



# GOJ PUBLIC PROCUREMENT PAGE



## JAMAICA CUSTOMS AGENCY

### INVITATION FOR BIDS

Ref#: JCA-PRJ/2025/0038

The Jamaica Customs Agency invites eligible and qualified bidders to submit sealed bids for the Procurement of Janitorial Services for Jamaica Customs Agency locations for the period of three years (2025-2028).

**Procuring Entity:** Jamaica Customs Agency

**Scope of Work:** The Jamaica Customs Agency invites bidders to submit their proposals accordingly:

**PACKAGE 1** – Head Office, Myers Wharf, Newport East, Kingston 15

**PACKAGE 2** – King Street, Corporate Office, 2 - 4 King Street, Kingston

**PACKAGE 3** – Queen's Warehouse 230 to include Records Office, Berth XI and Newport West – JFIZ Building and Training.

**PACKAGE 4** – Norman Manley International Airport (Queens Warehouse and Passenger Terminal (Baggage Hall)).

**PACKAGE 5** – Sangster International Airport ( Air Cargo, Passenger Terminal (Baggage Hall) and Queen's Warehouse.

**PACKAGE 6** – St. Ann's Bay Office and Oracabessa Marine Outpost, St. Mary

**PACKAGE 7** – Montego Bay Offices – GWEST Building and Sewell Avenue

**Procurement Method:** National Competitive Bidding

**Eligibility Requirements:** Copy of a Valid Tax Compliance Certificate or Tax Compliance Letter clearly showing the expiration date.

Copy of a Valid Public Procurement Certificate (PPC) in the category of Janitorial, Sanitation Services clearly showing the expiration date.

**Bid Security:** Bid security is required for all packages except Package 6. Bidders must submit a single bid security covering the total value of each package for which they are submitting bids. Please refer to the tender document for the applicable bid security amounts.

**Availability of Tender Documents:** Bidding documents were made available for download as of **Tuesday, June 03, 2025** on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

**Date for Site Visit:** Bidders are invited to attend a virtual Pre-Bid Meeting scheduled for **Wednesday, June 11, 2025 at 10:00 a.m.** via Microsoft Teams. Kindly confirm your attendance by emailing [projectprocurement@jca.gov.jm](mailto:projectprocurement@jca.gov.jm) no later than **Monday, June 9, 2025**. A site visit will also be conducted as part of the bidding process.

Bidders are required to complete the site visit register.

**Deadline for Submission:** Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) on **Tuesday, July 1, 2025 at 2:00 p.m.** All clarifications must be submitted through the GOJEP platform before the deadline.

**Bid Opening:** An online bid opening will take place on **Tuesday, July 1, 2025 at 2:15 p.m.** An Online bid opening report will be sent to all bidders who submit a proposal.

**Contact Information:** Director, Public Procurement  
[projectprocurement@jca.gov.jm](mailto:projectprocurement@jca.gov.jm)

This is an online Tender where tenders will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents. To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm). To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals please contact the Ministry of Finance, Office of the Public Procurement Policy Unit Customer Care Desk at 876-932-5220/932-5246/932-5253 or via email at [opppcustomer@moef.gov.jm](mailto:opppcustomer@moef.gov.jm).



REF# CDC-2025-05  
INVITATION TO BID

### PROCUREMENT FOR AN AUDITING FIRM FOR THE CDC HIV COOPERATIVE AGREEMENT

The Ministry of Health & Wellness now invites bids from eligible and qualified consulting firms to provide consulting services, including designing steps and procedures under the General Accepted Government Auditing Standards (GAGAS). A financial audit of the funds provided by the CDC must be performed under GAGAS, or other approved standards where applicable, and accordingly includes such tests of the accounting records as deemed necessary under the circumstances.

Bidding will be conducted through the **Restrictive Bidding (RB) Procedures** specified in the Government of Jamaica's procurement policies.

#### Eligibility Requirements:

Bidders must submit the following with their bids at the time of bid submission:

A copy of a valid Tax Compliance Certificate (TCC) or a Valid Tax Compliance Letter (TCL)

Proof of a certified licence in Public Accounting Firm.

All other instructions and requirements will be in the bid document. Tender submissions that do not comply with all the above requirements will be deemed non-responsive.

#### Availability of Bid Document and Bid Submission:

This is an online tender where tender documents, clarifications and bid submissions will only be made available and accepted via the Government of Jamaica Electronic Portal – GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). **No offline (hard copies) will be accepted, and there will be no physical drop box for the drop-off of tender documents.**

- Tender documents can be downloaded as of **Monday, June 9, 2025**.
- Clarification period for queries and responses closes – **Monday, June 16, 2025 no later than 3:00 p.m.**

#### Submission deadline:

Tenders must be submitted via the GOJEP no later than **Monday, June 23, 2025 at 3:00 p.m. 15:00 local time.**

Late bids will be automatically rejected by the system.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the GOJEP system's home page.

**For assistance regarding training, registration, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at (876)932-5220/932-5246/932-5253/932-5251/932-5244 or email at [opppcustomer@moef.gov.jm](mailto:opppcustomer@moef.gov.jm).**

This advertisement can also be viewed on the Ministry of Health & Wellness website at [www.moh.gov.jm](http://www.moh.gov.jm).

The Ministry of Health & Wellness reserves the right to accept or reject any tenders or to abandon the tender process without any explanation to prospective bidders.