



GOJ PUBLIC PROCUREMENT PAGE

Advisory on Bid Securities - Tender Bonds

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby being advised of the following guidelines relating to the acceptance of Tender Bonds as forms of Bid Securities.

Pursuant to Section A7.6.1 – Bid Security, Volume 2: Procurement of Goods, Services and Works in the Revised Handbook of Public Sector Procurement Procedures (March 2014): “Bid Security may be required for contract values above Fifteen Million Jamaica Dollars (JMD\$15M) as a condition of participation in procurement proceedings.” The Procuring Entity must utilize a range of 0.05% to 2% of the comparative estimate to determine and request a fixed sum for the Bid Security.

A Bid Security is a requirement used to assure compensation to the Government of Jamaica for the time and money lost, if the successful bidder fails to honour the bid and the contractual obligations therein. The procuring entity, in its discharge of the procurement function is fully responsible for ensuring that bidders are made aware of a requirement to provide a bid security.

The acceptable forms of bid security must be issued from a reputable financial institution and are limited to:

- an irrevocable letter of credit or
- a Bank guarantee or
- a bid bond issued by a surety which is incorporated and domiciled in Jamaica or
- a bid-securing declaration or
- a certified manager's cheque or
- an insurance certificate.

A Bid Bond is deemed valid and acceptable if it satisfies all of the following criteria:

- It is denominated in Jamaica Dollars or the equivalent amount in a freely convertible currency;
- It is issued by a surety incorporated and domiciled in Jamaica or if the institution issuing a bond is located outside of Jamaica, it must have a correspondent financial institution located in Jamaica to make it enforceable.
- It conforms with the bid validity period prescribed in the bidding documents;
- It is issued in the name of the bidder. In the case of a joint venture, it must be issued in the name of all the partners in the joint venture;
- It shall be worded in the same language as the Bid Security Form, provided in the Bid Documents;
- It is duly executed by the bidder/contractor. That is, it meets all the necessary legal requirements to render the document as a valid, enforceable legal instrument:
 - It is signed, witnessed and dated by all the relevant parties, as set out in the Standard Bidding Documents;
 - It is stamped by the Stamp Office of Jamaica, in keeping with the Stamp Duty Act, as proof of payment for the relevant Stamp Duty. The Stamp Duty Division within the Tax Administration of Jamaica (TAJ) issues a Vermillion seal on the bond and a validation barcode, which is placed on the reverse of the consideration (first) page.

With respect to the Stamp Duty requirement, it must be noted that the Commissioner General of the Tax Administration of Jamaica (TAJ) in the exercise of his powers under Section 80A of the Stamp Duty Act, may “enter into an agreement with any person for the composition, in accordance with the provisions of this section, of the stamp duty chargeable under this Act on any item specified in this agreement”. Under this agreement, an organization on composition will process in-house the document, putting the Stamp Duty Medallion on the documents of which the Tender Bond is included, as indication of such treatment.

That is, “**The STAMP DUTY PAID**” Medallion shall be printed at the top right hand corner of the first page of the Applicable Documents or as close thereto as the circumstances shall permit. Therefore, in such a case the medallion becomes the evidence as opposed to the Vermillion seal placed on documents for the walk-in taxpayers.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



Labour & Small Materials Programme (LSMP) SUPPLY OF ORDINARY PORTLAND CEMENT DARLSTON HOUSING DEVELOPMENT, WESTMORELAND

Procuring Entity:	National Housing Trust
Scope:	Supply, deliver and offload 23,000 bags of Ordinary Portland Cement at the Darliston Housing Development, Westmoreland.
NCC Grade/Category:	Hardware & Haberdashery
Tender Security:	N/A
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement & Stores Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	929-6500-9, Ext. 7265/7280
Email Address:	procurement@nht.gov.jm

Bid packages are available at a cost of \$1,000.00 (non-refundable) from **Monday, March 12, 2018**. Bids must be submitted on or before **10:00 a.m. on Monday, March 26, 2018**; public opening of bids same day immediately following bid submission deadline. Please visit the website at www.nht.gov.jm for the full details.

Note: Failure to directly purchase the Tender/Bid Documents from the NHT will result in ineligibility of that bid from participating in the procurement process.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS
For Bookings Email:
jisadvertising@gmail.com
procurement@jis.gov.jm



GOVERNMENT OF JAMAICA MINISTRY OF ECONOMIC GROWTH & JOB CREATION

INVITATION FOR BIDS (IFB)

Adaptation Programme & Financing Mechanism
For the Pilot Programme for Climate Resilience
Loan #: JA-L1048/JA-G1002

IFB Title: REHABILITATION OF THREE (3) RAINWATER PONDS IN THE UPPER RIO MINHO WATERSHED AREA, CLARENDON.
IFB #: APFM/W2/1B-2

The Ministry of Economic Growth & Job Creation (MEGJC) has received financing from the Inter-American Development Bank (IDB) towards the implementation of the Adaptation Programme & Financing Mechanism (AP&FM) for the Pilot Programme for Climate Resilience (PPCR) Jamaica, and it intends to apply part of the proceeds to the rehabilitation of three rainwater ponds in the Upper Rio Minho Watershed (URMW) area in Clarendon.

