



TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@mo.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



National Housing Trust
...the key to your home

REGIONAL SECURITY SERVICES

NHT St. Mary, St. Thomas & Portland Service Centres

Procuring Entity: National Housing Trust

Scope: Provide security services at three of the National Housing Trust's service centres for a duration of three years. The services include:

- providing 11 hours per day / 5 days per week general security services (unarmed guards) as specified for each designated location
- assisting with the opening and closing of the office to customers
- monitoring traffic of customers and employees throughout the premises
- assisting with the evacuation of the premises during emergencies
- ensuring that:
 - access to the premises is restricted to authorized personnel or persons of the NHT, including vehicles and equipment
 - no part of the buildings (fixtures or fittings) are removed from the premises without the NHT's authorization
 - no illegal activities are carried out on the premises.

NOTE: Three separate contracts will be awarded from this tender process. Therefore, service providers are permitted to bid on either one or two or three locations.

PPC Grade/Category: Safety & Security Services – Guard Services

PSRA: Evidence of the security firm's registration with the Private Security Regulation Authority (PSRA), licensed as a Contract Security Organization

Procurement Method: National Competitive Bidding (NCB)

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 7295/7280

Email Address: procurement@nht.gov.jm

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, June 18, 2024**. Bids must be submitted online on or before **11:00 am on Tuesday, July 9, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at oppccustomer@mo.gov.jm.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm



National Housing Trust
...the key to your home

ENVIRONMENTAL IMPACT ASSESSMENT SERVICES

Fontabelle Housing Development, Westmoreland

Procuring Entity: National Housing Trust

Scope: The NHT requires the services of a qualified Environmental Impact Assessment (EIA) specialist/firm to undertake an EIA (in accordance with the National Environment and Planning Agency guidelines) of the proposed wastewater treatment plant at the Fontabelle Housing Development, located in Westmoreland.

The successful Consultant will be required to:

- provide a complete description of the development, detailing the elements of the proposed wastewater treatment facility
- identify any major environmental issues of concern that may arise from the implementation of the proposed sewage treatment facility
- outline the legislations and regulations relevant to the proposed facility
- identify mitigation measures to minimize any adverse impacts at the proposed facility
- identify mitigation action to be taken and provide estimate of the associated costs
- design a monitoring plan which should facilitate the proposed mitigation.

PPC Grade/Category: N/A – Consultancy Services

Tender Security: N/A

Procurement Method: National Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 7289/7280

Email Address: procurement@nht.gov.jm

Proposal packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, June 18, 2024**. Proposals must be submitted online on or before **11:00 am on Thursday, July 11, 2024**. Proposals will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after proposal submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at oppccustomer@mo.gov.jm.



National Housing Trust
...the key to your home

GRILLE WORKS

Little London Police Station, Westmoreland

Procuring Entity: National Housing Trust

Scope: Supply all materials, labour, tools and equipment required to fabricate and install grilles as specified in the Bills of Quantities for the Little London Police Station, Westmoreland.

PPC Grade/Category: Steel Fabrication with a minimum Grade 2 rating OR Building Construction with a minimum Grade 3 rating

Tender Security: N/A

Procurement Method: National Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 7270/7269

Email Address: procurement@nht.gov.jm

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, June 18, 2024**. Bids must be submitted online on or before **11:00 am on Thursday, July 11, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at oppccustomer@mo.gov.jm.