



# GOJ PUBLIC PROCUREMENT PAGE

## GOVERNMENT PUBLIC PROCUREMENT

*If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.*



### MINISTRY OF LABOUR & SOCIAL SECURITY

### REQUEST FOR EXPRESSION OF INTEREST

#### Individual Consultancy Services for Digital Transformation Innovation Transformation Project (ITP)

Individuals are being invited to submit expressions of Interest (EOI) and detailed Curriculum vitae for the provision of Individual Consultancy Services (Chief Digital Transformation Officer) for the Ministry's Innovation Transformation Project (ITP).

#### GOAL AND OBJECTIVE OF THE INNOVATION TRANSFORMATION PROJECT

The ITP has been designed to transform selected Programmes within the Ministry over a two-year period. Four work streams have been identified to date for inclusion in the Project.

#### ASSIGNMENT OBJECTIVE

The Individual consultant will lead and coordinate the execution of the activities under the ITP, to include the development of an Implementation Plan and to ensure that the Project's milestones are achieved. The Officer will provide reports to the Project's Steering Committee.

#### KEY RESPONSIBILITIES

- Collaborate with project stakeholders to develop detailed project plans, including timelines, resources and deliverables
- Develop strategies to ensure the successful implementation of the projects' activities
- Identify potential risks or issues that may impact project timelines and implement mitigation measures
- Develop an effective project tracking mechanism and report on project status to the Steering Committee
- Lead internal reviews of the progress of project components including chairing the peer review meetings
- Prepare relevant terms of references as required to enable the procurement of goods, services and personnel
- Resolve management issues that may arise during the implementation of projects
- Develop an annual operational (work) plan and corresponding budget
- Identify resource gaps and work with relevant teams to address them
- Develop an annual procurement plan and support the evaluation of bids and proposals for ITP activities
- Manage contracts engaged for the implementation of ITP activities
- Ensure that project deliverables meet established standards and address any deviations
- Maintain comprehensive project documentation, including project plans, progress reports and meeting minutes
- Prepare monthly project status reports for senior and executive management.
- Assist in developing and implementing change management strategies to ensure a smooth transition during the transformation.

The Ministry of Labour & Social Security now invites eligible individuals to indicate their interest in providing the consultancy services. The shortlisting criteria are:

- Master's Degree in Information Technology, Digital Strategy or equivalent
- Five (5) years' experience in leading and implementing information technology projects
- Specialized training in Project Management
- Experience in managing and executing strategic digital transformation programmes/projects

#### DEADLINE FOR SUBMISSION

EOI must be submitted via email to [procurement@mlss.gov.jm](mailto:procurement@mlss.gov.jm) no later than **Friday, March 15, 2024**. Further information/clarification may be obtained from the contact information provided below.

**Director, Public Procurement, Ministry of Labour & Social Security**  
1F North Street, Kingston • Telephone 876 922- 9500-9  
Email: [shackeel.walker@mlss.gov.jm](mailto:shackeel.walker@mlss.gov.jm)

*The Ministry of Labour & Social Security reserves the right to accept or reject any or all bids and restart the entire tender process.*

## NOTICE

PLEASE CHECK

THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS.

For Bookings Email:

[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com) • [procurement@jis.gov.jm](mailto:procurement@jis.gov.jm).

## TENDER NOTICE



### THE UNIVERSITY HOSPITAL OF THE WEST INDIES Replacement of Damaged Medium Voltage Cable

The University Hospital of the West Indies, located at Golding Avenue Mona, Jamaica, requests bids for the **Proposed Replacement of Damaged Medium Voltage Cable**.

#### ELIGIBILITY OF CONTRACTORS

To be considered eligible at the time of tender opening, your tender must include the following:

- Copy of a valid Tax Compliance Certificate
- Copy of a Public Procurement Certificate in the category Electrical Works, Grade 1
- Completed and signed Bid Submission Form

Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.

#### PROCUREMENT METHODOLOGY

National Competitive Bidding (NCB)

#### SCOPE OF WORK

Replacement of Damaged Medium Voltage Distribution Cable

#### AVAILABILITY OF TENDERS

Tender documents will be available for download on **Monday, February 6, 2024, on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm))**. Registration is required for vendors to participate in the Tender.

#### RETURN OF TENDERS

Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Thursday, March 7, 2024 at 2:00 pm**. Late bids will automatically be rejected by the system. Bid opening will follow at **2:15 p.m.**

The University Hospital of the West Indies reserves the right to accept or reject all bids. Please visit our website at [www.uhwi.gov.jm](http://www.uhwi.gov.jm).

**THE PROJECT IS BEING FUNDED BY  
THE UNIVERSITY HOSPITAL OF THE WEST INDIES.**

## INVITATION TO BID



### SOUTHERN REGIONAL HEALTH AUTHORITY

**Procuring Entity:** Southern Regional Health Authority (SRHA)

**Title of Project:** **Repair and Renovation Works to the Operating Theatre Suite at the Black River Hospital**

**Scope:** Repair and renovation works to the Operating Theatre suite to include roof repairs, partition walls, windows and doors, fixtures and fittings, painting, suspended ceiling, tiling, plumbing and electrical installation and associated demolition and alteration works.

**PPC Grade &/Or Category:** Building Construction: Grades 1 to 2

#### Eligibility for Tender:

1. Supply proof of registration with the Public Procurement Commission (PPC) in the category of Building Construction: Grades 1 to 2.
2. Provide copy of a valid Tax Compliance Certificate (TCC);
3. Qualification Information as stipulated in the Bidding Document. **Non-compliance with any of the above criteria will result in disqualification.**

**Contact Information:** Senior Projects Manager  
([ggrp\\_projects@srha.gov.jm](mailto:ggrp_projects@srha.gov.jm))

**Address of Entity:** 3 Brumalia Road, Mandeville, Manchester

**Telephone No(s):** 876-961-8344, 876-962-8232, 876-625-0612-3

**Cost of Tender Document:** N/A

#### Bid Documents

- Available as at: **Tuesday, March 12, 2024**
  - Bid Closes on: **Thursday, April 4, 2024 at 2:00 p.m.**
  - Bid Opens on: **Thursday, April 4, 2024 at 2:15 p.m.**
- LATE TENDERS WILL BE REJECTED!**

This is an online Tender where tenders will only be accepted via the Electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Tender documents. To Submit Tender, please Register on the e-GP System ([www.gojep.gov.jm](http://www.gojep.gov.jm)) For assistance, please contact the support desk at **876-932-5220**.