

## **Important Notice**

Please note that this document is dated September 2007 and represents an outdated structure of Government entities.

The updated version of the document is still in compilation.

**GOVERNMENT OF  
JAMAICA  
ASSIGNMENT OF SUBJECTS  
AND  
DEPARTMENTS**

September 2007

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**OFFICE OF THE PRIME MINISTER**  
**PLANNING, DEVELOPMENT AND DEFENCE**  
**PRIME MINISTER BRUCE GOLDING**

**PERMANENT SECRETARY: Mrs. Patricia Sinclair McCalla**  
**DIRECTOR GENERAL (Local Government): Mr. Devon Rowe**

**SUBJECTS (GENERAL)**

Bauxite Production Levy  
Capital Development Fund  
Defence  
Development  
Development Projects (including Anti-Crime Social Interventions)  
Inner City Renewal  
Planning  
National Honours and Awards  
National Symbols  
Long Service Awards

**DEPARTMENTS (GENERAL)**

Development Bank of Jamaica  
International Centre for Environmental and Nuclear Sciences (ICENS)  
Jamaica Defence Force  
Jamaica Social Investment Fund (JSIF)  
National Housing Trust (NHT)  
National Council on Science and Technology  
National Council on Sports  
National Disaster Committee  
Planning Institute of Jamaica (PIOJ)  
Social, Economic and Support Programmes (S.E.S.P.)  
Statistical Institute of Jamaica (STATIN)  
Urban Development Corporation (UDC)

**SUBJECTS/LOCAL GOVERNMENT**

Disaster Preparedness and Emergency Management

Fire Services  
Minor Water Supplies and Social Water  
Municipal Parks and Beautification  
Parochial Markets  
Parochial Roads  
Poor Relief Services  
Local Governance  
Local Government Amenities (abattoirs, pounds and cemeteries)  
Local Sustainable Development Planning  
Solid Waste Management  
Street Lighting

**OFFICE OF THE PRIME MINISTER** cont'd.

**DEPARTMENTS/LOCAL GOVERNMENT**

Board of Supervision  
Jamaica Fire Brigade  
Kingston & St. Andrew Corporation  
National Solid Waste Management Authority  
Office of Disaster Preparedness and Emergency Management ODPEM  
Parish Councils and Portmore Municipality  
Vineyard Town Golden Age Home

**OFFICE OF THE CABINET**

**PRIME MINISTER BRUCE GOLDING**

**PERMANENT SECRETARY & CABINET SECRETARY:**

**Dr. the Hon. Carlton Davis O.J. C.D.**

**SUBJECTS**

Business of Cabinet  
Corporate Planning for Government  
Human Resource Management Policy

Human Resource Management Information System

Job Evaluation

National Security Strategy Implementation

Organisational Design and Staffing

Performance Management, Monitoring and Evaluation

Policy Formulation and Coordination for Government

Public Sector Modernisation

Regulation of Utilities

Standards and Efficiency

Succession Planning including Strategic Training and Development

## **DEPARTMENTS**

Management Institute for National Development (MIND)

Office of Utilities Regulation (OUR)

**MINISTRY OF AGRICULTURE**

**MINISTER DR. CHRISTOPHER TUFTON**

**PERMANENT SECRETARY: Mr. Donavon Stanberry**

**SUBJECTS/AGRICULTURE**

Agricultural Commodities

Agricultural Research

Agricultural Marketing

Fisheries

Forests

Irrigation

Livestock Industry

Plant Protection/Quarantine

Produce Inspection

Public & Botanical Gardens

Sugar Industry

Veterinary Services

**DEPARTMENTS/AGRICULTURE**

Agricultural Credit Board

Agricultural Development Corporation

Agricultural Marketing Corporation

Commodity Boards (*incl. Banana, Coffee and Coconut Industry Boards and Tobacco Industry Control Authority*)

4 H Clubs

Forestry Department

National Irrigation Commission Limited

Rural Agricultural Development Authority (RADA)

Sugar Corporation of Jamaica

Sugar Industry Authority

Veterinary Board

## **SUBJECTS/LAND**

Emancipation Lands

Estate Management/Property Management

Land Reform

Land Registration

Land Surveys

Land Titling

Lands (including Crown Lands and Land Settlements)

National Geographic Data Management

National Land Policy

Public Sector Estate Management

## **DEPARTMENTS/LAND**

National Land Agency (NLA)



