



## Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

**The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:**

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

**A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:**

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
  - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
  - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

**Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.**

## JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

### INVITATION FOR BIDS

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Government of Jamaica has received a loan from the World Bank towards the cost of the **INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)**, and it intends to apply part of the proceeds of this loan to cover payments for the following contract:

**Bid No. 8010:** **PROCUREMENT OF TWO PLASTIC BOTTLE BALERS FOR THE NATIONAL SOLID WASTE MANAGEMENT AUTHORITY (NSWMA).**

Delivery Period is Two (2) months.

**NCC Grade &/or Category:** “Janitorial and Sanitation Supplies” or “Industrial Construction Equipment and Machinery” or “Hardware & Haberdashery” (See [www.ocg.gov.jm](http://www.ocg.gov.jm))

**Selection Method:** Local Competitive Bidding (LCB)

**Contact Information:** Procurement Manager

**Address of Entity:** Ground Floor, The Dorchester  
11 Oxford Road  
Kingston 5

**Telephone No(s):** 968-4545

**Email Address:** [contracting@jsif.org](mailto:contracting@jsif.org)

**Collection Period and Cost:** Tuesday, April 10, 2018 to Tuesday, May 1, 2018 8:30 a.m. to 4:45 p.m. at a cost of JMD2,500 for hard copies and JMD500 for CDs

**Additional Information:** Please visit <http://www.jsif.org> for detailed advertisement.

Bids must be deposited in the tender box at the above address by **12:00 p.m. Tuesday, May 1, 2018**. Bids will be opened on **Tuesday May 1, 2018 at 12:10 p.m.**



## Kingston and St. Andrew Municipal Corporation

### Landscaping

Ref # KSAMC/LS042018

### INVITATION TO BID

The Kingston and St. Andrew Municipal Council (KSAMC) now invites sealed bids from eligible and qualified bidders for Procurement of Works for **Landscaping**.

**Scope of Work:** The scope of works involves but not limited to the provision of earth, plants and grass as per Bill of Quantity for the following locations:

**Package A**

- Diamond Avenue
- Simon Taylor Road
- Third Avenue

**Package B**

- Sections of Michael Manley Boulevard & Port Royal Street along the coastline (From William St. to Gold Street)

**Package C**

- Duhaney Park Municipal Park

**Package D**

- Maverley Park

Duration of entire project is six (6) months.

**Procurement Method:** Local Competitive Bidding

**Eligibility:** Must submit with bids a copy of a valid TCC and NCC-Grade 1 to 4 in the category of **Landscaping**  
**Tenders without a valid TCC and NCC will be automatically rejected**

**Collections of Bids:** Bids will be available from April 5, 2018 to **April 12, 2018** at the Reception Desk at the Kingston and St Andrew Municipal Corporation from **9:00 a.m.-4:00 p.m. Mondays – Fridays**. Bid documents will be available at a cost of Two Thousand Dollars Only (\$2,000.00) and are payable in cash or manager's cheque only (non-refundable) to the cashier at the KSAMC.

**Validity of Bids:** Bids shall be valid for a period of 60 days after bid closing and shall be deposited in the tender box located at the Entrance, Ground Floor of the **Kingston and St. Andrew Municipal Corporation, 24 Church Street, CSO**.

**Submission/ Opening of Bids:** Bids must be submitted on or before **2:00 p.m. on Wednesday April 18, 2018**. Late bids will be rejected. Bid opening will follow at **2:15 p.m.** on the same day in the presence of the bidders' representatives who choose to attend in the Council Chamber, 1<sup>st</sup> Floor, Kingston and St. Andrew Municipal Corporation

**Contact Information:** Procurement Officer  
[procurement.officer@cwjamaica.com](mailto:procurement.officer@cwjamaica.com)

**Address:** Kingston and St. Andrew Municipal Corporation  
24 Church Street.  
Kingston, CSO  
Telephone no: 799-8245/572-1236  
Fax: 948-5072

**The KSAMC reserves the right not to accept the lowest, or any other tender or to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.**

## JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

### INVITATION FOR BIDS

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Government of Jamaica has received a loan from the World Bank towards the cost of the **INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)**, and it intends to apply part of the proceeds of this loan to cover payments under the following contract:

**Bid No. 8008:** **NSWMA Technical Assistance – Fukuoka Method- (Leachate collection and treatment) (#073567)**  
The scope of works includes the design and build of a landfill leachate collection and treatment system that is consistent with the Fukuoka Landfill Management Method. The project is to be implemented on a 10-acre plot of land at the Retirement disposal site in St. James. The project involves designing a system to facilitate the collection, conveyance, treatment and disposal of leachate produced by the decomposition of organic waste in the landfill. The works aspect of the project will involve, among other things, land clearing; excavation and lining of leachate pond(s) with synthetic material; installation of passive vertical aeration pipes; installation of subsurface leachate conveyance pipes; and installation of recirculation pumps.

