



## TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES**  
**OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@procureja.gov.jm](mailto:oppccustomer@procureja.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



## Jamaica Customs Agency

JCA/2024/399

### INVITATION FOR BIDS

The Jamaica Customs Agency invites eligible and qualified bidders to submit sealed bids for the **Procurement of Non-Consultancy Services for the Provision of Security Guard Services for the period of Three (3) Years (2024/2025 - 2026/2027)**.

**Procuring Entity:** Jamaica Customs Agency

**Scope:** Procurement of Security Guard Services for the period of Three (3) Years (2024/2025-2026/2027) as follows:-  
**Package 1 – New Border Building – Kingston**  
**Package 2 – NIISMB Main Office – Kingston**

**PPC Category:** Safety and Security Services – Guard Services and/or Safety and Security Services

**Procurement Method:** National Competitive Bidding

**Eligibility Requirements:** Copy of a valid Certificate of Registration with Public Procurement Commission (PPC) (formerly NCC) and Tax Compliance Certificate or Tax Compliance Letter clearly showing the expiration date.

**Bid Securities in the amount as follows:-**  
**Package 1 – \$1,106,525.00**  
**Package 2 – \$283,373.00**

**Copy of a valid Certificate of Registration from the Private Security Regulation Authority (PSRA).**

**Availability of Tender Documents:** Bidding documents will be available for download as at Tuesday, July 30, 2024 on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

**Deadline for Bid Submission:** Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) on Tuesday, September 3, 2024 at 2:00 p.m.

**Late Bids will be Automatically rejected by the System.**

**Bid Opening:** An online bid opening will take place on Tuesday, September 3, 2024 at 2:15 p.m.

An online bid opening report will be sent to all bidders who submit a proposal.

**Contact Information:** Director, Public Procurement [procurementinfo@jca.gov.jm](mailto:procurementinfo@jca.gov.jm)

**Address:** Jamaica Customs Agency  
Myers Wharf, Newport East  
Kingston 15  
Telephone no. 876-922-5140-9  
Fax no. 876-948-6920

This is an online Tender where tenders will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents.

**To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**To register, please select the "Register as a supplier" link from the system home page.**

**For assistance regarding training, download of tender documents and upload of tender proposals please contact the Ministry of Finance, Office of the Public Procurement and Policy Unit, Customer Care Desk at: (876) 932-5220/932-5246/932-5253 or via email at [oppccustomer@procureja.gov.jm](mailto:oppccustomer@procureja.gov.jm).**



## JAMAICA CIVIL AVIATION AUTHORITY

### INVITATION TO BID

The Jamaica Civil Aviation Authority (JCAA) invites eligible and qualified Bidders to submit bids electronically for the **The Provision of Quarterly Servicing of Mini Split and Air-Conditioning Units at Various Locations for Three (3) Years.** (RFP#2024/JCAA/16)

**Procurement Method:** National Competitive Bidding.

**Eligibility Criteria:** 1. Valid Public Procurement Commission (PPC) registration under the relevant category  
2. Valid Tax Compliance Certificate (TCC)

**Availability of Bidding Document:** Bidding documents will be available for download on the Government of Jamaica electronic tendering platform at 3:00 p.m. on July 31, 2024 at [www.gojep.gov.jm](http://www.gojep.gov.jm).

**Deadline:** Tenders must be submitted on the electronic tendering platform no later than August 20, 2024 at 3:00 p.m.

**Late submissions will automatically be rejected by the system.**

**Contact Information:** Jacene Richards-Harris,  
Director, Public Procurement

**Address of Entity:** 4 Winchester Road, Kingston 10

**Telephone No(s):** 876-960-3948 or 876-960-4742

This is an online tender where tenders will only be made available and accepted via Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) of bids will be accepted and there will be no physical tender box for the drop-off of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ [www.gojep.gov.jm](http://www.gojep.gov.jm).

For assistance in regard to registration, training, access to tender document and uploading of bids, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk at 876-932-5220, 932-5246, 932-5253, 932-5251 or 932-5244 or via email at [oppccustomer@procureja.gov.jm](mailto:oppccustomer@procureja.gov.jm).

Interested bidders may obtain further information from the **Director, Public Procurement Branch**  
**Ministry of Finance & the Public Service**  
**30 National Heroes Circle**  
**Kingston 4 (876) 932-4647**  
**Email: [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm)**



## Government of Jamaica

Ministry of Economic Growth and Job Creation



## NATIONAL WORKS AGENCY

### INVITATION TO BID

The National Works Agency (NWA) invites sealed bids from eligible and suitably qualified suppliers for the **PROCUREMENT OF 48 METRIC TONNES OF THERMOPLASTIC ROAD MARKING MATERIAL AND 8 METRIC TONNES OF GLASS BEADS.**

**Scope of works:** Further detail on the specifications can be found in Section III of this Bidding Document.

**Eligibility Requirements:** (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL) and (2) Proof of registration with the Public Procurement Commission (PPC) of Jamaica as a Public Sector Contractor in the category of General Supplies or Safety Products.

**Availability:** A complete set of Bidding Documents in English will be available for download as at Tuesday, July 30, 2024 on the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm).

This is an online managed Tender, and Tender Documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copy) bids will be accepted and there will be no physical Tender Box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm). Please register on the e-GP System, by selecting the Register as a supplier link from the home page. For assistance and training please contact the support desk at (876) 932-5704.