**MINISTRY OF EDUCATION**

**MINISTER ANDREW HOLNESS**

**PERMANENT SECRETARY: Mrs. Maria Jones**

**SUBJECTS**

Child Care & Protection (Day Care Centres)

Education Policies and Programmes Management

Libraries

Literacy

Regulation of Educational Institutions:

(a) Pre-Primary

(b) Primary

(c) Secondary

(d) Tertiary

(e) Independent Schools

Vocational Training (including Apprenticeship and Industrial Training)

**DEPARTMENTS**

College of Agriculture, Science and Education (CASE)

Community Colleges

Edna Manley College of the Visual & Performing Arts

Educational Institutions

G. C. Foster College of Physical Education

Human Employment and Resource Training/HEART Trust/NTA

Jamaica Library Service

Jamaica Movement for Adult Literacy

National Council on Education

National Youth Service (NYS)

Teacher Training Colleges

University Council of Jamaica (UCJ)

University of Technology, Jamaica (UTECH)

University of the West Indies (UWI)

**MINISTRY OF ENERGY, MINING AND TELECOMMUNICATIONS**

**MINISTER CLIVE MULLINGS**

**PERMANENT SECRETARY: Dr. Jean Dixon C.D.**

**SUBJECTS/ENERGY**

Development of Energy Resources

Energy Policy

Gas and Oil Exploration

Light and Power

Petroleum Refinery Haulage, Storage and Distribution

Rural Electrification

**SUBJECTS/MINING**

Bauxite and Alumina c

Bauxite Community Development Projects

Non-Bauxite Mining

Quarries and Non-Bauxite Minerals

**SUBJECTS/TELECOMMUNICATIONS**

Telecommunications

**DEPARTMENTS/ENERGY**

Electricity Authority

Petrojam/Ethanol Company Limited

Petrojam Limited

Petroleum Company of Jamaica

Petroleum Corporation of Jamaica

Rural Electrification Programme

Wigton Windfarm Limited

**DEPARTMENTS/MINING**

Bauxite and Alumina Trading Company (BATCO)

Clarendon Alumina Production Limited (CAP)

Jamaica Bauxite Institute (JBI)

Jamaica Bauxite Mining (JBM)

Mines & Geology Division

Quarries and Mining

**DEPARTMENTS/TELECOMMUNICATIONS**

E-Learning Company

Spectrum Management Authority

Universal Access Fund Company Limited

Electoral Matters

**MINISTRY OF FINANCE AND THE PUBLIC SERVICE**

**MINISTER AUDLEY SHAW**

**FINANCIAL SECRETARY: Mr. Colin Bullock**

**MINISTER WITHOUT PORTFOLIO DON WEHBY**

**MINISTER WITHOUT PORTFOLIO DWIGHT NELSON**

**SUBJECTS**

Bank Inspection

Banking and Currency

Betting, Gaming and Lotteries Act 1965 (*excepting sections 51 (1) (a) and 43*)

Budget

Classification System and Standards

Collective Bargaining/Industrial Relations

Compensation Policy and Pay Planning

Debt/Equity Conversion

Debt Management

Economic Planning and Monitoring

Employee Assistance (Counselling)

Employee Benefits

Equity Investments

Establishment Control

EXIM Bank

Finance

Financial Administration, Management & Fiscal Policy

Financial Investigation (Money Laundering & Financial Law Enforcement)

Govt. Investment in Companies & Statutory Corporations

Industrial and Provident Societies Act

Insurance

Loan Negotiations

Monetary Policy

Pensions

Public Accountancy Act

Recognition and Reward Schemes

Regulation of the Financial Sector

Scholarships and Assistance

Special Employee Benefits (Health Insurance, Bus Service, Canteens, Day Care)

Staff Orders and Conditions of Service

Taxation

Technical Assistance

General Training and Development for the Public Sector

**MINISTRY OF FINANCE AND THE PUBLIC SERVICE cont'd.**

**DEPARTMENTS**

Accountant General

Bank of Jamaica

Betting, Gaming and Lotteries Commission

Caymanas Track Limited

Culture, Health, Arts, Sports & Education (CHASE)

Container Services Limited

Customs Department

Financial Services Commission

Fiscal Services Limited

Inland Revenue Department

Jamaica Racing Commission

Tax Administration Services Department

Taxpayers' Appeals Department

Taxpayer Audit & Assessment Department

**MINISTRY OF FOREIGN AFFAIRS AND FOREIGN TRADE**

**DEPUTY PRIME MINISTER KEN BAUGH**

**PERMANENT SECRETARY: Ambassador Douglas Saunders C.D.**

**SUBJECTS**

Aviation Affairs (ICAO)

Bilateral Relations (all countries)

Consular Affairs

Economic and Technical Cooperation (including energy security)

Hemispheric Relations (OAS, SELA, Rio Group)

International Political, Social, Humanitarian and Cultural Affairs (UN, UNESCO, UNIDO, etc.)

