



TRAINING NOTICE

SUPPLIER FREE VIRTUAL
TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT
OF JAMAICA ELECTRONIC
PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email opppcustomercare@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.

GOVERNMENT
PUBLIC
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



JAMAICA CIVIL AVIATION AUTHORITY

INVITATION TO BID

The Jamaica Civil Aviation Authority (JCAA) invites eligible and qualified Bidders to submit bids electronically for the Provision of Uniform for Male (Non-Management) Staff of the JCAA for the period 2024-2025. **Ref# RFP#2024/JCAA/07**

Procurement Method: National Competitive Bidding

Eligibility Criteria: 1. Valid PPC under the relevant category
2. Valid Tax Compliance Certificate (TCC)

Availability of Bidding Document: Bidding documents will be available for download on the Government of Jamaica electronic tendering platform as at **Monday, March 4, 2024 at www.gojep.gov.jm.**

Deadline: Tenders must be submitted on the electronic tendering platform no later than **March 25, 2024 at 3:00 p.m.**

Late submissions will automatically be rejected by the system.

Contact Information: Director, Public Procurement

Address of Entity: 4 Winchester Road, Kingston 10

Telephone No(s): 876-960-3948 or 876-960-4742

This is an online tender where tenders will only be made available and accepted via Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for the drop-off of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ www.gojep.gov.jm.

For assistance in regard to registration, training, access to tender document and uploading of bids, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk at **876-932-5220, 932-5246, 932-5253 or 932-5251, 932-5244** or via email at opppcustomercare@mof.gov.jm.

Interested bidders may obtain further information from the **Director, Public Procurement Branch**
Ministry of Finance & the Public Service
30 National Heroes Circle
Kingston 4 (876) 932-4647
Email: mofprocure@mof.gov.jm

NOTICE
PLEASE CHECK THE MINISTRY'S
WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm



INVITATION TO TENDER

PROCURING ENTITY: Bank of Jamaica

SCOPE: Provision of Laundry Services

PPC CATEGORIES: Laundry and Dry Cleaning Services

CONTACT INFORMATION: Head of Procurement
Bank of Jamaica
Procurement Administration Section
Nethersole Place, Kingston
876-922-0750-9

TENDER DOCUMENT: Bidding Documents are available for download on the Government of Jamaica Electronic Procurement website at www.gojep.gov.jm. Bidders MUST be registered on the e-GP System to access the bidding documents and participate in the tender. Registration can be done by following the **e-GP System Quick Guide for Suppliers** at www.gojep.gov.jm or contact the Ministry of Finance and the Public Service via email: opppcustomercare@mof.gov.jm or telephone: 876-932-5220.

SUBMISSION OF TENDERS: Bids must be submitted online via the e-GP System website at www.gojep.gov.jm no later than **Wednesday, 03 April 2024 at 10:00 a.m.** Online Bid Opening will take place on **03 April 2024 at 10:15 a.m.** An online Bid Opening Report will be sent to all bidders. The System will automatically reject late submissions.

Please note that notwithstanding the information provided in this Advertisement, the final instructions to bidders is the RFP and any notification that may be posted on the e-GP System website – www.gojep.gov.jm. Bidders are therefore required to monitor the website for the most current information.

The Bank of Jamaica reserves the right not to accept the lowest, or any other tender or to abort the tender process and reject all bids at any time prior to the award of contract without incurring any liability.



INVITATION TO TENDER

UNIVERSITY CRESCENT SEWERAGE WORKS PHASE
III – CONSTRUCTION OF SANITARY SEWER,
MONA, ST. ANDREW

Ref No: Identification # NWCECP/UCSWP3/WOK/12/23/071

Procuring Entity: The National Water Commission

Description of Service: The works consists of the Construction of approximately 410 meters of 200mm (8") Nominal Diameter Sanitary Sewers together with numerous Sewer Manholes and Plot/Side Road Laterals, as stated in Contract Specifications and Conditions – University Crescent Sewerage Works.

Eligibility Requirements

Tenders must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission, valid at the bid submission deadline in the following classification:
 - ☐ PipeLaying, Grade 2 minimum OR
 - ☐ Civil Engineering Works, Grade 2 minimum
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a Director or Chief Executive Officer of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

Availability of Bid Document and Bid Submission: This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal–GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, February 28, 2024**
- Clarification period – no later than 7 working days (**Tuesday, March 26, 2024**) before bid submission deadline.

Submission Deadline: Tenders must be submitted by via the GOJEP no later than **Thursday, April 4, 2024 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

The original Bid Security MUST be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Friday, April 5, 2024 at 11:00 a.m.** at the following address:

The Tender Box
National Water Commission
18 Oxford Road
Kingston 5, Jamaica, WI

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

The “Tender Box” is located in the Cashier’s Section, to the left upon entering the building at 18 Oxford Road.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at www.gojep.gov.jm.

To register, please select the “Register as a supplier” link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email opppcustomercare@mof.gov.jm.

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.



INVITATION TO TENDER

PROCURING ENTITY: Bank of Jamaica

SCOPE: Supply of Notebook Computers

PPC CATEGORIES: Computers & Related Services, or Computers, Computer Equipment, Parts & Supplies

CONTACT INFORMATION: Head of Procurement
Bank of Jamaica
Procurement Administration Section
Nethersole Place, Kingston
876-922-0750-9

TENDER DOCUMENT: Bidding Documents are available for download on the Government of Jamaica Electronic Procurement website at www.gojep.gov.jm. Bidders MUST be registered on the e-GP System to access the bidding documents and participate in the tender. Registration can be done by following the **e-GP System Quick Guide for Suppliers** at www.gojep.gov.jm or contact the Ministry of Finance and the Public Service via email: opppcustomercare@mof.gov.jm or telephone: 876-932-5220.

SUBMISSION OF TENDERS: Bids must be submitted online via the e-GP System website at www.gojep.gov.jm no later than **Thursday, 21 March 2024 at 10:00 a.m.** Online Bid Opening will take place on **21 March 2024 at 10:15 a.m.** An online Bid Opening Report will be sent to all bidders. The System will automatically reject late submissions.

Please note that notwithstanding the information provided in this Advertisement, the final instructions to bidders is the RFP and any notification that may be posted on the e-GP System website – www.gojep.gov.jm. Bidders are therefore required to monitor the website for the most current information.

The Bank of Jamaica reserves the right not to accept the lowest, or any other tender or to abort the tender process and reject all bids at any time prior to the award of contract without incurring any liability.