The MEGJC now invites sealed bids from Construction Firms for: **The rehabilitation of three rainwater ponds in the Upper Rio Minho Watershed (URMW) area in Clarendon.**

Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the Inter-American Development Bank's Policies for the Procurement of Goods and Works financed by the Inter-American Development Bank.

Interested eligible bidders may obtain further information from the Ministry of Economic Growth & Job Creation; Mr. Mauro Lewis at mauro.lewis@megjc.gov.jm and inspect the Bidding Documents at the address given below.

Qualification requirements include: A minimum ten (10) years' experience in similar works of civil engineering in water infrastructure design and construction and expertise in water engineering, water resource management, and irrigation; and having an adequate-sized construction team to complete physical works within the agreed timeline.

Further details of the engagement are included in the Bidding Documents which will be available as of **Wednesday, February 28, 2018** between **9:00 a.m. and 3:00 p.m.** at the Ministry of Economic Growth & Job Creation, 16A Half Way Tree Road, Kingston 5, at a cost of J\$3,000.00 (non-refundable).

Contact Information: Mr. Mauro Lewis
mauro.lewis@megjc.gov.jm
Procurement Method: National Competitive Bidding (NCB)
TCC Registration: Each tender must be accompanied with a valid Tax Compliance Certificate
Bid Validity Period: 120 days

Bids must be labelled “**Rehabilitation of Three (3) Rainwater Ponds**” and must be deposited in the tender box by or before **2:00 p.m. local time, Friday, March 16, 2018** in the Upstairs Lobby at the following address:

Ministry of Economic Growth & Job Creation
Upstairs, Lobby Area
16A Half Way Tree Road
Kingston 5



REQUEST FOR PROPOSAL

Procuring Entity: Tax Administration Jamaica
Address Entity: 36 Trafalgar Road, Kingston 5
Name of Project: PROCUREMENT OF STRUCTURED CABLING SOLUTION FOR TAX ADMINISTRATION JAMAICA OFFICES – ISLANDWIDE
Contract/Bid: TAJ-2018/Q4/011
Eligibility: Applicants must provide the following:-

- (Valid) Tax Compliance Letter (TCL) (along with the page detailing the expiration date)
- A Valid certificate of registration with the National Contracts Commission (NCC) in the category of: Information Technology Services Tenders submitted without valid TCC and NCC will be automatically rejected.

Availability of Bid Document & Bid Submission deadline This is an online tender where tender documents and bid proposals will only be made available and accepted via the Electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop box for drop-off of bid proposals. **For assistance in regard to registration, training, access to tender document and upload of bid proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk at: (876) 932-5220, 932-5253 and 932-5246.**

Tenders can be downloaded as of **March 12, 2018**

Mandatory Site Visit – March 20, 2018 to April 4, 2018

Tenders must be submitted via the electronic portal no later than **April 17, 2018 at 3:00 p.m.** Late submissions will be automatically rejected by the system.

Website: Please visit the website at www.jamaicatax.gov.jm, click on “Procurement Opportunities” for further details.



GOVERNMENT OF JAMAICA MINISTRY OF ECONOMIC GROWTH & JOB CREATION

INVITATION FOR BIDS (IFB)

Adaptation Programme & Financing Mechanism
For the Pilot Programme for Climate Resilience
IFB#APFM/W1-1B-1.

The Ministry of Economic Growth & Job Creation (MEGJC) has received financing from the Inter-American Development Bank (IDB), towards the implementation of the Adaptation Programme & Financing Mechanism (AP&FM) for the Pilot Programme for Climate Resilience (PPCR) Jamaica, and it intends to apply part of the proceeds to the Construction of One Thousand Eight Hundred (1,800) MICRO Check Dams in the Upper Rio Minho Watershed (URMW) area in Clarendon.

The MEGJC now invites sealed bids from Construction Firms for:

CONSTRUCTION OF ONE THOUSAND EIGHT HUNDRED (1,800) MICRO CHECK DAMS IN THE UPPER RIO MINHO WATERSHED (URMW) AREA, CLARENDON

Under the IDB's procurement policy GN-2350-9, each tenderer must be a member of an IDB member country. Further details of the engagement are included in the Bidding Document which will be available as of **Wednesday March 21, 2018** between **9:00 a.m. and 3:00 p.m.** at the Ministry of Economic Growth & Job Creation, 16A Half Way Tree Road, Kingston 5.

Contact Information: Mr. Mauro Lewis, mauro.lewis@megjc.gov.jm,

Procurement Method: National Competitive Bidding (NCB)

TCC Registration: Each tender must be accompanied with a valid Tax Compliance Certificate

Bid Validity Period: 120 days

Bids must be labelled “**Construction of MICRO Check Dams**” and must be deposited in the tender box by or before **02:00 p.m. local time, Wednesday April 11, 2018** in the Upstairs Lobby at the address below: The bids will be opened at **2:15 p.m.** on the same day.

Ministry of Economic Growth & Job Creation
Upstairs, Lobby Area
16A Half Way Tree Road
Kingston 5