



GOJ PUBLIC PROCUREMENT PAGE

GOVERNMENT PUBLIC PROCUREMENT



INVITATION TO SUBMIT PROPOSAL (CONSULTING SERVICES – FIRM SELECTION)

Project Name: Foundations for Competitiveness and Growth Project
Project Activity: FCG/GOJ/CON/42-0- Consultancy for Assessment of and Guidance on the Establishment of a Programme Management Office (PMO) at Planning Institute of Jamaica (PIOJ)

The Planning Institute of Jamaica (PIOJ) is at the forefront of coordinating Jamaica's national development initiatives, including the implementation of various public investment projects. In recent years, Jamaica has made significant strides in public sector transformation, particularly through strategic public investment initiatives. However, a common challenge has been the fragmented approach to project management across various ministries, departments, and agencies (MDAs). Many projects, especially those that are cross-cutting, spanning multiple sectors or development goals, do not neatly fall within the purview of a single MDA. These projects often face delays and inefficiencies due to the lack of a cohesive framework that can coordinate, monitor, and ensure their successful implementation.

Large-scale and multi-sectoral projects in particular have struggled with bottlenecks and issues related to resource allocation which have contributed to delays in implementation. Reports from the World Bank and other development agencies have highlighted concerns about low project completion rates and the need for more structured management frameworks to streamline the process.

In this regard, PIOJ is seeking to engage a consulting firm to analyse and develop the most effective operational framework for a Programme Management Office (PMO) to support select cross-cutting national programmes/projects. The functions of the PMO are envisaged to be:

- Back-office fiduciary and technical support services to facilitate and support implementation of projects which are the subjects of (other) MDAs not having the capacity nor expertise to undertake them.
- Implementation of projects having cross-cutting themes, such as growth, which would not fit within a single MDA.

The intended start date is May 2025 and the anticipated duration is 18 weeks.

The Request for Proposal (RFP) can be accessed at www.gojep.gov.jm or <https://www.pioj.gov.jm/procurement/>. A pre-proposal meeting is scheduled for **March 10, 2025** where interest consultants may seek clarifications to better understand the scope of the assignment, prior to submitting their proposals. Further details for the meeting are provided in the RFP.

The PIOJ now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. A Consultant will be selected in accordance with the Public Procurement Act, 2015, the Public Procurement (Amendment) Act, 2018 and the Public Procurement Regulations, 2018. Proposals must be uploaded on or before **March 21, 2025 at 2:00 p.m.** via the Government of Jamaica Electronic Procurement Portal (www.gojep.gov.jm). No hard copy submission will be accepted. Further information can be obtained at the address below during the hours of **9:00 a.m. to 4:00 p.m.** local time.

Planning Institute of Jamaica

Attn: Dellue Wint Dawkins – Procurement Specialist

16 Oxford Road Kingston 5, Jamaica. Tel: 876-960-9339

Email: dwint@pioj.gov.jm with copy to kmelliott@pioj.gov.jm



REQUEST FOR PROPOSAL REF#: DIG-NCD-03-2025

PROCUREMENT FOR AN INDIVIDUAL CONSULTANT FOR THE DIGITIZATION OF NCD SCREENING REGISTRIES AND PROGRAMME AUDIT TOOLS WITHIN THE NCD REGISTRY

Ministry of Health & Wellness now invites bids from eligible and qualified consultants to provide consulting services to design and develop electronic applications module, using the existing platform for the NCD Registry and Audit tools, for the paper-based registers for FIT and cervical cancer screening and audit/assessment tools for the management of sickle cell disease, NCDs screening, interpersonal violence and gender-based violence.

Eligibility Requirements:

Bidders must submit the following with their bids at the time of bid submission:

- A copy of a valid Tax Compliance Certificate (TCC) or a Valid Tax Compliance Letter (TCL).

All other instructions and requirements will be in the bid document. Tender submissions that do not comply with all the above requirements will be deemed non-responsive.

Availability of Bid Document and Bid Submission:

This is an online tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government of Jamaica Electronic Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Thursday, March 6, 2025.**
- Clarification period for queries and responses closes – **Thursday, March 13, 2025 no later than 3:00 p.m.**

Submission Deadline:

Tenders must be submitted via the GOJEP no later than **Thursday, March 20, 2025 at 3:00 p.m. 15:00 local time.**

Late bids will be automatically rejected by the system.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the GOJEP system's home page.

For assistance regarding training, registration, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at 876-932-5220/932-5246/932-5253/932-5251/932-5244 or email at oppocustomer@moj.gov.jm.

This advertisement can also be viewed on the Ministry of Health & Wellness website at www.moh.gov.jm.

The Ministry of Health & Wellness reserves the right to accept or reject any tenders or to abandon the tender process without any explanation to prospective bidders.

NOTICE

PLEASE CHECK THE MINISTRY'S
WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm