



GOJ PUBLIC PROCUREMENT PAGE

TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the "Events" tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email opppcustomercare@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



RE-TENDER ELECTRO-MECHANICAL ENGINEERING CONSULTANCY SERVICES

Central A/C, NHT's St. James B/O

Procuring Entity:	National Housing Trust
Scope:	The National Housing Trust (NHT) invites engineering firms registered with the Professional Engineering Registration Board (PERB) to submit proposals to provide electro-mechanical engineering consultancy services (pre-contract and post-contract) for the supply and installation of a central air conditioning unit at its St. James Branch Office located at 42b and c Union Street, Montego Bay, St. James.
	The successful Consultant will be required to:
	<ul style="list-style-type: none"> • conduct site reconnaissance • provide pre-contract services for the electrical requirements (including electrical assessment and any other technical requirements) for the new air-conditioning units • provide recommendation to the NHT for the specifications of the new air-conditioning units • prepare the pre-tender estimate, tender and contract documents to facilitate the engagement of a supplier for the acquisition and installation of the new air-conditioning units • evaluate bids received and submit a tender evaluation report to the NHT • provide post-contract services to administer the contract for the supply and installation the new air-conditioning system.
PPC Grade/Category:	N/A – Consultancy Services
Procurement Method:	National Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	(876) 929-6500-9, Ext. 7298/7280
Email Address:	procurement@nht.gov.jm

Bid packages are available for download from the GOJ's e-procurement website at www.gojep.gov.jm, from **Tuesday, November 12, 2024**. Bid must be submitted online on or before **Thursday, December 5, 2024 at 11:00 am**. Opening of bids will be done online via the e-procurement website at www.gojep.gov.jm on the same day, immediately following the bid submission deadline. Please visit the website at www.nht.gov.jm for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at opppcustomercare@mof.gov.jm.



REGIONAL SECURITY SERVICES Westmoreland Branch Office

Procuring Entity:	National Housing Trust
Scope:	The successful security firm will be required to provide security services for a period of three (3) years at the NHT's Westmoreland Branch Office.
	The scope of services includes:
	<ul style="list-style-type: none"> • provision of 12-hours (5 days/week) security services (armed guards) • assisting with the opening and closing of the office to customers and employees • monitoring traffic of customers and employees throughout the premises • assisting with the evacuation of the premises during emergencies • securing the office while monetary lodgements are being prepared and collected by the couriers • monitoring the closed-circuit television (CCTV) • managing and securing entrances and exits by ensuring that: <ol style="list-style-type: none"> 1. access to the premises is restricted to authorized personnel or persons of the NHT, including vehicles and equipment 2. no part of the buildings (fixtures or fittings) are removed from the premises without the NHT's authorization 3. no illegal activities are carried out on the premises.
PPC Grade/Category:	Safety and Security Services – Guard Services
PSRA:	Evidence of the security firm's registration with the Private Security Regulation Authority (PSRA)
Procurement Method:	National Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	(876) 929-6500-9, Ext. 7294/7269
Email Address:	procurement@nht.gov.jm

Bid packages are available for download from the GOJ's e-procurement website at www.gojep.gov.jm, from **Tuesday, November 12, 2024**. Bid must be submitted online on or before **Tuesday, December 3, 2024 at 11:00 am**. Opening of bids will be done online via the e-procurement website at www.gojep.gov.jm on the same day, immediately following the bid submission deadline. Please visit the website at www.nht.gov.jm for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at opppcustomercare@mof.gov.jm.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm