



GOJ PUBLIC PROCUREMENTPAGE

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government,
you are invited to view tender notices for
procurement contracts on this page.

NOTICE
PLEASE CHECK
THE MINISTRY’S WEBSITE
FOR THE FULL DOCUMENTS

For Bookings
Email:

jisadvertising@gmail.com
• procurement@jis.gov.jm



INVITATION FOR BIDS

Procurement: Hydropath Online Descaling Electrical Equipment

Scope: Petrojam Limited invites qualified suppliers to respond to this Request for Proposal for Hydropath Online Descaling Electrical Equipment to satisfy its business needs. The scope of this supply and specifications are detailed within Section V of the bidding documents.

Eligibility: Bidders are not required to submit a Jamaican provide Tax Compliance Certificate (TCC) and Public Procurement Commission (PPC) certificate of registration at time of bid submission.

Bidding Documents will be available for download as of **Thursday, March 14, 2024** from the Government of Jamaica’s Electronic Procurement website **www.gojep.gov.jm**. Registration instructions are available at **www.gojep.gov.jm** and all interested Applicants are required to register.

Bids must be submitted online via **www.gojep.gov.jm** **no later than Monday, April 22, 2024 at 2:00 p.m.** Jamaica time (UTC - 05:00). Late Bids will be rejected. Online Bid Opening takes place five minutes later where an opening report will be sent to all bidders that submitted a bid.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (**www.gojep.gov.jm**). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System.

Please register on the e-GP System, (**www.gojep.gov.jm**) by selecting the “Register as a supplier” link from the home page.

For assistance, and training please contact the support desk at: **876-932-5220**.

For additional information please visit Petrojam Limited’s website at **www.petrojam.com**



Government
of Jamaica



REQUEST FOR CURRICULUM VITAE

Country: Jamaica
Procurement Entity: Ministry of Finance and the Public Service (MOFPS)
Project Name: Support to the Public Sector Transformation Programme
Sector: Reform/Modernization of the State
Project JA-L1073 | 4374/OC-JA

The Transformation Implementation Unit is inviting suitably qualified persons to submit their CVs for the following position:

Project Role	Description
Trainer	The Trainer will have responsibility for the organisation, scheduling, and delivery of training for users, to ensure the relevant entities are able to effectively operate the new MyHR+ system and the associated business processes. The consultant will provide subject matter expertise to any training partner that may be contracted to assist in the delivery of training to the wider public sector and the development of online training content.

Procurement Method: An individual will be selected based on the **Consultants’ Qualifications (CQS)** by the Individual Consultant Selection Method in the Government of Jamaica Handbook of Public Sector Procurement Procedures.

Contact Information: Procurement Specialist
Public Sector Transformation Programme, MOFPS
6 Saxthorpe Avenue, Kingston 8
Tel: (876) 319-4100
procurement@transformation.gov.jm

Terms of Reference: The Terms of Reference (TOR) are available on the MoFPS’ website at **www.mof.gov.jm** and **www.publicsectortransformation.gov.jm**.

Deadline for Submission: Interested persons should forward their applications and curricula vitae NO LATER THAN **March 13, 2024** to the following:

**Procurement Specialist
Public Sector Transformation Programme
Ministry of Finance and Public Service
Email: procurement@transformation.gov.jm**

We thank all interested persons for applying; however, only shortlisted applicants will be contacted. The Ministry of Finance and the Public Service reserves the right to withdraw this invitation without providing reasons before the indicated application deadline.



MINISTRY OF
LABOUR &
SOCIAL SECURITY

REQUEST FOR EXPRESSION OF INTEREST

Individual Consultancy Services for Digital Transformation Innovation Transformation Project (ITP)

Individuals are being invited to submit expressions of Interest (EOI) and detailed Curriculum vitae for the provision of Individual Consultancy Services (Chief Digital Transformation Officer) for the Ministry’s Innovation Transformation Project (ITP).

GOAL AND OBJECTIVE OF THE INNOVATION TRANSFORMATION PROJECT

The ITP has been designed to transform selected Programmes within the Ministry over a two-year period. Four work streams have been identified to date for inclusion in the Project.

ASSIGNMENT OBJECTIVE

The Individual consultant will lead and coordinate the execution of the activities under the ITP, to include the development of an Implementation Plan and to ensure that the Project’s milestones are achieved. The Officer will provide reports to the Project’s Steering Committee.

KEY RESPONSIBILITIES

- Collaborate with project stakeholders to develop detailed project plans, including timelines, resources and deliverables
- Develop strategies to ensure the successful implementation of the projects’ activities
- Identify potential risks or issues that may impact project timelines and implement mitigation measures
- Develop an effective project tracking mechanism and report on project status to the Steering Committee
- Lead internal reviews of the progress of project components including chairing the peer review meetings
- Prepare relevant terms of references as required to enable the procurement of goods, services and personnel
- Resolve management issues that may arise during the implementation of projects
- Develop an annual operational (work) plan and corresponding budget
- Identify resource gaps and work with relevant teams to address them
- Develop an annual procurement plan and support the evaluation of bids and proposals for ITP activities
- Manage contracts engaged for the implementation of ITP activities
- Ensure that project deliverables meet established standards and address any deviations
- Maintain comprehensive project documentation, including project plans, progress reports and meeting minutes
- Prepare monthly project status reports for senior and executive management.
- Assist in developing and implementing change management strategies to ensure a smooth transition during the transformation.

The Ministry of Labour & Social Security now invites eligible individuals to indicate their interest in providing the consultancy services. The shortlisting criteria are:

- Master’s Degree in Information Technology, Digital Strategy or equivalent
- Five (5) years’ experience in leading and implementing information technology projects
- Specialized training in Project Management
- Experience in managing and executing strategic digital transformation programmes/projects

DEADLINE FOR SUBMISSION

EOI must be submitted via email to **procurement@mlss.gov.jm** no later than **Friday, March 15, 2024**. Further information/clarification may be obtained from the contact information provided below.

**Director, Public Procurement, Ministry of Labour & Social Security
1F North Street, Kingston • Telephone 876 922- 9500-9
Email: shackeel.walker@mlss.gov.jm**

The Ministry of Labour & Social Security reserves the right to accept or reject any or all bids and restart the entire tender process.