



# GOJ PUBLIC PROCUREMENT PAGE

## TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES  
OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@procureja.gov.jm](mailto:oppccustomer@procureja.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**

## THE ACCOUNTANT GENERAL'S DEPARTMENT

### Invitation for Bids



The Accountant General's Department wishes to invite eligible and qualified bidders to submit bids for the **Provision of Security Guard Services AGD/FMU/S/24-25/ 339**

<b>Scope:</b>	<b>Provision of Security Guards for Two (2) Years</b>
<b>PPC Category:</b>	<b>Safety &amp; Security Services – Guard Services.</b>
<b>Eligibility:</b>	Proof of registration with the Public Procurement Commission in the above category. Copy of valid Tax Compliance Certificate/Letter (TCC-TCL).
<b>Procurement Method:</b>	<b>National Competitive Bidding</b>
<b>Contact Information:</b>	Public Procurement Unit 21 Dominica Drive, Kingston 5 <a href="mailto:procurement@treasury.gov.jm">procurement@treasury.gov.jm</a>
<b>Availability of Tender Documents:</b>	Bidding documents will be available for download from <b>October 30, 2024</b> on the Government of Jamaica electronic Procurement Website ( <a href="http://www.gojep.gov.jm">www.gojep.gov.jm</a> ). Late bids will be automatically rejected by the system.
<b>Deadline for Bid Submission</b>	Bids must be submitted online via <a href="http://www.gojep.gov.jm">www.gojep.gov.jm</a> no later than <b>December 16, 2024 at 10:00 a.m.</b> An online bid opening will take place on <b>December 16, 2024 at 10:15 a.m.</b>
	This is an online Tender whereby tenders will only be made available and accepted via the electronic Government Procurement Portal ( <a href="http://www.gojep.gov.jm">www.gojep.gov.jm</a> ). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents.
	To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement Portal via the platform at <a href="http://www.gojep.gov.jm">www.gojep.gov.jm</a> .

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)



## E-LEARNING JAMAICA CO. LTD.

### INVITATION TO BID

#### PROCUREMENT OF LAPTOPS CHARGING CARTS FOR SCHOOLS

e-Learning Jamaica Company Limited, an Agency of the Ministry of Science, Energy, Telecommunications and Transport (MSETT), requests bids for the supply of 400 laptop charging carts.

#### ELIGIBILITY REQUIREMENTS

To be considered eligible at the time of tender opening, your tender must include the following:

- Copy of a valid Tax Compliance Certificate (TCC) or a valid Tax Compliance Letter (TCL)
- Proof of current registration with the Public Procurement Commission / NCC in the category of Computers and Related Services OR Computers, Computer Equipment, Parts AND Supplies
- Bid security valuing JMD \$200,000

Tender documents that do not comply with all the above requirements will be deemed non-responsive.

#### SCOPE OF WORK

Supply of laptops charging carts, maintenance, and warranty support.

#### AVAILABILITY OF DOCUMENTS

This is an online tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) bids will be accepted and there will be no physical tender box for drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, October 9, 2024.**
- Clarification period for queries and responses close – **Wednesday, October 23, 2024 @ 1:00 p.m.**

#### RETURN OF TENDERS

Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Wednesday, October 30, 2024 @ 1:00 p.m. local time.** An online bid opening will take place on the same date at **1:15 p.m.** An online bid opening report will be sent to all bidders who submit a bid.

This is an online tender where tender documents and supplier bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System. To register, select the 'Register as a supplier' link from the system home page.

For assistance and training, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220 / 5253 or email [oppccustomer@procureja.gov.jm](mailto:oppccustomer@procureja.gov.jm)

e-Learning Jamaica Company Ltd. is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liability to any of the participants.