



# GOJ PUBLIC PROCUREMENT PAGE

GOVERNMENT PUBLIC PROCUREMENT

## MINISTRY OF FINANCE & THE PUBLIC SERVICE INVITATION TO BID

**Procurement of Works:**  
**Renovation of Office Spaces at the Air Jamaica Building**  
REF#: MOFPS-PROC#100011007/2024-25

The Ministry of Finance & the Public Service (MoFPS) invites eligible and qualified bidders to submit bids electronically for the **Renovation of Office Spaces at the Air Jamaica Building**.

**Funding:** Funding will be provided by the Government of Jamaica.

**Scope of Works:** Renovation of Office Spaces at the Air Jamaica Building.

**Procurement Method:** National Competitive Bidding.

**Eligibility Criteria:**

1. Valid PCC in the categories: Building Construction Work Grade 2 (minimum) or Interior Construction Work Grade 2 (minimum)
2. Valid Tax Compliance Certificate (TCC)

**Scheduled Site Visit Date:** Friday, February 07, 2025 at 10:00 a.m. at the Air Jamaica Building, Located at 72 Harbour Street, Kingston

**Availability of Bidding Documents:** Bidding Documents will be available for download on the Government of Jamaica electronic tendering platform from **Friday, January 31, 2025** at [www.gojep.gov.jm](http://www.gojep.gov.jm).

**Deadline:** Tenders must be submitted on the electronic tendering platform no later than **Tuesday, February 25, 2025 at 3:00 p.m.** Late submissions will automatically be rejected by the system.

This is an online Tender where tenders will only be made available and accepted via Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ [www.gojep.gov.jm](http://www.gojep.gov.jm).

For assistance in regard to registration, training, access to tender document and uploading of bids, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk 876-932-5220, 932-5246, 932-5253, 932-5251 or 932-5244, or via email at [oppccustomer@moef.gov.jm](mailto:oppccustomer@moef.gov.jm).

Interested bidders may obtain further information from the:

Director, Public Procurement Branch  
Ministry of Finance & the Public Service  
30 National Heroes Circle  
Kingston 4  
876-932-4647 or 932-4637  
Email: [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm)



## Invitation to Bid For

**The Provision of Private Security Services for the  
Regional Warehouse of the WRHA for 1 Year**  
24/25 ADM-184B

The Western Regional Health Authority (WRHA) now invites eligible and qualified bidders for the Provision Private Security Services for One (1) Year for the Regional Warehouse located next to the Catherine Hall Health Centre.

Bidding will be conducted using the National Competitive Bidding (NCB) Procedures as specified in the Government of Jamaica Public Procurement Act 2015 and the Public Procurement Regulations 2018.

Bidders must submit the following with their bids at the time of bid opening:

### Eligibility Requirements

- Submission of a valid copy of the company's **Tax Compliance Letter (TCL)** with the expiry date.
- A copy of valid Public Procurement Commission certificate in the category of "**Safety and Security Services**".

### Mandatory Requirements

- Completed and signed Letter of Bid (**Bid sum must be inclusive of GCT and all applicable taxes.**)
- Completed and signed Bidders Information Form
- A copy of a valid Private Security Regulation Authority (PSRA) registration.

**\*\*Failure to submit all the above will result in the bid being deemed non-responsive and will therefore be rejected.\*\***

To participate in this tender opportunity, bidders **must** first be registered on the Government of Jamaica Electronic Procurement (GOJEP) Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). This is an online tender where bidding document, clarification and bid submission will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop box for this tender opportunity.

- Tender documents will be made available as of **Tuesday, February 4, 2025** from the GOJ's e-procurement website at <https://www.gojep.gov.jm>.
- A site visit will be held on:
  - ☐ **Tuesday, February 11, 2025 at 10:30 a.m.** – Catherine Hall Health Centre parking lot.
- Clarifications will be accommodated up to **Tuesday, February 18, 2025 at 1:00 p.m.**
- Bids must be submitted online on or before **Tuesday, February 25, 2025 at 12:00 p.m.** Late bids will be automatically rejected by the system.

For assistance in regard to registration, training, access to tender document and upload of bid proposals, please contact the Ministry of Finance, Office of Public Procurement Policy Customer Service Desk at 876-932-5220, 932-5253 or 932-5246, or email at [oppccustomer@mof.gov.jm](mailto:oppccustomer@mof.gov.jm).

The Western Regional Health Authority reserves the right to accept or reject any tenders or to abandon the tender process without any explanation to prospective bidders.

**NOTICE**  
PLEASE CHECK THE MINISTRY'S  
WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)