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): "Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings." The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager's cheque or
- vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may "enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement". Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, **"The STAMP DUTY PAID"** Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



GOVERNMENT OF JAMAICA

MINISTRY OF ECONOMIC GROWTH AND JOB CREATION (MEGJC)

ESSEX VALLEY AGRICULTURE DEVELOPMENT PROJECT (EVADP) (GA 49/JAM)

INVITATION TO BID

Energy Audit for National Irrigation Commission (NIC) and Agro Investment Corporation

The Government of Jamaica (GOJ) has received financing from the **"UK CIF Funds"** which is being disbursed through the Caribbean Development Bank (CDB) towards the cost of the **Essex Valley Agriculture Development Project (EVADP)** via the **Ministry of Economic Growth and Job Creation (MEGJC)** and intends to apply a part of the funds to cover eligible payments under an Agreement for Consultancy Services for an Energy Audit for the National Irrigation Commission Limited (NIC) and Agro Investment Corporation (AIC).

The **Essex Valley Agriculture Development Project (EVADP)** now invites sealed bids from eligible and qualified Bidders from CDB Member Countries for the **"Energy Audit for the National Irrigation Commission Limited (NIC) and Agro Investment Corporation (AIC)"**.

Consideration will be limited to firms which are legally incorporated or otherwise organised in, and have their principal place of business in an eligible country and are either:

- (a) More than 50% beneficially owned by a citizen or citizens and/or bona fide resident or residents of an eligible country, or by a body corporate or bodies corporate meeting these requirements; or
- (b) Owned or controlled by the Government of an eligible country provided that it is legally and financially autonomous and operated under the commercial law of an eligible country and otherwise meets the eligibility requirements of the CDB Guidelines for Procurement (2006).

Eligible countries are member countries of CDB.

Bid documents will be available for issue at the address below, from **Monday, February 26, 2018** on weekdays between **9:00 a.m. and 3:00 p.m.** A complete set of bidding documents can be downloaded at www.megjc.gov.jm or picked up from the address below. The documents will be promptly dispatched, but under no circumstance will **MEGJC** or **EVADP**, be held responsible for late delivery, loss or damage to the documents.

Hard copies of Bids must be submitted in sealed envelopes, with the name and address of the bidder, and be clearly marked **"Energy Audit for the National Irrigation Commission Limited (NIC) and Agro Investment Corporation (AIC)"** and must be delivered to the address below no later than **Wednesday, March 28, 2018 at 10:00 a.m.** Bids will be opened publicly at **10:15 a.m. on March 28, 2018** in the NIC Project Office Meeting Room, in the presence of Bidders' representatives who choose to attend at the address below. **LATE BIDS WILL BE REJECTED.**

Bidders must submit a copy of a valid Tax Compliance Certificate along with their Proposal.

Contact Information: Opal Gordon-Ricketts, Procurement Specialist, Essex Valley Agriculture Development Project

Address of Entity: The Project Office, National Irrigation Commission Limited 191 Old Hope Road, Kingston 6

Email: OpalG@nic.gov.jm and evadp@nic.gov.jm

Additional Information: Detailed Advertisement and Request for Proposal are available at www.megjc.gov.jm.

The of Ministry of Economic Growth and Job Creation (MEGJC) reserves the right to accept or reject any bid, and to annul the process and reject all bids at any time prior to the award of the contract without incurring any liability to bidder(s) or have any obligation to inform bidders of the grounds for Ministry's action. MEGJC will not defray any costs incurred by any bidder in the preparation of bids.



REQUEST FOR PROPOSALS RFP#: RBO 2018-01

Road Map to Develop the IT Services Sector in Jamaica

Procuring Entity: Jamaica Promotions Corporation (JAMPRO)

Background: JAMPRO is seeking to procure the services of a consultant to develop a road map for the growth of the IT services sector.

Assignment Objective: The main aim of this road map is to identify the specific measures needed to move Jamaica along the value chain of the IT services industry from outsourcing horizontal processes to other areas in application and engineering services.

Eligibility: Consultants will be selected in accordance with the GOJ Handbook of Procurement Guidelines (2014). Additionally, all prospective consultants must possess a valid Tax Compliance Certificate (TCC) at the time of bid submission.

Documents: Interested persons must indicate their interest via email to obtain tender documents.

Contact: Carlos Applewhaite Jamaica Promotions Corporation (JAMPRO) 18 Trafalgar Road | Kingston 10 Email: procurement@jamprocorp.com

Deadline for clarification of tender documents: Tuesday, March 13, 2018

Closing Date: Friday, March 16, 2018 at 2:00 p.m. EST



Government of Jamaica
Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

Invitation for Tender

The National Works Agency on behalf of the Office of the Prime Minister now invites eligible contractors to submit tenders for **Refurbishing of the Office of the Prime Minister's Press Room.**

The Scope of Works entails the demolition of existing infrastructure, installation of new electrical fixtures, data/communication fixtures and facilities, drywalling, painting of space and procurement and installation of goods (audio visual equipment and communication infrastructure to the appropriate standards).

Eligibility: Tenderers must be registered with the National Contracts Commission in the Building Construction Category Grades 1 and 2 and shall be in possession of valid Tax Compliance Certificates (TCC) in order to have their tenders considered.

Availability: Tender documents will be available as of **Wednesday, February 28, 2018** from the Directorate of Technical Services, National Works Agency, 140 Maxfield Avenue, Kingston 10.

The closing date for the return of Tenders is **10:00 a.m. on Wednesday, March 21, 2018** and Tenders will be opened **on the same day at 10:15 a.m.** Please log on to www.nwa.gov.jm OR contact for further details, **Roger Smith at 1-876-733-4055 / email: rogersmith@nwa.gov.jm.**