



TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email opppcustomer@mo.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



National Housing Trust
...the key to your home

DEADLINE EXTENDED REGIONAL SECURITY SERVICES

NHT St. Mary, St. Thomas & Portland Service Centres

Procuring Entity: National Housing Trust

Scope: Provide security services at three of the National Housing Trust's service centres for a duration of three years. The services include:

- providing 11 hours per day / 5 days per week general security services (unarmed guards) as specified for each designated location
- assisting with the opening and closing of the office to customers
- monitoring traffic of customers and employees throughout the premises
- assisting with the evacuation of the premises during emergencies
- ensuring that:
 - access to the premises is restricted to authorized personnel or persons of the NHT, including vehicles and equipment
 - no part of the buildings (fixtures or fittings) are removed from the premises without the NHT's authorization
 - no illegal activities are carried out on the premises.

NOTE: Three separate contracts will be awarded from this tender process. Therefore, service providers are permitted to bid on either one or two or three locations.

PPC Grade/Category: Safety & Security Services – Guard Services

PSRA: Evidence of the security firm's registration with the Private Security Regulation Authority (PSRA), licensed as a Contract Security Organization

Procurement Method: National Competitive Bidding (NCB)

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 7295/7280

Email Address: procurement@nht.gov.jm

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, June 18, 2024**. Bids must be submitted online on or before **11:00 am on Tuesday, July 16, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at opppcustomer@mo.gov.jm.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm



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INFRASTRUCTURE WORKS

Maxfield Park Housing Development, Phase 1, St. Andrew

Procuring Entity: National Housing Trust

Scope: Undertake the completion of the remaining infrastructure works at the Maxfield Park Housing Development, which comprises of 44 housing units. The scope of works includes:

- preliminary site work
- construction of roadways and storm water drainage system
- installation of sewer main
- installation of equipment to the sewer lift station and generator room (including finishing works to the existing structure and commissioning of the system)
- installation of a water distribution system (including to flush, test and sterilize the water mains).

PPC Grade/Category: Civil Engineering Works with a minimum Grade 2 rating

Tender Security: An amount of \$350,000 is required

Procurement Method: National Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 8477/7280

Email Address: procurement@nht.gov.jm

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, July 16, 2024**. Bids must be submitted online on or before **11:00 am on Monday, August 12, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

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SUPPLY & INSTALLATION OF SOLAR POWER GENERATION SYSTEM

Frome Police Station, Westmoreland

Procuring Entity: National Housing Trust

Scope: The successful supplier will be required to:

- design, supply, and install a solar power generation system inclusive of lithium battery backup to power the following:
 - » the communications system at the police station
 - » all plugs, switches and bulbs (110V)
 - » appliances with 220V (dryer, stove, water heater and A/C's) during power generation
- obtain a net billing license from the Jamaica Public Services Company Limited (JPSCO)
- submit schematic designs and as-built drawings for the installed solar system

The solar generating system should also switch to the JPSCO's electrical system during none to low generation periods.

PPC Grade/Category: Renewable Energy Systems OR Photovoltaic & Wind Powered Systems – Installation, Maintenance & Repairs

Tender Security: N/A

Procurement Method: National Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 7632/7269

Email Address: procurement@nht.gov.jm

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, July 16, 2024**. Bids must be submitted online on or before **11:00 am on Thursday, August 15, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at opppcustomer@mo.gov.jm