International Economic Relations (UN, IFAD, FAO, UNEP, HABITAT, etc.)

International Trade Policy and Negotiations:

- Bilateral
- Regional (CSME and CARICOM Bilateral Agreements)
- Hemispheric (FTAA, CBI, CARIBCAN)
- Inter-regional (ACP/EU Economic Partnership Agreement (EPA))
- Commodity Agreements (ISO, ICO, ICCO, Common Fund)

Inter-regional Cooperation (ACP, ACP/EU, Commonwealth, NAM, G/77 and China, G/15, South Centre)

Investment and Double Taxation Agreements

Jamaican Diaspora and Overseas Communities

Maritime Affairs (IMO, Coastal Zone Management, Maritime Agreements)

Protocol Affairs

Regional Affairs (including CARICOM, ACS & Regional Energy Policy)

**DEPARTMENTS**

Embassies (Beijing, Berlin, Bogota, Brussels, Caracas, Havana, Mexico City, Santo Domingo, Tokyo, Washington)

Consulates-General (Miami, New York, Toronto)

High Commissions (Abuja, London, Ottawa, Port of Spain, Pretoria)

Honorary Consulates (86 world-wide)

Permanent Missions (Brussels, Geneva, New York, Washington)



**MINISTRY OF HEALTH AND ENVIRONMENT**

**MINISTER RUDYARD SPENCER**

**PERMANENT SECRETARY: Dr. Grace Allen-Young**

**SUBJECTS/ENVIRONMENT**

Air Quality and Control

Beach Control and Coastal Management

Land Development and Utilisation

Marine Conservation and Protection

Meteorology

National Environmental Protection

Subdivision of Land

Town and Country Planning

Watershed Management

Wildlife Protection

Beach Control Act

Land Development & Utilisation Act

Local Improvements Act

Real Estate (Dealers and Developers Act)

Town & Country Planning Act

Watershed Protection Act

Wildlife Protection Act

**SUBJECTS/HEALTH**

Adoption of Children & Act

Child Care and Protection & Act

Professions Supplementary to Medicine Act

Drug Abuse

Experiments on Animals

Family Planning

Food and Drug Control

Health Facilities (Hospitals and Health Centres)

Juvenile Advisory Council

Medical Services

Mental Health Services

National Health Fund

National Registration System

Pesticides Control

Public Health

Registration of Births and Deaths

Specialist Committee on Child Abuse

**MINISTRY OF HEALTH AND ENVIRONMENT cont'd.**

**DEPARTMENTS/HEALTH**

Agency

Adoption Board

Bellevue Hospital

Central Board of Health

Dental Auxiliary School

Dental Council

Government Chemist

Health Centres

Health Corporation of Jamaica

Hope Institute

Medical Appeals Tribunal

Medical Council

National Council on Drug Abuse

National Family Planning Board

National Health Fund

Nurses Training Schools

Nursing Council

Nursing Home Appeals Tribunal

Nutrition Advisory Council

Pesticides Control Authority

Pharmacy Council

Professions Supplementary to Medicine Council

Quarantine Advisory Council

Regional Health Authorities

Registrar General's Department

Registration Appeal Tribunal (Pharmacy)

Sir John Golding Rehabilitation Centre (Mona Rehab.)

