



Tourism Product Development Company Limited

## INVITATION TO TENDER

### PROCUREMENT OF CONSULTING SERVICES: CARRYING CAPACITY STUDY FOR THE WHITE RIVER

The River Rafting Authority (RRA) invites proposals for the Procurement of Consulting Services: Carrying Capacity Study for the White River for the period 2024-2025.

#### Scope

The scope of work describes the required activities for the preparation of deliverables under this consultancy. The Consultant will perform tasks to include the following:

1. Meet with Internal Review Committee for an inception meeting.
2. Prepare a detailed work plan for the consultancy within the stated timeline in the signed contract.
3. Identify, collate and conduct an in-depth review of all available technical information and data of the White River and prepare a report identifying the gaps in data and information required to conduct the carrying capacity study.
4. Conduct an inventory of the occurrence, number, patterns and concentration of recreational and associated activities on the White River. The inventory should be conducted during regular and peak use periods (for example weekends and public holidays) as well as during special events.
5. Provide a Geographical Information Systems (GIS) Map (to include maps and/or Google images and/or aerial photographs) of the recreational and associated activities inclusive of buildings and infrastructure/facilities in the White River and surrounding land uses.
6. Develop a profile of recreational and other uses of the White River.
7. Determine perceptions of crowding, risk and safety, natural resource and economic impacts, quality, and degree of satisfaction with recreational and associated activities for the White River; (impact on product offered).
8. Provide recommendations for optimal carrying capacity (option 1. Existing conditions and option II. Improved conditions) for recreational and associated activities and limits of acceptable change on the White River.
9. Conduct data analysis and synthesis of the information obtained to inform the preparation of the carrying capacity report for the White River.
10. Identify and examine the current management, institutional arrangements/responsibilities, and existing and potential impacts on recreational and associated activities on the natural resources of the White River and provide recommendations for mitigation measures.
11. Design and administer survey instruments to obtain opinions from operators of all types of tourism entities about the challenges they face with the RRA licensing criteria and process.
12. Conduct fieldwork in the White River area to inform the preparation of the carrying capacity report.
13. Develop water quality profiles of the White River including, *inter alia*, types, sources and levels of contamination/pollution.
14. Additionally, ascertain trends in water quality in the White River environs, identifying variations associated with seasons, time and usage.
15. Develop a potential range of recreation opportunity zones in the White River.

Refer to Terms of Reference (TOR) on the GOJEP for further information.

#### Eligibility Criteria

Bidders must submit the following with their proposals:

- **Up-to-date Tax Compliance Letter (TCL) or Tax Compliance Certificate (TCC) if current/not expired. This will be validated via TAJ's electronic system.**
- **Corporate Information – Proof of Registration with the Companies Office of Jamaica, Overview of Company.**

Proposals submitted without a valid TCL/TCC and Corporate Information will be deemed non-responsive and automatically rejected.

#### Procurement Method

National Competitive Bidding

#### Availability of Documents

The tender documents [Request for Proposal (RFP) & TOR] will be uploaded on the GOJEP on **Monday, August 26, 2024.**

#### Bid Validity

Bids are valid for a period of **120 calendar days** after the Bid Submission Deadline.

#### Clarifications

All clarifications must be submitted **5 days before the close of Tender** through the GOJEP. Copies of all clarifications received will be available through the e-GP System.

#### Deadline for Submission of Proposals

Bids are to be uploaded to the GOJEP on or before **11:00 a.m. on Friday, September 20, 2024.** Any proposal received after the closing time for submission of proposals shall be rejected.

#### Tender Opening

The proposals shall be opened on the GOJEP at **11:15 a.m. on Friday, September 20, 2024.**

**The River Rafting Authority does not bind itself to accept the lowest or any tender and reserves the right to cancel the tender process at any stage without incurring any liability.**

#### REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)

**Loan No.:** LN-9652-JM  
**Assignment Title:** IT Assessment of Jamaica's Public Employment Services  
**Reference No.:** JM-MLSS-425821-CS-INDV

The Government of Jamaica/Ministry of Labour & Social Security has received financing from the World Bank towards the cost of implementing the Social Protection for Increased Resilience and Opportunity (SPIRO) Project and intends to apply part of the proceeds for consulting services for the **IT Assessment of Jamaica's Public Employment Services.**

**Objective of the Consultancy:** The Consultancy will have two primary tasks:  
 1) assessing Jamaica's IT systems for providing Employment Services; and 2) developing a technical proposal that maps current ("as is") IT systems and processes and defines needs for enhanced IT systems and processes to meet the requirements of strengthened and expanded Employment Services. The focus of these tasks will be MLSS's four main Employment Service functions (labour market intelligence, job matching, career and skills guidance, referrals) and the case management, monitoring and evaluation, performance management, and grievance redress processes that support delivery across these functions. All tasks will be undertaken in close consultation with MLSS and in coordination with a parallel consultancy undertaking a functional assessment of Employment Services.

**Duration of the Consultancy:** The Consultant is expected to work for an estimated 50 business days over nine (9) months. If not located in Jamaica, the Consultant will be expected to travel to Jamaica on mission(s) to meet with stakeholders, gather information, and hold the required workshop.

**Selection Method:** Individual Consultant Selection Method as set out in the Procurement Regulations. The evaluation will be based on academic, technical expertise and work experience as detailed in the Terms of Reference.

**Availability of the Documents:** The detailed Terms of Reference (TOR) for the consultancy were made available for download by **Friday, August 16, 2024**, on the following Government website: [www.gojep.gov.jm](http://www.gojep.gov.jm).

**Submission Date & Time:** CVs must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) on or before **August 30, 2024 at 3:00 p.m.**

**To participate in the opportunity, the service provider must first be registered on the Government's Electronic Procurement System at [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at (876) 932-5220 or via email at [oppccustomer@moj.gov.jm](mailto:oppccustomer@moj.gov.jm).**

**For additional information about the GOJEP, please send email to [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm).**

**Contact Information:** Project Manager, SPIRO Project  
 14 National Heroes Circle, Kingston 4, Jamaica  
**Tel:** 876-922-8000-9 ext: 2073118  
**Email:** [SPIROProject@mlss.gov.jm](mailto:SPIROProject@mlss.gov.jm)

The Ministry of Labour & Social Security now invites eligible individuals ("Consultants") to indicate their interest in providing the **IT Assessment of Jamaica's Public Employment Services.** Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" September 2023 setting forth the World Bank's policy on conflict of interest.

## NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

### For Bookings Email:

[jsadvertising@gmail.com](mailto:jsadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)