



## INVITATION TO QUOTE (CONSULTING SERVICES – INDIVIDUAL SELECTION)

**Contracting Entity:** Planning Institute of Jamaica  
**Project Name:** Foundations for Competitiveness and Growth Project  
**Project Loan No.:** 9203-JM – Government of Jamaica  
 Counterpart Financing  
**Project Activity:** Project Management Office – Trade Facilitation Task Force

The Government of Jamaica (GoJ) entered into a loan agreement with the World Bank towards Additional Financing for the Foundations for Competitiveness and Growth Project and has committed counterpart financing to achieve the Project's objectives. The GoJ intends to apply part of the counterpart financing for the contracting of following consultancies to fulfil the objectives for the Project Management Office, which is located at the Ministry of Industry, Investment and Commerce (MIIC):

1. FCG/GOJ/CON/39 - Project Coordinator 1 – Trade Facilitation Task Force
2. FCG/GOJ/CON/40 - Project Coordinator 2 – Trade Facilitation Task Force

### The Consulting Services ("the Services")

Jamaica's Trade Facilitation Reform Programme is (TRFP) being implemented against the background of Jamaica's accession to the Trade Facilitation Agreement (TFA). The Trade Facilitation Reform Agenda is being executed through a coordinated framework with the Ministry of Industry, Investment and Commerce (MIIC), serving as lead Ministry with oversight for implementation of the TRFP. Implementation is led by the Trade Facilitation Task Force (TF2) and falls under the purview of the Office of the Chief Technical Director of MIIC.

The purpose of each Project Coordinator is to provide support to the Trade Facilitation Task Force Secretariat in monitoring the execution and implementation of projects, which are designed to reform and transform the trade arena in Jamaica. Each coordinator is expected to work within the governance framework established for the management of the Trade Facilitation Programme, with special focus on the management of specific Trade Facilitation initiatives.

The intended start date is **September 2024** and the anticipated duration for each assignment is six (6) months.

The Request for Quotation can be accessed at [www.gojep.gov.jm](http://www.gojep.gov.jm) or <https://www.pioj.gov.jm/procurement/>.

The Planning Institute of Jamaica now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. A Consultant will be selected in accordance with the Public Procurement Act, 2015, the Public Procurement (Amendment) Act, 2018 and the Public Procurement Regulations, 2018. Detailed curricula vitae, in a written form, must be uploaded on or before **July 10, 2024 at 3:00 p.m.** Submissions will be accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No hard copy submission will be accepted.

Further information can be obtained at the address below during office hours of **8:30 a.m. to 4:00 p.m.**

**Planning Institute of Jamaica**  
**Attn: Dellue Wint Dawkins**  
**16 Oxford Road, Kingston 5, Jamaica**  
**Tel: 876-960-9339**  
**Email: [dwint@pioj.gov.jm](mailto:dwint@pioj.gov.jm) with**  
**copy to [cswalker@pioj.gov.jm](mailto:cswalker@pioj.gov.jm) and [kmelliott@pioj.gov.jm](mailto:kmelliott@pioj.gov.jm)**

### TRAINING NOTICE

#### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

#### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [opppcustomer@mf.gov.jm](mailto:opppcustomer@mf.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



### INVITATION TO TENDER

#### CONSTRUCTION OF 150mm (6") NOM. DIA. D.I. DISTRIBUTION PIPELINE FROM THE INTERSECTION OF MAIN STREET AND WANSTEAD ROAD TO INTERSECTION OF MAIN STREET AND SYDNEY PAGON DRIVE FOR THE SANTA CRUZ WATER SUPPLY REPLACEMENT PROJECT, ST. ELIZABETH

**Ref No: Identification # NWCECP/SCBPMR/WOK/11/23/065**

**Procuring Entity:** The National Water Commission

**Description of Service:** The works consist of the Construction and testing of approximately 3.0 Km of 150mm (6") nominal diameter D.I. Distribution pipeline from Intersection of Main Street and Wanstead Road to Intersection of Main Street and Sydney Pagon Drive, together with the provision for numerous appurtenances of stated Contract Specifications and Conditions – Santa Cruz Water Supply Replacement Project, St. Elizabeth.

#### Eligibility Requirements:

Tenders must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission (PPC), valid at the bid submission deadline in the following classification:
  - **PipeLaying, Grade 1 minimum**
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a CEO, General Manager, Director, Managing Director of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

**Availability of Bid Document and Bid Submission:** This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, June 26, 2024.**
- Clarification period- no later than 7 working days (**Friday, July 19, 2024**) before bid submission deadline.

**Submission deadline:** Tenders must be submitted via the GOJEP no later than **Tuesday, July 30, 2024 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

The original Bid Security **MUST** be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Wednesday, July 31, 2024 at 11:00 a.m.** at the following address:

**The Tender Box**  
**National Water Commission**  
**18 Oxford Road**  
**Kingston 5, Jamaica, WI**

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

**The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.**

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

**For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email [opppcustomer@mf.gov.jm](mailto:opppcustomer@mf.gov.jm).**

Failure of the bidder to directly register and download the Tender/ Bidding document from the GOJEP website will result in ineligibility/ non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.



### REGIONAL SECURITY SERVICES NHT St. Mary, St. Thomas & Portland Service Centres

**Procuring Entity:** National Housing Trust  
**Scope:** Provide security services at three of the National Housing Trust's service centres for a duration of three years. The services include:

- providing 11 hours per day / 5 days per week general security services (unarmed guards) as specified for each designated location
- assisting with the opening and closing of the office to customers
- monitoring traffic of customers and employees throughout the premises
- assisting with the evacuation of the premises during emergencies
- ensuring that:
  - access to the premises is restricted to authorized personnel or persons of the NHT, including vehicles and equipment
  - no part of the buildings (fixtures or fittings) are removed from the premises without the NHT's authorization
  - no illegal activities are carried out on the premises.

**NOTE:** Three separate contracts will be awarded from this tender process. Therefore, service providers are permitted to bid on either one or two or three locations.

**PPC Grade/Category:** Safety & Security Services – Guard Services  
**PSRA:** Evidence of the security firm's registration with the Private Security Regulation Authority (PSRA), licensed as a Contract Security Organization  
**Procurement Method:** National Competitive Bidding (NCB)  
**Contact Information:** Manager, Procurement Unit  
**Address of Entity:** 4 Park Boulevard, Kingston 5  
**Telephone Number(s):** (876) 929-6500-9, Ext. 7295/7280  
**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, June 18, 2024**. Bids must be submitted online on or before **11:00 am on Tuesday, July 9, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website ([www.nht.gov.jm](http://www.nht.gov.jm)) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer@mf.gov.jm](mailto:opppcustomer@mf.gov.jm).

GOVERNMENT  
PUBLIC  
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.

### NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

[jsadvertising@gmail.com](mailto:jsadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)