



# GOJ PUBLIC PROCUREMENTPAGE

## GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business  
with the Government, you are  
invited to view tender notices for  
procurement contracts on this page.



### TENDER NOTICE INSURANCE PLACEMENT RFP ADMIN 2024 Q4/1

Tenders are invited from insurance companies and brokers, pre-qualified by the Financial Services Commission (FSC) and registered with the Public Procurement Commissions (PPC) to provide insurance broker services for eGov Jamaica Limited, 235B Old Hope Road, Kingston 6.

#### Pre-qualified brokers and insurers will be required to submit in their tenders:

- i) Copies of valid Tax Compliance Certificates (TCCs), indicating tax compliance at the time of submission of tenders;
- ii) Copies of valid PPC registration in the category of “Insurance Services” – Broker, reflecting validity at the time of tender;
- iii) A like-for-like proposal and a maximum of One (1) alternative proposals;
- iv) Copy of a valid Financial Services Commission Registration Certificate
- v) Power of Attorney (if bid not signed by Managing Director or Director)
- vi) Price Schedule (Summary of Risks) and Proposal Submission Form.

#### Cover is required for the following classes of insurance:

- |                            |                                    |
|----------------------------|------------------------------------|
| * Commercial All Risks     | * Public Liability                 |
| * Computer All Risks       | * Comprehensive General Liability  |
| * Machinery All Risks      | * Private Motor Comprehensive      |
| * Loss of Money            | * Private Commercial Comprehensive |
| * Motorcycle Comprehensive | * Motor Contingent                 |
| * Group Personal Accident  |                                    |
| * Fidelity Guarantee       |                                    |
| * Employers Liability      |                                    |

The period of placement will be three years, **beginning April 1, 2025.**

#### Collection of Bid Documents:

Bids documents can be downloaded electronically via the Government of Jamaica Electronic Procurement System (GOJEP) at <https://www.gojep.gov.jm>.

#### Clarification of Bids:

All clarifications must be submitted through the e-GP System. Copies of all clarifications received will be available through the e-GP System.

#### Site Visit:

Organize a site visit on **February 4, 2025** starting at **10:00 a.m.** as part of the pre-bid meeting. No site visit will be facilitated after the time specified. Bidders intending to submit a proposal and wish to participate in the site visit must made contact with the Department Head-Enterprise Procurement by **January 31, 2025** via electronic mail: [procurement@egovja.com](mailto:procurement@egovja.com).

#### Deadline for Submission of Bids:

The submission must be completed using the Request for Proposal Document and submitted electronically in PDF Format only at <https://www.gojep.gov.jm>. [Government electronic procurement system (GOJEP)]

The deadline for the submission of bids is: **February 25, 2025, Time: 2:00 p.m.** No hard copy document should be submitted.

#### Bid Opening

This is an online Tender opportunity where tender. opening shall take place on **Tuesday, February 25, 2025 at 2:15 p.m.** There shall be no public opening of quotations. Tenders submitted after the time and date will be rejected.

eGovJa is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point before the award of a contract without incurring any liability to any of the bidders.

———— **NOTICE** ————  
PLEASE CHECK THE MINISTRY'S  
WEBSITE FOR THE FULL DOCUMENTS  
**For Bookings Email:**  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)

### MINISTRY OF FINANCE & THE PUBLIC SERVICE

#### INVITATION TO BID

#### Procurement of Works: Renovation of Office Spaces at the Air Jamaica Building REF#: MOFPS-PROC#100011007/2024-25

The Ministry of Finance & the Public Service (MoFPS) invites eligible and qualified bidders to submit bids electronically for the **Renovation of Office Spaces at the Air Jamaica Building.**

**Funding:** Funding will be provided by the Government of Jamaica.

**Scope of Works:** Renovation of Office Spaces at the Air Jamaica Building.

**Procurement Method:** National Competitive Bidding.

**Eligibility Criteria:** 1. Valid PCC in the categories:  
**Building Construction Work Grade 2 (minimum) or Interior Construction Work Grade 2 (minimum)**  
2. Valid Tax Compliance Certificate (TCC)

**Scheduled Site Visit Date:** Friday, February 07, 2025 at 10:00 a.m. at the Air Jamaica Building, Located at 72 Harbour Street, Kingston

**Availability of Bidding Documents:** Bidding Documents will be available for download on the Government of Jamaica electronic tendering platform from **Friday, January 31, 2025** at [www.gojep.gov.jm](http://www.gojep.gov.jm).

**Deadline:** Tenders must be submitted on the electronic tendering platform no later than **Tuesday, February 25, 2025 at 3:00 p.m.**  
Late submissions will automatically be rejected by the system.

This is an online Tender where tenders will only be made available and accepted via Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ [www.gojep.gov.jm](http://www.gojep.gov.jm).

**For assistance in regard to registration, training, access to tender document and uploading of bids, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk 876-932-5220, 932-5246, 932-5253, 932-5251 or 932-5244, or via email at [oppccustomer@care@mof.gov.jm](mailto:oppccustomer@care@mof.gov.jm).**

Interested bidders may obtain further information from the:

**Director, Public Procurement Branch  
Ministry of Finance & the Public Service  
30 National Heroes Circle  
Kingston 4  
876-932-4647 or 932-4637  
Email: [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm)**



#### INVITATION TO BID

#### Ref LO-1436-8/24 PROVISION OF NEW AND RETREAD TYRES

**Scope:** Jamaica Urban Transit Company Limited (JUTC) invites qualified bidders to submit bids for the provision of New and Retread Tyres as set out in the Standard Bidding Document.

**Procurement Method**  
• National Competitive Bidding

**Eligibility**  
• Valid Tax Compliance Certificate (TCC)  
• Valid Public Procurement Commission (PPC) Certificate in the respective category of **MOTOR VEHICLE SPARES & ACCESSORIES**  
• Other documents as outlined in the Instructions to Bidders.

**Tender Documents**  
• Are available for download as at **Tuesday, February 4, 2025** on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

**Deadline for Submission**  
• Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Monday, March 3, 2025 at 2:00 p.m.** Late bids will be rejected.

**Bid Opening**  
• Online bid opening will take place on **Monday, March 3, 2025 at 2:15 p.m.**

**Contact**  
• Public Procurement Manager – [procurement@jutc.com.jm](mailto:procurement@jutc.com.jm)

**NOTE:** Bidders are being encouraged to peruse the entire contents of the instructions to Bidders/Standard Bidding Document to ensure bid response is compliant.