



GOJ PUBLIC PROCUREMENT PAGE



INVITATION TO BID

Country: Jamaica
Procurement Entity: Urban Development Corporation (UDC)
Project Name: Retrofitting of the Lobby Meeting Room at the Jamaica Conference Centre
REF#: 400:128-3.8/06-2025/LobbyMeetingRoom/JCC

Description of Works: The UDC is seeking a suitable qualified contractor to retrofit the Lobby Meeting Room at the Jamaica Conference Centre, 14-20 Port Royal Street, Kingston.

Works consist of the reconfiguration of the drywall partitions, ceiling finishes, electrical installations, fire detection and suppression systems and data installations in the existing lobby meeting room.

Eligibility:

1. A valid Tax Compliance Letter (TCL) / Tax Compliance Certificate (TCC)
2. A valid Public Procurement Commission (PPC) Registration Certificate in the Works Category of **Building Construction – Grade 2 OR higher or Interior Construction Works – Grade 2 or higher**

Procurement Method: Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified by the Government of Jamaica (GoJ) Public Procurement Act, 2015 & Public Procurement Regulation, 2018.

Contact Information: Director, Strategic Sourcing and Procurement Department
Urban Development Corporation
12 Ocean Boulevard
Kingston, Jamaica
Email: tenders@udcja.com

Tender Document: Will be available for download as of **June 2, 2025** from the GoJ Electronic Procurement website at www.gojep.gov.jm.

Registration instructions are available at www.gojep.gov.jm/epps/home.do.
Mandatory registration is required for suppliers to participate.

Failure to obtain the bidding documents from the UDC via the GoJ Electronic Procurement website will result in the bidder's ineligibility to participate in the procurement process.

Site Visit: Is scheduled to be held at the Jamaica Conference Centre, 14-20 Port Royal, Kingston, on **June 17, 2025 at 10 a.m.** Bidders wishing to participate should send email to tenders@udcja.com by 12 noon on **June 16, 2025**.

Deadline for submission: Bids must be submitted online via www.gojep.gov.jm no later than **July 18, 2025 at 2:00 p.m. Jamaica Time (UTC 5)**.

Late Bids will be automatically rejected by the system.

Online bid opening takes place on the same day at **2:15 p.m.**

For additional info visit: <https://udcja.com/category/rfp/>

OFFICE OF DISASTER PREPAREDNESS AND EMERGENCY MANAGEMENT



INVITATION FOR BIDS (IFB)

The **Office of Disaster Preparedness and Emergency Management (ODPEM)** invites proposals from suitably qualified entities for General Insurance 2025-2028 for the ODPEM as outlined below:

Scope of Coverage	Fire, lightning, hurricane, bush fire, subterranean fire, cyclone, tornado, windstorm, tempest, earthquake, volcanic eruption, flood, impact and aircraft damage, , flood (including sea overflow), malicious damage, impact damage, vandalism, riot, strike, civil commotion, domestic explosion and burst pipes, overflowing of water tanks and other apparatus, moisture and inundation, tearing apart, loosening of parts, maladjustments. Short circuits, over voltage, excess current, insufficient voltage, power surge, blow out. Burglary, housebreaking, theft, accidental physical damage including damage to plate glass, other fixtures, fittings and frames, etc., sudden and unforeseen loss or damage due to electrical or mechanical breakdown, derangement or surge
Eligibility	The broker shall provide the following documents or information: <ul style="list-style-type: none">• Valid Tax Compliance Letter/Certificate (TCC)• Valid Registration Certificate from the Public Procurement Commission• Proof of current registration with the Financial Services Commission• Broker Information Form, duly completed• Proposal Submission Form, duly completed• Price Schedules (Summary of Risks), duly completed• Proposal Securing Declaration, duly completed• Proof of Facultative brokerage if making Facultative placement.
Availability	Tender Documents is available on the Government of Jamaica Electronic Procurement (GOJEP) platform as of Tuesday, May 27, 2025 at 5:06 p.m. from the Office of Disaster Preparedness and Emergency Management.
Procurement Method	National Competitive Bidding
Return of Documents	Completed Tender Documents are to be placed on the GOJEP Platform for “General Insurance Broker (2025-2028) for the ODPEM no later than Friday, June 20, 2025 on or before 2:00 p.m.
Tender Opening	Tender documents will be opened on 20th June 2025 at 3:00 p.m. on the Government of Jamaica Electronic Procurement (GOJEP) platform.
Contact	Mrs. Vonetta Wan-Hue Walker Director of Public Procurement Office of Disaster Preparedness and Emergency Management 2-4 Haining Road, Kingston 5 procurement@odpem.org.jm Telephone: 876-906-9674/5

NOTICE

PLEASE CHECK THE MINISTRY'S
WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm