



TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@care@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



NATIONAL LAND AGENCY

Invites Bids for the

Renovation of First Floor Office Space, Stairwells, and Boardwalk at the Surveys and Mapping Complex located at 23½ Charles Street

Scope:

Renovation of First Floor Office Space, Stairwells, and Boardwalk at the Surveys and Mapping Complex located at 23½ Charles Street.

Eligibility Requirements:

- 1. Valid Tax Compliance Letter (TCL) or Valid Tax Compliance Certificate (TCC),**
- 2. Valid Public Procurement Commission (PPC) Registration Certificate in any of the following work categories:**
 - i. Building Construction: Grades 1 - 2**
 - ii. Interior Construction Works: Grades 1-2**

Availability of Tender Documents and Bid Submission:

This is an online tender where tender documents, clarifications and bid submissions will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Saturday, July 13, 2024.**

Submission Deadline:

Tenders must be submitted via www.gojep.gov.jm no later than **Friday, August 9, 2024 at 10:00 a.m.** The System will automatically reject Late Bids. Bidders are therefore urged to commence bid upload at least two (2) hours before the submission time.

The Procuring Entity will not be held liable for bids not submitted on time due to late commencement of bid upload. At the first sign of any technical difficulties, Consultants/Firms must make contact with the Ministry of Finance, Procurement and Asset Policy Unit.

Additionally, for assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Office of Public Procurement Policy (OPPP) Care Desk at 876-932-5220/932-5246/932-5253 or via email at oppccustomer@care@mof.gov.jm.

The National Land Agency is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the Bidders.



NATIONAL LAND AGENCY

Invites Bids for the

Supply and Delivery of Thirty-Seven (37) Laptops (6 Lots)

Scope:

Supply and Delivery of Thirty-Seven (37) Laptops as follows:

- Supply and Delivery of Eighteen (18) Standard Laptops and accessories – Lot 1
- Supply and Delivery of Eight (8) Enhanced Laptops and accessories – Lot 2
- Supply and Delivery of Three (3) Optimized Laptops and Accessories – Lot 3
- Supply and Delivery of Three (3) Ruggedized Laptops – Lot 4
- Supply and Delivery of Four (4) High-End/ArcGis Pro Laptops and Accessories – Lot 5
- Supply and Delivery of One (1) Laptop w/dock & Alphanumeric Pad and Accessories – Lot 6.

Eligibility Requirements:

- 1. Valid Tax Compliance Letter (TCL) or Valid Tax Compliance Certificate (TCC),**
- 2. Valid Public Procurement Commission (PPC) Registration Certificate in any of the following work categories:**
 - i. Computers and Supplies**
 - ii. Computers and Related Services**
 - iii. Information Technology Services**

Availability of Tender Documents and Bid Submission:

This is an online tender where tender documents, clarifications and bid submissions will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Saturday, July 13, 2024.**

Submission Deadline:

Tenders must be submitted via www.gojep.gov.jm no later than **Monday, July 29, 2024 at 10:00 a.m.** The System will automatically reject Late Bids. Bidders are therefore urged to commence bid upload at least two (2) hours before the submission time.

The Procuring Entity will not be held liable for bids not submitted on time due to late commencement of bid upload. At the first sign of any technical difficulties, Consultants/Firms must make contact with the Ministry of Finance, Procurement and Asset Policy Unit.

Additionally, for assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Office of Public Procurement Policy (OPPP) Care Desk at 876-932-5220/932-5246/932-5253 or via email at oppccustomer@care@mof.gov.jm.

The National Land Agency is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the Bidders.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com,
procurement@jis.gov.jm