University Hospital of the West Indies

**DEPARTMENTS/ENVIRONMENT**

Beach Control Authority

Earthquake Unit

Meteorological Department

National Environmental and Planning Agency (NEPA)

**(includes National Resource and Conservation Authority, Town Planning Department, Town & Country Planning Authority, Negril & Green Island Planning Authority and Land Development & Utilisation / Negril and Green Island Development)**

Board

**MINISTRY OF INDUSTRY, COMMERCE AND INVESTMENT**

**MINISTER KARL SAMUDA**

**PERMANENT SECRETARY: Dr. Jean Dixon C.D. (Interim)**

**SUBJECTS**

Agro Business

Anti-Dumping

Building Inspection

Commercial Business

Commodity Supplies

Companies Act

Consumer Affairs

Co-operatives and Friendly Societies

Copyright Act

Customs Duties (Dumping and Subsidies) Act

Design Act

Distributive Trade

Factory Construction

Fair Competition Act

Food Storage and Prevention of Infestation

Free Zone Development

Hire Purchase

Import and Export Licensing

Industrial Apprenticeship

Industrial Development

Intellectual Property

Investment Promotion

Manufacturing

Marketing and Advertising

Merchandise Marks

Metrification

Patents

Registration of Business Names Act

Science and Technology

Small Business Development

Standards

Trade Act

Trade Marks

Weight and Measures

**MINISTRY OF INDUSTRY, COMMERCE AND INVESTMENT cont'd.**

**DEPARTMENTS**

Anti-Dumping and Subsidies Commission

Bureau of Standards

Central Information and Technology Office (CITO)

Companies Office of Jamaica (Office of the Registrar of Companies)

Consumer Affairs Commission

Factories Corporation of Jamaica

Fair Trading Commission

Food Storage and Prevention of Infestation Department

Free Zones

Jamaica Business Development Centre

Jamaica Commodity Trading Company (JCTC)

Jamaica Exotic Flavours and Essences Company Limited

Jamaica Export Trading Company (JETCO)

Jamaica Intellectual Property Office

Jamaica Trade and Invest (JTI) formerly JAMPRO

Micro Investment Development Agency (MIDA)

Post and Telecommunications Department

Registrar of Co-operatives and Friendly Societies

Scientific Research Council

Self-Start Fund

Trade Board Limited

**MINISTRY OF INFORMATION, CULTURE, YOUTH AND SPORTS**

**MINISTER OLIVIA GRANGE**

**PERMANENT SECRETARY: Mrs. Maria Jones (Interim)**

**SUBJECTS**

Arts and Culture

Entertainment and Motion Pictures

Gender Affairs

Information

Publications (Legal Deposits) *per Legal Deposits Act 2002\**

Special Commemorative Events: Labour Day, Emancipation Day,

Independence Day, Heroes Day

Sport

Youth

**DEPARTMENTS**

Access to Information

ACIJ

Archives

Broadcasting

Broadcasting Commission

Bureau of Women's Affairs

Cinematograph Authority

Copyright

Creative Production and Training Centre (CPTC)

Entertainment Board

Independence Park Limited

Information

Institute of Folk Culture

Institute of Jamaica

Institute of Sport

Jamaica Archives and Records Department

Development Commission



Jamaica Intellectual Property Office (JIPO)

Jamaica Information Service (JIS)

Jamaica National Commission on UNESCO

Jamaica National Heritage Trust (JNHT)

Liberty Hall

National Centre for Youth Development

National Gallery

National Library of Jamaica

National Youth Policy

Public Broadcasting Corporation

Social Development Commission

Sports Development Foundation

Values and Attitudes

**MINISTRY OF INFORMATION, CULTURE, YOUTH AND SPORTS** cont'd.

Women's Centre Foundation of Jamaica

Youth Development Programme

**MINISTRY OF JUSTICE**

**MINISTER DOROTHY LIGHTBOURNE, ATTORNEY GENERAL**

**PERMANENT SECRETARY: Mrs. Carol Palmer**

**SUBJECTS**

Administration of Justice

Business of the Senate

Conditional Discharge of Forensic Psychiatric Inmates (*under amendment to Criminal Justice (Administration) Act 2006*)

Constitutional Reform

Coroners

Dispute Resolution

Enquiries into the causes of Fire and Accidents

Extraditions

Justices of the Peace

Legal Education

Legal Profession

Marriage Licences

Mutual Legal Assistance in Criminal Matters

Notaries Public

Obscene Publication Act

Protection of Human Rights

Victim Support

**DEPARTMENTS**

Administrator General's Department

Attorney General's Department (*subject to the provision of Section 79 of the Constitution of Jamaica*)

Court of Appeal

Director of Public Prosecutions (*subject to the provision of chapter VI of the Constitution of Jamaica*)

