



# CAREER OPPORTUNITY

The Jamaica Information Service (JIS), an Executive Agency invites applications from suitably qualified professionals for the following position:

## WRITER/PRODUCER/PRESENTER –TELEVISION DEPT.

### Job Scope:

To cover assignments and produce a range of television products to support the Agency's overall delivery of the Government's communications programme.

### Core Functions

1. Be aware of and fully understand Government communication plans
2. Plan, write and produce features, news and studio productions as assigned by the Television Manager
3. Produce weekly news and current affairs programme
4. Voice copy for news as well as on-camera link pieces for features and Outside Broadcasts
5. Assist in the planning and management of Outside Broadcasts.

### The Ideal Candidate Should Possess

1. An understanding and full working knowledge of planning, writing, presenting and producing television news, features, documentaries, dramas and public service announcements
2. Highly developed television presentation skills
3. A strong ability to multitask, meet deadlines and work well in a team
4. A high degree of initiative and creativity
5. A passion for news gathering and television production.

### Qualification and Experience

- A first degree in Journalism or Mass Communication
- At least two years' experience in writing, producing and reporting in the broadcasting industry.

---

Applications along with résumés should be forwarded no later than **June 16, 2017** to:

**Director**  
Human Resources  
Jamaica Information Service  
58a Half-Way Tree Road  
Kingston 10  
Email address: [hrmanager@jis.gov.jm](mailto:hrmanager@jis.gov.jm)

*We thank all applicants for their expressions of interest; however, only shortlisted candidates will be contacted.*