



National Housing Trust
...the key to your home

CONSULTANCY SERVICES

NHT Overtime Facility, Park Boulevard, St Andrew

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|-----------------------------------|---|
| Procuring Entity: | National Housing Trust |
| Scope: | <p>The NHT requires the professional services of an architectural-led consultancy firm with a Team of Consultants to provide pre-contract and post-contract services, which include preparing designs for the renovation of the NHT's Overtime Facility at the NHT's multi-storey car park; in accordance with all applicable codes, acts, regulations and the requirements of all the related approval agencies and authorities.</p> <p>The successful consultant will be required to:</p> <ul style="list-style-type: none"> • undertake the architectural and engineering assessment and designs • obtain all the related approvals from the relevant agencies • prepare the tender documents to facilitate the procurement of the contractor for the works, and evaluate the bids received • administer the construction works contract and address all design issues that may arise during the implementation phase of the contract. |
| Professional Registration: | Evidence that the Firm and its Lead Architect are registered with the Architectural Registration Board (ARB) and MEP Engineers are registered with the Professional Engineering Registration Board (PERB). |
| PPC Grade/Category: | N/A – Consultancy Services |
| Tender Security: | N/A |
| Procurement Method: | National Competitive Bidding |
| Contact Information: | Manager, Procurement Unit |
| Address of Entity: | 4 Park Boulevard, Kingston 5 |
| Telephone Number(s): | (876) 929-6500-9, Ext. 7632/7269 |
| Email Address: | procurement@nht.gov.jm |

Proposal packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, October 22, 2024**. Proposals must be submitted online on or before **11:00 am on Thursday, November 14, 2024**. Proposals will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after proposal submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at oppccustomer@mf.gov.jm.