



## TRAINING NOTICE

### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

#### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



## RE-TENDER ELECTRO-MECHANICAL ENGINEERING CONSULTANCY SERVICES Central A/C, NHT's St. James B/O

**Procuring Entity:** National Housing Trust

**Scope:** The National Housing Trust (NHT) invites engineering firms registered with the Professional Engineering Registration Board (PERB) to submit proposals to provide electro-mechanical engineering consultancy services (pre-contract and post-contract) for the supply and installation of a central air conditioning unit at its St. James Branch Office located at 42b and c Union Street, Montego Bay, St. James.

The successful Consultant will be required to:

- conduct site reconnaissance
- provide pre-contract services for the electrical requirements (including electrical assessment and any other technical requirements) for the new air-conditioning units
- provide recommendation to the NHT for the specifications of the new air-conditioning units
- prepare the pre-tender estimate, tender and contract documents to facilitate the engagement of a supplier for the acquisition and installation of the new air-conditioning units
- evaluate bids received and submit a tender evaluation report to the NHT
- provide post-contract services to administer the contract for the supply and installation the new air-conditioning system.

**PPC Grade/Category:** N/A – Consultancy Services

**Procurement Method:** National Competitive Bidding

**Contact Information:** Manager, Procurement Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** (876) 929-6500-9, Ext. 7298/7280

**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available for download from the GOJ's e-procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm), from **Tuesday, November 12, 2024**. Bid must be submitted online on or before **Thursday, December 5, 2024 at 11:00 am**. Opening of bids will be done online via the e-procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm) on the same day, immediately following the bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm).



## The Ministry of Economic Growth and Job Creation NEW SOCIAL HOUSING PROGRAMME (NSHP), HOPE

### Invitation to Bid

#### Procurement of Building Construction Works at Pineapple Glades, Pineapple District, Bog Walk P.O., St. Catherine, (Retender)

**Scope:** The Ministry of Economic Growth and Job (MEGJC) through the NSHP invites sealed bids from eligible and suitably qualified contractors for the **PROCUREMENT OF BUILDING CONSTRUCTION WORKS AT PINEAPPLE GLADES, PINEAPPLE DISTRICT, BOG WALK P.O., ST. CATHERINE (Retender)**.

**Scope of works:** Further details on the specifications can be found in Section III of these bidding documents.

**Eligibility Requirements:** (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL) and (2) Proof of registration with the Public Procurement Commission (PPC) of Jamaica as a Public Sector Contractor in the category of **Building Construction Works, Grade 2 minimum**.

**Availability:** A complete set of bidding documents in English will be available for download as at **Wednesday, October 30, 2024** on the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm).

**Submission Deadline:** Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Wednesday, November 20, 2024 at 2:00 p.m. Jamaica time** and bids must be valid for **One Hundred and Eighty Days (180) calendar days** after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Wednesday, November 20, 2024, at 2:15 p.m. Jamaica time**.

This is an online managed tender, and tender documents and supplier bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) bids will be accepted and there will be no physical tender box for drop-off of bids. To participate in this tender opportunity, suppliers must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm). Please register on the e-GP System by selecting the 'Register as a supplier' link from the home page. For assistance, and training please contact the support desk at 876-932-5740.



## REGIONAL SECURITY SERVICES Westmoreland Branch Office

**Procuring Entity:** National Housing Trust

**Scope:** The successful security firm will be required to provide security services for a period of three (3) years at the NHT's Westmoreland Branch Office.

The scope of services includes:

- provision of 12-hours (5 days/week) security services (armed guards)
- assisting with the opening and closing of the office to customers and employees
- monitoring traffic of customers and employees throughout the premises
- assisting with the evacuation of the premises during emergencies
- securing the office while monetary lodgements are being prepared and collected by the couriers
- monitoring the closed-circuit television (CCTV)
- managing and securing entrances and exits by ensuring that:
  1. access to the premises is restricted to authorized personnel or persons of the NHT, including vehicles and equipment
  2. no part of the buildings (fixtures or fittings) are removed from the premises without the NHT's authorization
  3. no illegal activities are carried out on the premises.

**PPC Grade/Category:** Safety and Security Services – Guard Services

**PSRA:** Evidence of the security firm's registration with the Private Security Regulation Authority (PSRA)

**Procurement Method:** National Competitive Bidding

**Contact Information:** Manager, Procurement Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** (876) 929-6500-9, Ext. 7294/7269

**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available for download from the GOJ's e-procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm), from **Tuesday, November 12, 2024**. Bid must be submitted online on or before **Tuesday, December 3, 2024 at 11:00 am**. Opening of bids will be done online via the e-procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm) on the same day, immediately following the bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm).



## INVITATION TO BID REF: LO-0733/24

### PROVISION OF A 500KVA GENERATOR ALONG WITH AFTER SALES SERVICES

**Scope:** Jamaica Urban Transit Company Limited (JUTC) invites suitably qualified bidders to submit bids for the provision, delivery and installation of a 500KVA Generator along with after sales services as listed in the Standard Bidding Document.

**Procurement Method**

- National Competitive Bidding

**Eligibility**

- Valid Tax Compliance Certificate (TCC)
- Valid Public Procurement Commission Registration

**Tender documents**

- Will be available for download as at **Wednesday November 13, 2024** on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

**Deadline for Submission**

- Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Monday, December 9, 2024 @ 1:00 p.m.** The system will not accept late bids

**Bid Opening**

- Online bid opening will take place on **Monday, December 9, 2024 @ 1:15 p.m.**

**Contact**

- [procurement@jutc.com.jm](mailto:procurement@jutc.com.jm)

**NOTE:** Bidders are being encouraged to carefully peruse the Instructions to bidders/standard bidding document in its entirety to ensure full compliance with bid response requirements.