



TRAINING NOTICE

**SUPPLIER FREE VIRTUAL
TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE
GOVERNMENT OF JAMAICA
ELECTRONIC PROCUREMENT
(GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mof.gov.jm](mailto:oppccustomer@care@mof.gov.jm) or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

**GOJEP – Increasing
transparency and efficiency
in doing business with the
Government of Jamaica.**



E-LEARNING JAMAICA CO. LTD.

INVITATION TO BID

PROCUREMENT OF LAPTOPS AND LOCKS FOR PRIMARY SCHOOLS ISLANDWIDE

e-Learning Jamaica Company Limited, an Agency of the Ministry of Science, Energy and Technology (MSET), requests bids for the supply of 5,000 laptops and 5,000 locks.

ELIGIBILITY REQUIREMENTS

To be considered eligible at the time of tender opening, your tender must include the following:

- Copy of a valid Tax Compliance Certificate
- Proof of current registration with the Public Procurement Commission/NCC in the category of Computers and Related Services OR Computers, Computer Equipment, Parts AND Supplies
- Bid Security valuing J\$200,000

Devices are eligible for Microsoft Shape the Future Programme Discount. Tender documents that do not comply with all the above requirements will be deemed non-responsive.

SCOPE OF WORK

Supply of laptops and locks, maintenance, and warranty support.

AVAILABILITY OF DOCUMENTS

This is an online Tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) bids will be accepted and there will be no physical tender box for drop-off of tender documents.

- Tender documents can be downloaded as of **Monday, April 22, 2024.**
- Clarification period for queries and responses closes – **Tuesday, May 7, 2024 @ 1:00 p.m.**

RETURN OF TENDERS

Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, May 14, 2024 at 1:00 p.m. local time.** An online bid opening will take place on the same date at **1:15 p.m.** An online bid opening report will be sent to all bidders who submit a bid.

This is an online Tender where tender documents and supplier bids will only be made available and accepted via the Electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System. To register, select the 'Register as a supplier' link from the system home page.

For assistance and training, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/5253 or email [oppccustomer@mof.gov.jm](mailto:oppccustomer@care@mof.gov.jm).

e-Learning Jamaica Company Ltd. is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liability to any of the participants.



MINISTRY OF
**HEALTH &
WELLNESS**

REF#MOHW-RP-2024-26-04

INVITATION TO BID

Procurement of Works for the Renovation of 30-36 Knutsford Boulevard, Kingston

The Ministry now invites bids from eligible and qualified companies for the renovation of 30-36 Knutsford Boulevard, Kingston.

Bidding will be conducted through the National Competitive Bidding (NCB) Procedures specified in the Government of Jamaica's Public Procurement Act and in accordance with the related Bidding Document.

Availability of Bid Documents and Bid Submission:

This is an online tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government of Jamaica Electronic Portal – GOJEP (www.gojep.gov.jm). **No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.**

- Tender documents can be downloaded/accessed as of **Wednesday, May 1, 2024.**
- Clarification period for queries and responses closes – **Wednesday, May 22, 2024. no later than 1:00 p.m.**

Submission Deadline:

Tenders must be submitted via the GOJEP no later than **Wednesday, May 29, 2024 at 1:00 p.m., local time.**

Late bids will be automatically rejected by the system.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the GOJEP system's home page.

For assistance regarding training, registration, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at (876)932-5220/932-5246/932-5253/932-5251/932-5244 or email at [oppccustomer@mof.gov.jm](mailto:oppccustomer@care@mof.gov.jm).

All requests for clarification and additional information specific to this opportunity will only be facilitated via the GOJEP platform.

The Ministry of Health & Wellness reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids without thereby incurring any liability to bidders.

NOTICE

PLEASE CHECK THE MINISTRY'S
WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm