



**Advisory on Bid Securities
- Tender Bonds**

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- i. an irrevocable letter of credit or
- ii. a Bank guarantee or
- iii. a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- iv. a bid-securing declaration or
- v. a certified manager’s cheque or
- vi. an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- i. It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- ii. It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- iii. It conforms with the bid validity period prescribed in the bidding documents;
- iv. It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- v. It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- vi. It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “The STAMP DUTY PAID” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

**JAMAICA FOUNDATIONS FOR COMPETITIVENESS AND GROWTH PROJECT
Loan No.:8408-JM**

Assignment Title: Downtown Kingston Redevelopment (Market and Commercial District) Implementation Plan

Reference No. (As per Procurement Plan): FCG/CON/052

The Government of Jamaica has received financing from the World Bank towards the cost of the Foundations for Competitiveness and Growth Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”)

The revitalization of downtown Kingston has been one of the main focuses of the Government of Jamaica, and as such, the **Downtown Kingston and Port Royal Redevelopment Plan (2010-2013)** was prepared in January 2013. It is the intent of the Urban Development Corporation (UDC) to develop an implementation plan to assist in streamlining the various projects being undertaken in the downtown Kingston area and help to identify areas of synergy among agencies/entities, which will allow for more efficient use of resources. To this end, the UDC is desirous of engaging a team of consultants to embark on this process to develop an implementation plan for the Downtown Kingston Redevelopment (Market and Commercial District) Zone.

The anticipated duration of the assignment is ten (10) months.

The Planning Institute of Jamaica now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by email) by **May 21, 2018 at 11:45 p.m.**

The full text of this Request for Expressions of Interest, including the shortlisting criteria, as well as the Terms of Reference, can be found at:

<http://www.pioj.gov.jm/VacanciesTenders/TenderNotices/tabid/116/Default.aspx>

**Planning Institute of Jamaica
Attn: Monique Harper-Griffiths
16 Oxford Road, Kingston 5, Jamaica
Tel: (876) 935-5082
Fax: (876) 906-5011
Email: mhgriffiths@pioj.gov.jm with copy to dwint@pioj.gov.jm**

NOTICE
PLEASE CHECK THE MINISTRY’S WEBSITE FOR THE FULL DOCUMENTS
For Bookings Email:
jisadvertising@gmail.com
procurement@jis.gov.jm

**JAMAICA SOCIAL INVESTMENT FUND
ISO 14001:2015 CERTIFIED**



“Investing for Community Development”
INVITATIONS FOR BIDS

Grant No. GA33/JAM

The Government of Jamaica has received funding from the Caribbean Development Bank/Basic Needs Trust Fund Seventh (BNTF7) Programme towards the cost of the Jamaica Social Investment Fund Project and it intends to apply part of the proceeds of this grant to cover payments under the following contract:

Bid No. 8025 Rural Microenterprise Project – Water Valley, St. Ann (#073539) The scope of work involves but is not limited to the construction of a cold storage facility comprising two (2) 40ft refrigerated containers and one (1) 40ft standard container arranged in a “U” shape and covered by a structural steel frame roof. The construction period is **Two (2) months.**

NCC Grade &/or Category: “Building Construction” in Grade 2 or higher (See www.ncc.gov.jm)

Additional Information: Please visit <http://www.jsif.org> for detailed Advertisement

Contact Information: Procurement Manager

Address of Entity: Ground Floor, The Dorchester
11 Oxford Road
Kingston 5 (Entrance on Norwood Avenue)

Telephone No(s): 968-4545

Email Address: contracting@jsif.org

Collection Period and Cost: **Tuesday, May 1, 2018 at 8:30 a.m. to Tuesday, May 22, 2018 at 11:00 a.m.** at a cost of J\$2,500 for hard copies and J\$500 for CDs

Bids must be deposited in the tender box at the above address on or before **12:00 noon, Tuesday, May 22, 2018.** Bids will be opened at **12:10 p.m. on Tuesday, May 22, 2018** at the above address.



