



MINISTRY OF EDUCATION, SKILLS, YOUTH & INFORMATION

INVITATION TO BID

The Government of Jamaica, through the Ministry of Education, Skills, Youth & Information, in its effort for the relocation of Region One offices and departments, has made budgetary provisions for the Installation of air-conditioning systems at its newly leased commercial complex with storage warehouse at 15 West Kings House Road, St. Andrew.

Eligible bidders are now invited to submit sealed bids to carry out the Installation of Air-Conditioning Systems at Commercial Complex with Storage Warehouse for the Relocation of Region One Offices at 15 West Kings House Road, St. Andrew.

Scope: The scope of works includes but not limited to the following:

- Demolition
- Supply, Installation and Commissioning of Air-Conditioning Systems
- General Electrical Installation.

Procurement Method: National Competitive Bidding

ELIGIBILITY REQUIREMENTS:

Bidders must submit:

1. Valid Tax Compliance Certificate (TCC)/Valid Tax Compliance Letter (TCL) at the bid submission deadline
2. Valid registration certificate from the Public Procurement Commission (PPC) in the category of HVAC and/or Electrical Works (Grade 1) Minimum.

Availability of Bid Document: The Bid Document will be available for download from the GoJEP website at www.gojep.gov.jm on **Monday, August 25, 2025**.

Mandatory Pre-Bid Meeting and Site Visit: Friday, September 5, 2025 @ 11:30 a.m.

Clarifications: Clarifications and/or questions will only be accepted through www.gojep.gov.jm no later than **Friday, September 19, 2025**.

Submission Deadline: Bids must be submitted online via the GoJEP at www.gojep.gov.jm no later than **Monday, September 29, 2025 at 11:30 am. Bid Opening will follow at 11:45 a.m. (Jamaica time).**

To participate in this tender opportunity, supplies must first be registered on the GOJEP at www.gojep.gov.jm.

To register, please select the "Register as a bidder" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Procurement and Assessment Policy Unit Customer Care Desk at 876-932-5520/932-5253/932-5244 or email papucustomer@care.mof.gov.jm.

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The Ministry of Education, Skills, Youth & Information is not obligated to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time before the award without incurring any liability.



INVITATION FOR INDIVIDUAL CONSULTANCY SERVICES

CLERK OF WORKS (3) – BTHC, ORHC, MPH

GENERAL INFORMATION

Institution: Ministry of Health & Wellness
Country: Jamaica
Project: Support for the Health Systems Strengthening for the Prevention and Care Management of Non-Communicable Diseases Programme
Contract/Bid No.: MOH 1.10.41, 1.10.42 & 1.10.43
Deadline: September 2, 2025

The Government of Jamaica/Ministry of Health & Wellness, through the Health Systems Strengthening for the Prevention and Care Management of Non-Communicable Diseases Programme (HSSP), intends to undertake consulting services for contract award for three (3) Clerk of Works to oversee works at three (3) health facilities: Ocho Rios and Brown's Town Health Centres and May Pen Hospital. The contract duration period is Twenty-Four (24) months.

OBJECTIVES OF THE CONSULTANCY

The Clerk of Works will assist the Project Engineer in overseeing on site the execution phase of the project. This role entails verifying and informing the Project Engineer about the works execution in terms of timely duration, high-quality completion, compliance with design specifications, schedules, budgets, the relevant Environmental, Social, Health and Safety (ESHS) standards and the Works Contractors Code of Conduct requirements specified in the Works Contracts.

QUALIFICATION AND EXPERIENCE

Interested Consultants should provide information demonstrating that they have the required qualifications and experience to perform the Services. The consultant should satisfy the following requirements:

- (i) Certificate or equivalent in General Construction (Level 3), Construction Management, Building Construction or related field and Five (5) years' experience as a Clerk of Works or similar role in construction projects

OR

- (ii) Ten (10) years' experience as a Clerk of Works or similar role in construction projects
- (iii) Experience in new construction and renovation of healthcare-related projects would be an asset.
- (iv) Experience in quality control, safety regulations, and financial management in construction projects.
- (v) A valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL) is required.

This is an online Tender where tender documents, clarification and bid submission will only be made available and accepted via the Government Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). Consultants will have to be registered on the GOJEP to participate in this procurement Opportunity.

Interested Consultants, who have not yet registered on the GOJEP, can self-register by navigating to the GOJEP Self-Registration page or make contact with the Office of the Public Procurement Policy (OPPP) Opppcustomer@care.mof.gov.jm or by telephone at 876-932-5264/932-5220 for support.

The procurement methodology is Open Bidding by means of National Competitive Bidding as per the Public Procurement Act, 2015 and the Public Procurement Regulations.

The detailed Request for Proposal (RFP) will be uploaded on the GOJEP platform on **Monday August 18, 2025 @ 10:00 a.m.** Additionally, the detailed Terms of Reference (TOR) for the Consultancy Service are available on the website of the Ministry of Health & Wellness at www.moh.gov.jm.

Interested Consultants must upload their Proposals via the Government Electronic Procurement portal at <https://www.gojep.gov.jm> by **3:00 p.m., Tuesday, September 2, 2025**. Proposals submitted after the deadline will automatically be rejected by the system.

Support for the Health Systems Strengthening for the Prevention and Care Management of Non-Communicable Diseases (NCDs) Programme
 Ministry of Health & Wellness
 Attn: The Procurement Management Specialist
 IBM Building 3rd Floor
 52 Knutsford Boulevard, Kingston 5
 Tel: 876-633-7433

Online submission: <https://www.gojep.gov.jm>

The Ministry of Health & Wellness reserves the right to terminate the procurement exercise and reject all submissions at any time prior to the award of contract without incurring any liability.