



## TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES  
OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mofo.gov.jm](mailto:oppccustomer@mofo.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



## POST & TELECOMMUNICATIONS DEPARTMENT

### INVITATION TO TENDER

The Post & Telecommunications Department invites eligible suppliers to submit bids for the **Retendered – Provision of Private Armed Security Escort Services in Lots.**

#### PROCUREMENT METHOD

National Competitive Bidding (NCB)

#### DESCRIPTION OF TENDER:

Ref No. PTD PRO-SEC 2024/06/07-49  
Retendered – Provision of Private Armed Security Escort Services in Lots

#### ELIGIBILITY CRITERIA:

**Bidders must submit the following documentation along with their bids:**

- Copy of a valid Tax Compliance Certificate or Tax Compliance Letter (TCC/TCL)
- Copy of a valid Public Procurement Commission (PPC) registration certificate in the category of "Safety and Security Services" or "Safety and Security Services – Other"
- Current Registration with the Private Security Regulation Authority (PSRA)
- Bid Security.

**Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.**

**Please note, the tender document is available for the above stated as follows:**

#### AVAILABILITY OF TENDER DOCUMENTS:

Tender documents will be available for download from the GOJ e-procurement website: [www.gojep.gov.jm](http://www.gojep.gov.jm) on **Friday, June 7, 2024.**

#### RETURN OF TENDER DOCUMENTS:

Completed Tenders along with all required documents must be uploaded to the GOJ e-procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Monday, July 15, 2024 at 12:00 p.m.**

**LATE SUBMISSION WILL NOT BE ACCEPTED.**

#### OPENING OF TENDERS:

Tenders will be opened online the same day of closing, that is **Monday, July 15, 2022 at 12:15 p.m.**

**The Post & Telecommunications Department reserves the right to:**

- **Not accept the lowest bid;**
- **Reject or accept any or all tenders or to annul the tender process at any time prior to the award of contract without incurring any liability.**

This is an online Tender where tenders will only be accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). To obtain the Tender documents and to participate in the Tender opportunity, you must first be registered in the portal.

To register as a Consultant on the e-GP System, Select the link Register as Supplier from the Home page. System User Manual can also be accessed by selecting the User Manual option.

For assistance, in registration or to receive training, please contact the support desk at 876-932-5220 or select the Contact us link from the Home page to send an email.



## POST & TELECOMMUNICATIONS DEPARTMENT

### INVITATION TO TENDER

The Post & Telecommunications Department invites eligible suppliers to submit bids for the **Provision of Static Security Guard Services in Lots – Retendered.**

#### PROCUREMENT METHOD

National Competitive Bidding (NCB)

#### DESCRIPTION OF TENDER:

Ref No. PTD PRO-SEC 2024/06/07-50  
Provision of Static Security Guard Services in Lots – Retendered

#### ELIGIBILITY CRITERIA:

**Bidders must submit the following documentation along with their bids:**

- Copy of a valid Tax Compliance Certificate or Tax Compliance Letter (TCC/TCL)
- Copy of a valid Public Procurement Commission (PPC) registration certificate in the category of "Safety and Security Services – Guard Services" and or "Safety and Security Services – Others"
- Current Registration with the Private Security Regulation Authority (PSRA)
- Bid Security.

**Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.**

#### AVAILABILITY OF TENDER DOCUMENTS:

Tender documents will be available for download from the GOJ e-procurement website: [www.gojep.gov.jm](http://www.gojep.gov.jm) on **Friday, June 7, 2024.**

#### RETURN OF TENDER DOCUMENTS:

Completed Tenders along with all required documents must be uploaded to the GOJ e-procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Monday, July 22, 2024 at 2:00 p.m.**

**LATE SUBMISSION WILL NOT BE ACCEPTED.**

#### OPENING OF TENDERS:

Tenders will be opened online the same day of closing, that is **Monday, July 22, 2022 at 2:15 p.m.**

**The Post & Telecommunications Department reserves the right to:**

- **Not accept the lowest bid;**
- **Reject or accept any or all tenders or to annul the tender process at any time prior to the award of contract without incurring any liability.**

This is an online Tender where tenders will only be accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). To obtain the Tender documents and to participate in the Tender opportunity, you must first be registered in the portal.

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