**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

**JAMAICA FOUNDATIONS FOR COMPETITIVENESS AND GROWTH PROJECT
Loan No.:8408-JM**

Assignment Title: Jamaica’s Limestone Industry Value Chain Development

Reference No. (as per Procurement Plan): FCG/CON/049

The Government of Jamaica has received financing from the World Bank towards the cost of the Foundations for Competitiveness and Growth Project, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”)

Jamaica has large quantities of high-quality limestone reserves with deposits that are close to the surface, making this mineral easy and less expensive to mine than others. Jamaica’s [Draft] Minerals Policy which was developed in 2008, recognizes the need for a cohesive management and development of the sector based on its potential to impact the economy. The policy proposes legislative changes and outlines strategies that will allow both public and private entities to work together to maximize the value of Jamaica’s mineral assets. Against the background of Jamaica’s [Draft] National Minerals Policy, the broad aim of this assignment is to identify the potential markets and project opportunities for limestone to build out and monetize the industry by creating the structures to facilitate value-added processes and products.

The anticipated duration of the assignment six (6) months.

The Planning Institute of Jamaica now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Expressions of interest must be delivered in a written form to the address below (in person, mail, or by email) by **May 15, 2018 at 11:45 p.m.**

The full text of this Request for Expressions of Interest, including the shortlisting criteria, as well as the Terms of Reference, can be found at:

<http://www.pioj.gov.jm/VacanciesTenders/TenderNotices/tabid/116/Default.aspx>
<http://www.jamaicatradeandinvest.org/about/tender-invitations>

**Planning Institute of Jamaica
Attn: Monique Harper-Griffiths
16 Oxford Road, Kingston 5, Jamaica
Tel: (876) 935-5082
Fax: (876) 906-5011
Email: mhgriffiths@pioj.gov.jm with copy to dwint@pioj.gov.jm**



JAMAICA CIVIL AVIATION AUTHORITY (JCAA)

TENDER NOTICE

CANTEEN CONCESSIONNAIRE

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the following:

The Provision of Canteen Concessionnaire Services for the JCAA (RFP# 2018/JCAA/03)

Details of the engagement are included in the Request for Proposal (RFP# 2018/JCAA/03), which may be viewed at the Jamaica Civil Aviation Authority’s website, <http://www.jcaa.gov.jm> as of **Tuesday, May 08, 2018 at 12 noon**

There will be a non-mandatory site visit on **Tuesday, May 15, 2018 at 3:00 p.m.** for the viewing of the Canteen Facilities at the location below.

Interested bidders must be:

- Registered with the National Contracts Commission under the category “Catering”
- Present a valid NCC registration certificate
- Present a valid Tax Compliant Letter (TCL)

Envelopes should be deposited in the Tender Box located in the Lobby of the Jamaica Civil Aviation Authority, 4 Winchester Road, Kingston 10, no later than **May 24, 2018 at 3:00 p.m.**

Public opening of bids follows at **3:15 p.m. on May 24, 2018**, in the Procurement Meeting Room of the JCAA:

Late Tenders will NOT be accepted.



ACCOUNTANT GENERAL’S DEPARTMENT

Invitation to Tender

-----SECURITY ESCORT SERVICES -----

The Accountant General’s Department invites tenders from Qualified Security Contractors to provide Security Escort Services for the Accountant General’s Department located at 2-4 Church Street, Kingston.

Eligibility of Tenderers:

- Proof of Private Security Regulation Authority Registrations and Licences
- A valid Tax Compliance Certificate (TCC)
- Certificate or letter of confirmation of registration with the National Contracts Commissions (NCC) in the category of Courier and Safety Security Services
- Tender Security of \$30,000.00

Collection of Documents

Tender documents may be accessed via the Government of Jamaica e-procurement website www.gojep.gov.jm on **Tuesday, May 1, 2018 at 10:00 a.m.**

Queries:

All queries must be made on the e-procurement website www.gojep.gov.jm by **Friday, May 11, 2018.**

Submission of Tenders:

Tenders should be uploaded to the e-procurement website www.gojep.gov.jm on or before **10:00 a.m. on Tuesday, May 15, 2018.** Tenders should be labelled bearing the name of the tenderer and clearly marked **Tender for Security Escort Services.**

Late bids will be rejected.

Tender Opening

Tenders opening will commence at **10:15 a.m. on Tuesday, May 15, 2018** on the e-procurement website.