



**JAMPRO**  
EXPORT AND INVESTMENT JAMAICA



**JAMAICA PROMOTIONS CORPORATION (JAMPRO)**

## **INVITATION TO BID**

**JAMAICA SCREEN DEVELOPMENT INITIATIVE (JSDI)  
LEGAL CONSULTANT Ref No JSDI-2025-01**

### **SCOPE OF WORK:**

JAMPRO is seeking to engage a legal consultant to prepare the contracts for the JSDI beneficiaries of grant allocations under the project. Specifically, the primary objective of this engagement is to ensure the legal soundness of contracts between the Government of Jamaica via JAMPRO, and the approved JSDI applicants.

### **ELIGIBILITY:**

Bidders must satisfy the eligibility requirements as follows:

- Valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- Minimum Seven (7) years at the Jamaican Bar

### **EXPERIENCE:**

As outlined in the Bid Document.

### **BID DOCUMENTS AND SUBMISSION:**

The complete set of the Bidding documents will be available for access on the Government of Jamaica's Electronic Procurement Portal (GOJEP) [www.gojep.gov.jm](http://www.gojep.gov.jm), as of, **Tuesday, January 07, 2025**. Submissions must be made via GOJEP on or before **Tuesday, January 28, 2025, at 11:00 a.m.**

Bids should be addressed to:

**The Senior Procurement Officer  
Jamaica Promotions Corporation  
18 Trafalgar Road, Kingston 10**

### **BID OPENING:**

This is an online tender where bidding document, clarification and bid submission will only be made available and accepted via the Government of Jamaica's Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop box for this tender opportunity. Bid Opening will be conducted via GOJEP on: **Tuesday, January 28, 2025, at 11:15 a.m.**

### **GOJEP:**

Bidders must first be registered on GOJEP to access the tender documents and submit their response.

For assistance with registration, how to access the document and upload response on GOJEP, kindly contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy at:  
Tel: (876) 806-4581/5149 or (876) 932-5220/5244/5251/5246/5251  
Email: [oppccustomer@mf.gov.jm](mailto:oppccustomer@mf.gov.jm)