



TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the "Events" tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@care.mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



Tourism Product Development Company Limited

INVITATION TO TENDER

PROCUREMENT OF CONSULTING SERVICES: CARRYING CAPACITY STUDY FOR THE WHITE RIVER

The River Rafting Authority (RRA) invites proposals for the Procurement of Consulting Services: Carrying Capacity Study for the White River for the period 2024-2025.

Scope

The scope of work describes the required activities for the preparation of deliverables under this consultancy. The Consultant will perform tasks to include the following:

1. Meet with Internal Review Committee for an inception meeting.
2. Prepare a detailed work plan for the consultancy within the stated timeline in the signed contract.
3. Identify, collate and conduct an in-depth review of all available technical information and data of the White River and prepare a report identifying the gaps in data and information required to conduct the carrying capacity study.
4. Conduct an inventory of the occurrence, number, patterns and concentration of recreational and associated activities on the White River. The inventory should be conducted during regular and peak use periods (for example weekends and public holidays) as well as during special events.
5. Provide a Geographical Information Systems (GIS) Map (to include maps and/or Google images and/or aerial photographs) of the recreational and associated activities inclusive of buildings and infrastructure/facilities in the White River and surrounding land uses.
6. Develop a profile of recreational and other uses of the White River.
7. Determine perceptions of crowding, risk and safety, natural resource and economic impacts, quality, and degree of satisfaction with recreational and associated activities for the White River; (impact on product offered).
8. Provide recommendations for optimal carrying capacity (option 1. Existing conditions and option II. Improved conditions) for recreational and associated activities and limits of acceptable change on the White River.
9. Conduct data analysis and synthesis of the information obtained to inform the preparation of the carrying capacity report for the White River.
10. Identify and examine the current management, institutional arrangements/responsibilities, and existing and potential impacts on recreational and associated activities on the natural resources of the White River and provide recommendations for mitigation measures.
11. Design and administer survey instruments to obtain opinions from operators of all types of tourism entities about the challenges they face with the RRA licensing criteria and process.
12. Conduct fieldwork in the White River area to inform the preparation of the carrying capacity report.
13. Develop water quality profiles of the White River including, *inter alia*, types, sources and levels of contamination/pollution.
14. Additionally, ascertain trends in water quality in the White River environs, identifying variations associated with seasons, time and usage.
15. Develop a potential range of recreation opportunity zones in the White River.

Refer to Terms of Reference (TOR) on the GOJEP for further information.

Eligibility Criteria

Bidders must submit the following with their proposals:

- **Up-to-date Tax Compliance Letter (TCL) or Tax Compliance Certificate (TCC) if current/not expired. This will be validated via TAJ's electronic system.**
- **Corporate Information – Proof of Registration with the Companies Office of Jamaica, Overview of Company.**

Proposals submitted without a valid TCL/TCC and Corporate Information will be deemed non-responsive and automatically rejected.

Procurement Method

National Competitive Bidding

Availability of Documents

The tender documents [Request for Proposal (RFP) & TOR] will be uploaded on the GOJEP on **Monday, August 26, 2024.**

Bid Validity

Bids are valid for a period of **120 calendar days** after the Bid Submission Deadline.

Clarifications

All clarifications must be submitted **5 days before the close of Tender** through the GOJEP. Copies of all clarifications received will be available through the e-GP System.

Deadline for Submission of Proposals

Bids are to be uploaded to the GOJEP on or before **11:00 a.m. on Friday, September 20, 2024.** Any proposal received after the closing time for submission of proposals shall be rejected.

Tender Opening

The proposals shall be opened on the GOJEP at **11:15 a.m. on Friday, September 20, 2024.**

The River Rafting Authority does not bind itself to accept the lowest or any tender and reserves the right to cancel the tender process at any stage without incurring any liability.