



TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@care@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



THE MINISTRY OF ECONOMIC GROWTH AND JOB CREATION

INVITES BIDS FOR THE

Supply and Delivery of Polyethylene Water Tanks under the Government of Jamaica (GOJ) – National Drought Mitigation Programme – Ten Thousand (10,000) – 4 Lots

Scope:

Supply and Delivery of Ten Thousand (10,000) Polyethylene Water Tanks as follows:

Lot 1 – Two Thousand Five Hundred (2,500) Distribution Cluster: Hanover, St. James, Trelawny, St. Ann

200 Gallons	-	One Hundred and Twenty-five (125)
400 Gallons	-	Eight Hundred and Seventy-five (875)
650 Gallons	-	Five Hundred (500)
800 Gallons	-	Seven Hundred and Fifty (750)
1,000 Gallons	-	Two Hundred and Fifty (250)

Lot 2 – Two Thousand Five Hundred (2,500) Distribution Cluster: Westmoreland, St. Elizabeth, Clarendon, Manchester

200 Gallons	-	One Hundred and Twenty-five (125)
400 Gallons	-	Eight Hundred and Seventy-five (875)
650 Gallons	-	Five Hundred (500)
800 Gallons	-	Seven Hundred and Fifty (750)
1,000 Gallons	-	Two Hundred and Fifty (250)

Lot 3 – Two Thousand Five Hundred (2,500) St. Mary, Portland, St. Thomas

200 Gallons	-	One Hundred and Twenty-five (125)
400 Gallons	-	Eight Hundred and Seventy-five (875)
650 Gallons	-	Five Hundred (500)
800 Gallons	-	Seven Hundred and Fifty (750)
1,000 Gallons	-	Two Hundred and Fifty (250)

Lot 4 – Two Thousand Five Hundred (2,500) St. Catherine, Kingston, St. Andrew

200 Gallons	-	One Hundred and Twenty-five (125)
400 Gallons	-	Eight Hundred and Seventy-five (875)
650 Gallons	-	Five Hundred (500)
800 Gallons	-	Seven Hundred and Fifty (750)
1,000 Gallons	-	Two Hundred and Fifty (250)

N.B. One (1) supplier will NOT be awarded all four (4) Lots.

Eligibility Criteria:

1. Valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL)
2. Valid Public Procurement Commission (PPC) Registration Certificate in the following categories:
 - i. Industrial Plastic Products – Specialist Service: Water Tanks
 - ii. General Supplies
 - iii. Industrial, Construction Equipment, Machinery, Parts and Supplies

Availability of Tender Documents and Bid Submission:

This is an online tender where tender documents, clarifications, and bid submissions will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

- Tender documents can be downloaded as of **Thursday, July 25, 2024.**

Submission Deadline:

Bids must be submitted online via www.gojep.gov.jm no later than **Monday, August 26, 2024 at 12:00 p.m.** The System will automatically reject Late Bids. Bidders are therefore urged to commence bid up-load at least two (2) hours before the submission time.

The Procuring Entity will not be held liable for bids not submitted on time due to the late commencement of bid upload. At the first sign of any technical difficulties, Suppliers must make contact with the Ministry of Finance, Office of Public Procurement Policy (OPPP) Care Desk at 876-932-5220/932-5246/932-5253 or via email at oppccustomer@care@mof.gov.jm.

The Ministry of Economic Growth and Job Creation is not obliged to accept the lowest, or any other bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the Bidders.



INVITATION TO TENDER

SUPPLY AND DELIVERY OF (80) DESKTOP COMPUTERS, (30) LAPTOPS (10) WORKSTATIONS, AND (100) 24" – MONITORS AND (40) LAPTOP BAGS FOR THE ICT DEPARTMENT

Procuring Entity: The National Water Commission

Description of Service: Supply and Delivery of (80) Desktop Computers, (30) Laptops, (10) Workstations, and (100) 24"-Monitors and (40) Laptop Bags for the ICT Department

Eligibility Requirements:

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission formerly (NCC) under any one of the following classifications:
 - Computers and Supplies AND/OR
 - Computers and Related Services AND/OR
 - Computers, Computer Equipment, Parts and Supplies
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a CEO, General Manager, Director, Managing Director of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

Availability of Bid Document and Bid Submission: This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal–GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, July 31, 2024.**
- Clarification period – no later than 7 working days (**Monday, August 19, 2024**) before bid submission deadline.

Submission Deadline: Tenders must be submitted by via the GOJEP no later than **Wednesday, August 28, 2024 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

The original Bid Security MUST be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Thursday, August 29, 2024 at 11:00 a.m.** at the following address:

**The Tender Box
National Water Commission
18 Oxford Road
Kingston 5, Jamaica, WI**

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email oppccustomer@care@mof.gov.jm.

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.