Construction period is Four (4) Months.

**Procurement Method:** Local Competitive Bidding (LCB)

**NCC Grade &/or Category:** “Civil Engineering” in Grade 3 or higher AND/ OR “Pipe Laying” in Grade 2 or higher (See [www.ocg.gov.jm](http://www.ocg.gov.jm))

**Contact Information:** Procurement Manager  
Jamaica Social Investment Fund

**Address of Entity:** Ground Floor, The Dorchester  
11 Oxford Road  
Kingston 5

**Telephone No(s):** 968-4545

**Email Address:** [contracting@jsif.org](mailto:contracting@jsif.org)

**Collection Period and Cost:** Wednesday, April 11, 2018 at 8:30 a.m. to Thursday, May 3, 2018 at 11:00 a.m. at a cost of J\$2,500 for hard copy and/or J\$500 for CD

**Additional Information:** Please visit <http://www.jsif.org> for detailed advertisement.

Bids must be deposited in the tender box at the above address on or before **12:00 noon Thursday, May 3, 2018** and tenders will be opened at **12:10 p.m. on Thursday, May 3, 2018**.

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS  
**For Bookings Email:**  
[jsiadvertising@gmail.com](mailto:jsiadvertising@gmail.com)  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)

## JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



“Investing for Community Development”

### REQUEST FOR EXPRESSION OF INTEREST FOR THE PROVISION OF SKILLS TRAINING SERVICES

INTEGRATED COMMUNITY DEVELOPMENT PROJECT (ICDP)

Loan No. 8356 JM

The Jamaica Social Investment Fund (JSIF) was established in 1996 as a component of the Government of Jamaica's strategy to reduce poverty. The Fund promotes, appraises, finances and supervises social economic and infrastructural projects, including but not limited to schools, roads, agro-processing, water sanitation, health centres, community centres, scholarship programmes, internships, and capacity building training. **Expressions of Interest (EOI)** are now invited from private sector institutions and non-governmental organizations for the **Provision of Skills Training Services to young adults from the targeted communities.**

**Scope:** To identify and create a shortlist of no more than six (6) entities willing to deliver **ALTERNATIVE LIVELIHOOD SKILLS DEVELOPMENT TRAINING targeting youth 17-29 years old in 18 communities (listed below) under the Integrated Community Development Project**

**Kingston & St. Andrew; Denham Town, Greenwich Town, Hannah Town, Majesty Gardens, Rema, Rose Town, Tivoli Gardens, Maxfield Park. St. Catherine; Ellerslie Garden. Clarendon; York Town, Canaan Heights, Treadlight. St. James; Granville, Anchoy, Barrett Town, Retirement. St. Ann; Steer Town. Westmoreland; Russia.**

Service Providers will be responsible for routine supervision of trainees, including submission of attendance registers, performance reviews. The Service Provider will also be responsible for transportation of trainees from central points to training facilities and back and for the provision of one meal per training day.

**Selection Method:** Consultant Qualification Selection (CQS) Method

**Additional Information:** Please visit <http://www.jsif.org> for detailed advertisement, Terms of Reference and Expressions of Interest Standard Form

Expressions of Interest (EOI) using the Expressions of Interest Standard Form should be submitted to the address below or emailed to [contracting@jsif.org](mailto:contracting@jsif.org) at or before **5:00 p.m. on Wednesday, April 25, 2018**.

The Procurement Manager  
Jamaica Social Investment Fund  
Ground Floor, The Dorchester  
11 Oxford Road (Entrance on Norwood Avenue), Kingston 5  
Phone: (876) 968-4545; Fax: (876) 929-3784  
Website: [www.jsif.org](http://www.jsif.org)