



# GOJ PUBLIC PROCUREMENT PAGE

## TRAINING NOTICE

### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

#### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.

## HAJ INVITATION TO BID

FOR

PROVISION OF SECURITY SERVICES AT OFFICES LOCATED IN KINGSTON, SAVANNA-LA-MAR AND MONTEGO BAY  
BID NO: HAJL/GS/04-24/019/NCB

### INTRODUCTION

Housing Agency of Jamaica Limited (HAJL) invites experienced security companies to submit bids for the Provision of Security Services at the offices located in Kingston, Savanna-la-Mar and Montego Bay, for a period of Two (2) Years.

### SCOPE OF WORKS

The Scope of Works includes but not limited to provision of armed and unarmed security personnel from a reputable security company to provide security services during the days of Sunday to Saturday.

### ELIGIBILITY REQUIREMENTS

Interested applicants must submit the following documents with their applications:

1. Valid Public Procurement Commission Certificate in the categories of **Safety and Security Services – Guard Services and/or Safety and Security Services;**
2. Valid Tax Compliance Certificate/Tax Compliance Notification Letter.
3. Other mandatory information is located in the Standard Bidding Document (SBD).

### CONTACT INFORMATION

Interested applicants are expected to communicate all concerns and queries through the Government of Jamaica Electronic Procurement (GOJEP) System, using the clarification option. If the system restricts communication, bidders are advised to utilize the Procurement Unit's email: [procurement@hajl.gov.jm](mailto:procurement@hajl.gov.jm) to request clarification.

### AVAILABILITY OF PREQUALIFICATION DOCUMENT

A complete SBD will be available for download as at **Monday, April 15, 2024** on the Government of Jamaica Electronic Procurement (GOJEP) System's website at [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website listed on the system.

To participate in this procurement opportunity, bidders must be registered in the e-GP system. Registration instructions are available on the website listed on the system. For assistance and training, please contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy Customer Care desk at (876)932-5220, 932-5244, 932-5205, 932-5251, 932-5253 or 932-5246 or via email at [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm).

### CLARIFICATION NOTICE

All clarifications must be submitted through the GOJEP System no later than **Friday, May 10, 2024**. All queries must be uploaded to the GOJEP system for a clarification to be provided in the form of an addendum or response to query.

### SUBMISSION OF PROPOSALS

Proposals shall be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Tuesday, May 14, 2024 at 2:00 p.m.** The GOJEP system will automatically conduct an online bid opening on **Tuesday, May 14, 2024 at 2:15 p.m.** The GOJEP system will generate the report and forward it to all bidders who applied to the procurement.



13 Caledonia Avenue, Kingston 5  
Telephone: (876)968-7522-4 Telefax: (876)968-9056  
Email: [info@hajl.gov.jm](mailto:info@hajl.gov.jm) Website: [www.hajl.gov.jm](http://www.hajl.gov.jm)



## INVITATION TO TENDER

### WHITEHALL TO NEW MARKET WATER SUPPLY IMPROVEMENT PROJECT LOT 1 – CONSTRUCTION OF REINFORCED CONCRETE CONTROL BUILDING, PERIMETER FENCE, ASPHALT CONCRETE DRIVEWAY AND 75m OF 150mm DI PIPELINE – WHITEHALL WELL SITE, ST. ELIZABETH

Ref # NWCECP/WHNM/WSEW/WOK/01/24/072

**Procuring Entity:** The National Water Commission

**Description of Service:** The works consist of the construction of a 264 Sq. ft Reinforced Concrete Control Building, approximately 240m of Barbwire perimeter fencing, approximately 75m of 150mm dia. DI pipeline, and Asphalt concrete driveway access and associated earth works; together with the provision for numerous appurtenances of stated Contract specifications and Conditions – Whitehall Well, St. Elizabeth.

### Eligibility Requirements

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/ valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission (PPC) in the following classification::  
- **Civil Engineering (Grade 2)**
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a Director or Chief Executive Officer of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

**Availability of Bid Document and Bid Submission:** This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal–GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, April 17, 2024**.
- Clarification period – no later than 7 working days (**Friday, May 17, 2024**) before bid submission deadline.

**Submission Deadline:** Tenders must be submitted by via the GOJEP no later than **Tuesday, May 21, 2024 at 11:00 a.m.**

**Late bids will be automatically rejected by the system.**

The original Bid Security MUST be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Wednesday, May 22, 2024 at 11:00 a.m.** at the following address:

The Tender Box  
National Water Commission  
18 Oxford Road  
Kingston 5, Jamaica, WI

**Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.**

**The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.**

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm).

**Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.**

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.



## INVITATION TO BID

### PROVISION OF SECURITY GUARD SERVICES (Retender) SJMC/AD/2024/NCB-01

**Procuring Entity:** St. James Municipal Corporation

**Scope:** The STJMC invites eligible and qualified service providers to submit proposals for the Provision of Security Guard Services for a period of two (2) years (2024-2026).

**Eligibility Requirements:**

- 1) Valid Tax Compliance Certificate
- 2) Proof of Registration with the Public Procurement Commission in any of the following categories: Safety and Security Services, Safety and Security Services – Guard Services

**Tender Security:** N/A

**Procurement Method:** National Competitive Bidding (NCB)

**Contact Information:** Director, Procurement Unit

**Address of Entity:** 19a Union Street, Montego Bay, St. James

**Telephone Number(s):** 876-952-5500-2, Ext. 3115

**Email Address:** [procurementofficer@stjamesmc.gov.jm](mailto:procurementofficer@stjamesmc.gov.jm)  
and [stjamesmcja@gmail.com](mailto:stjamesmcja@gmail.com)

Bid packages are available for download from the GOJ's e-procurement portal at [www.gojep.gov.jm](http://www.gojep.gov.jm) as of **Friday, April 12, 2024**. Bids must be submitted online on or before **1:00 p.m. on Friday, May 10, 2024**. Bids will be opened online at [www.gojep.gov.jm](http://www.gojep.gov.jm) on the same day, immediately after bid submission deadline. Please visit the GoJEP portal for full details. For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at 876-932-5220 or via email at [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm).



## ASPHALT PAVING WORKS Frome Police Station, Westmoreland

**Procuring Entity:** National Housing Trust

**Scope:** Provide all labour, materials and equipment associated with the paving works at Frome, Westmoreland, which includes:

- paving of the parking area
- site clearance
- construction of retaining walls and drainage system.

**PPC Grade/Category:** Asphaltic Concrete Works with a minimum Grade 3 rating AND any of the following:

- **Civil Engineering Works with a minimum Grade 3 rating; OR**
- **General Road Works with a minimum Grade 3 rating**

**Procurement Method:** National Competitive Bidding

**Contact Information:** Manager, Procurement Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** (876) 929-6500-9, Ext. 7295/7280

**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, April 9, 2024**. Bids must be submitted online on or before **11:00 am on Tuesday, April 30, 2024**. Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website ([www.nht.gov.jm](http://www.nht.gov.jm)) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer@care@mof.gov.jm](mailto:opppcustomer@care@mof.gov.jm)