



## TRAINING NOTICE

### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [opppcustomercare@mof.gov.jm](mailto:opppcustomercare@mof.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



## INVITATION TO BID

**Country:** Jamaica  
**Procurement Entity:** Urban Development Corporation (UDC)  
**Project Name:** Renovation of Restrooms at Jamaica Conference Centre-Phase 2 (Retender)  
**REF#:** ITB-400:128-3/09/24/Restroom/retender/ JCC

**Description of Works:** The renovation works consist of the removal and replacement of fixtures, fittings, floor, wall and ceiling finishes for six (6) restrooms at the Jamaica Conference Centre.

**Eligibility:**

- A valid Tax Compliance Certificate or Tax Compliance Letter
- A valid Public Procurement Commission (PPC) Registration Certificate in the category of **Building Construction Grade 2 or Interior Construction Grade 1**

**Procurement Method:** Bidding will be conducted through the National Competitive Bidding (NCB) procedures as specified by the Government of Jamaica (GoJ) Public Procurement Act, 2015 & Public Procurement Regulation, 2018.

**Contact Information:** Director, Strategic Sourcing and Procurement  
Urban Development Corporation  
12 Ocean Boulevard,  
Kingston, Jamaica.  
Email: [tenders@udcja.com](mailto:tenders@udcja.com)

**Tender Document:** Tender document is available on the GoJ Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website. Mandatory registration is required for vendors to participate.

**Failure to obtain the bidding documents from the UDC via the GoJ Electronic Procurement website will result in the bidder's ineligibility to participate in the procurement process.**

**Site Visit:** A site visit is scheduled to be held on **October 4, 2024 at 11:00 a.m.** Jamaica Time (UTC 5). Bidders wishing to participate should send an email to [tenders@udcja.com](mailto:tenders@udcja.com) by **October 3, 2024**.

**Deadline for submission:** Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **November 05, 2024 at 2:00 p.m. Jamaica Time (UTC 5)**.

**Late bids will be automatically rejected by the system.**

Online Bid Opening takes place on the same day at **2:15 p.m.**

**For additional info visit:** <https://udcja.com/category/rfp/>