Family Court

Law Revision

Legal Reform

Office of the Parliamentary Counsel

Police Public Complaints Authority

Resident Magistrate Court

Revenue Court

Supreme Court

Trustee in Bankruptcy

**MINISTRY OF LABOUR AND SOCIAL SECURITY**

**MINISTER PEARNEL CHARLES**

**PERMANENT SECRETARY: Mr. Alvin McIntosh C.D.**

**SUBJECTS**

Central Emergency Relief

Central Food Organisation

Charities (including Gray's Charities and Lawson Gifford Charitable Bequest)

Education and Welfare of the Handicapped

Employment Agencies

Food Security Programme

Industrial Safety, Health and Welfare

International Labour Conventions

Labour Legislation

Labour Market Reform

Labour Relations

Migration Advisory Services

National Insurance

Public Assistance

Recruitment of Labour

Services for the Aged

Social Security

Social Welfare

Special Rehabilitation Programme

Workmen's Compensation

National Insurance Fund

**DEPARTMENTS**

National Council for the Aged

National Council for the Disabled

National Insurance Scheme (NIS)

**MINISTRY OF NATIONAL SECURITY**

**MINISTER DERRICK SMITH (Leader of Government Business) PERMANENT**

**SECRETARY: Mr. Gilbert Scott O.D.**

**SUBJECTS**

Approved Schools

Correctional Institutions

Deportation

Emigration

Fire Arms

High Security Places of Safety

Internal Security

Immigration

Justice Protection Act

Nationality and Citizenship

Parliamentary Affairs (Business of the House,)

Parole Act

Police

Probation and After Care

Repatriation

Security of Airports and Seaports

Traffic Ticketing and Points System

**DEPARTMENTS**

Correctional Services

Island Special Constabulary Force

Jamaica Constabulary Force

Private Security Regulation Authority

Rural Police (District Constable)

Firearm Licence Authority

**MINISTRY OF TOURISM**

**MINISTER EDMUND BARTLETT**

**PERMANENT SECRETARY: Mrs. Jennifer Griffith**

**SUBJECTS**

Spas and Baths

Tourism Marketing and Promotion

Tourism Policy

Tourism Product

Travel Agencies

**DEPARTMENTS**

Bath of St. Thomas the Apostle

Devon House

Jamaica Reservation Services Limited

Jamaica Tourist Board

Jamaica Vacations Limited

Milk River Bath

River Rafting Authority

Tourism Enhancement Fund

Tourism Product Development Company

**MINISTRY OF TRANSPORT AND WORKS**

**MINISTER MICHAEL HENRY**

**PERMANENT SECRETARY: Dr. Alwin Hales**

**SUBJECTS**

Air Transport

Airports

Architects' Registration Act

Civil Aviation

Explosives and other Dangerous Substances

Flood Water Control

Land Reclamation

Licensing Authority

Main Roads

Professional Engineers' Registration Act

Public Passenger Transport (Corporate Area) Act

Public Passenger Transport (Rural Area) Act

Road Traffic Act

Sandy Gully Drainage System

Seaports and Shipping

**DEPARTMENTS/TRANSPORT & WORKS**

Aeronautical Telecommunications Limited

Air Jamaica

Air Transport Licensing Board

Airports Authority

Caribbean Maritime Institute

Civil Aviation Authority

Island Traffic Authority

Jamaica Railway Corporation

Jamaica Urban Transport Company (JUTC)

Maritime Authority

Metropolitan Management Transport Holdings



National Road Operating & Constructing Company (NROC)

National Works Agency (NWA)

Port Authority

Ports Security Corps (PSC)

Toll Authority of Jamaica

Trans Jamaica Airlines

Transport Authority

Urban and Rural Transport Boards

**MINISTRY OF WATER AND HOUSING**

**MINISTER HORACE CHANG**

**PERMANENT SECRETARY: Mrs. Genefa Hibbert**

**SUBJECTS**

Domestic Water Supply

Landlord and Tenants Act

Land Acquisition/Housing

National Urban Upgrading

Port Royal Brotherhood

Rent Control (Restriction)

Shelter Solutions

Surface and Underground Water Resources

**DEPARTMENTS**

Jamaica Mortgage Bank

National Housing Development Corporation

National Water Commission (NWC)

Relocation of Human Settlements

Rent Assessment Board

Rural Water Supply Company

Survey and Titles

Water Resource Authority