



TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the "Events" tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mof.gov.jm](mailto:oppccustomer@mofo.gov.jm) or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.

OFFICE OF THE PRIME MINISTER

INVITATION TO BID

The Office of the Prime Minister (OPM) invites all eligible and qualified bidders to submit bids for the **Procurement of Consultancy Services for the Design and Development of a Website for the Information and Communications Technology (ICT) Authority**. This activity will be funded from the OPM's budgetary allocation from the Ministry of Finance and the Public Service (MOFPS).

Tender No: OPM 2024/11/140

Procurement Method: National Competitive Bidding (NCB)

Eligibility Requirements: *Valid Tax Compliance Certificate (TCC) or a Tax Compliance Letter (TCL). (Must be issued from the authorized entity and not expired before or on the bid submission deadline.)

Registration of firm, that is, presentation of a valid certificate of business registration.

Availability of Bid Documents:

A complete set of Bidding Documents in English will be available for download as of **Tuesday, December 10, 2024** on the Government of Jamaica Electronic Procurement's website at www.gojep.gov.jm. All Bidders **MUST** be registered on the GOJEP system in order to access the bidding documents and participate in the tender. Registration can be done by following instructions listed on the website at www.gojep.gov.jm.

Bid Submission & Openings:

Tenders must be submitted through the Electronic portal (GOJEP) no later than **Friday, January 10, 2025 at 11:00 p.m.** Online Bid Opening will take place on **Friday, January 10, 2025 at 11:15 p.m.** An online Bid Opening Report will be sent to all bidders.

No offline (hard copies) will be accepted and there will be no physical tender drop box for drop-off of tender documents. For assistance regarding registration, training, access to tender documents and upload of bid proposals, please contact the MOFPS, Office of Public Procurement Policy, Customer Service Desk at 876-932-5220, 932-5253 or 932-5246.

Late submissions will be rejected by the system automatically.

Clarifications: All clarifications must be submitted online via the GOJEP website at www.gojep.gov.jm no later than **Monday, January 6, 2025 at 2:00 p.m.** Please note the Procuring Entity is **NOT** obligated to respond to any clarifications beyond this deadline.

Contact Information: Director 2, Public Procurement
Office of the Prime Minister
1 Devon Road, Kingston 10
876-927-9941

The OPM reserves the right to accept or reject any or all bids and restart the entire tender process.



Ministry of Local Government and Community Development

WESTMORELAND MUNICIPAL CORPORATION

INVITATION TO BID

The rehabilitation of Shrewsbury Housing Scheme Roads (Phase 1), Petersfield Division

The Westmoreland Municipal Corporation invites bids from eligible and suitably qualified contractors for the procurement of: **The rehabilitation of Shrewsbury Housing Scheme Roads (Phase 1), Petersfield Division.**

Scope of Works: This work shall consist of the rehabilitation of the roads within Shrewsbury Housing Scheme, to include but not limited to procuring and furnishing all necessary material, equipment and labour to undertake: the preparation of formation; sub-base/fill material & remove soft spots; application of base material; demolish and reconstruct kerb & channel drains; demolish and reconstruct kerb walls; construct concrete 'u' drains; construct water drain grilles; construct head walls; clean earth drains; clean concrete 'u' drains; M.C. oil & sand; asphaltting of roadway; erect stop signs & support; erect street name plate (double) & support and place 200mm width junction stop line as directed.

Eligibility Requirements: (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Proof of registration with the Public Procurement Commission (PPC) of Jamaica as a Public Sector Contractor in the category of Civil Engineering Works or General Roadworks, grade 2.

Availability: A complete set of Bidding Documents in English will be available for download as of **Tuesday, December 10, 2024** on the Government of Jamaica Electronic Procurement website at www.gojep.gov.jm. Registration instructions will be available on the website listed on the system. Registration is required for vendors to participate in the Tender.

Submission Deadline: Bids must be submitted online via www.gojep.gov.jm no later than **Friday, January 24, 2025 at 10:00 a.m. Jamaica time** and bids must be valid for One Hundred and Twenty (120) calendar days after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Friday, January 24, 2025 at 10:30 a.m. Jamaica Time.**

This is an online managed Tender, and Tender Documents and Supplier Bids will only be made available and accepted via the Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copy) bids will be accepted and there will be no physical Tender Box for drop-off Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page. For assistance, and training please contact the support desk at **876-932-5704.**

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm